

2019-2020 Mat-Su CVB Meeting Planner Guide

Participating members will be featured in a new booklet highlighting meeting facilities and related activities that will be mailed to meeting planners in the Southcentral Alaska region. The cost to participate is \$50, and includes one full page for each member in the publication, which will be 5.5 inches wide and 8 inches tall (half of a full sheet of paper). The publication will be designed by the Mat-Su CVB and will be printed on glossy paper, with a heavier cover. Two high-resolution images (at least 300 dpi, full color) and up to 200 words describing your business are included, along with contact information, your meeting facilities and your web site. The deadline to submit materials to Mat-Su CVB is April 30.

Business name: _____

Main contact: _____

Phone and e-mail: _____

Physical location: _____

Web site: _____

No. of overnight guest rooms: _____

<u>List Meeting Room</u>	<u>Square Feet</u>	<u>Theater</u>	<u>Classroom</u>	<u>Banquet</u>	<u>Reception</u>
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On a separate sheet, please provide up to 200 words about your business, including amenities, and how you can work with meeting planners. E-mail high resolution photos and one logo to casey@alaskavisit.com.

Payment method Check Credit

Credit card number _____ Exp. _____ CVV _____

Checks can be mailed to: Mat-Su CVB
610 S. Bailey St., Suite 201
Palmer, AK 99645

For more information, contact Casey Ressler at 746-5037 or casey@alaskavisit.com.