

NAME OF CONFERENCE		START DATE	END DATE	# OF EVENT DAYS
COMPANY NAME		ON-SITE CONTACT NAME & NUMBER		ROOM/ BOOTH NAME/NUMBER
BILLING ADDRESS		CITY & STATE		ZIP CODE
DELIVERY DATE	DELIVERY TIME		PICKUP DATE	PICKUP TIME
ORDERD BY	EMAIL		PHONE	

Email completed form to the Encore Representative listed above.  
 Once this request form is submitted, an Encore Representative will contact you for an official order review and signature.  
 Labor charges, sales tax, loss damage waiver, and service charges may apply.

PROJECTION	QUANTITY	REGULAR RATE
LCD PROJECTOR		\$ 425
TRIPOD SCREEN		\$ 90
25' HDMI CABLE		\$ 32
MONITOR	QUANTITY	REGULAR RATE
32" MONITOR TABLE TOP		\$ 235
55" MONITOR		\$ 645
70" MONITOR		\$ 1,060
FLOOR STAND		\$ 75
AUDIO	QUANTITY	REGULAR RATE
PERSONAL SPEAKER		\$ 85
INTERNET	QUANTITY	REGULAR RATE
SIMPLE WIFI CONNECTION		\$ 145
HARD LINE CONNECTION		\$ 540
MISCELLANEOUS	QUANTITY	REGULAR RATE
LAPTOP		\$ 225
SIGN EASEL		\$ 22
FLIPCHART PACKAGE		\$ 71


**MONTEREY  
 CONFERENCE  
 CENTER**