

MINUTES

MCCVB Search Committee (Ad Hoc) – Special Meeting
Monday August 12, 2019 | 1:00PM – 2:00PM
Meeting Location: Hyatt Regency Hotel & Spa
1 Old Golf Course Road Monterey, CA
Participant Location (by phone): 12 Pomo Trail, Greasle, CA

Members Present: Mary Adams, Kimbley Craig, Kevin Ellis, Kirk Gafill, John Lloyd, Diane Mandeville, Teri Owens, Amrish Patel, John Turner, Hans Uslar and Julie Weaver

Members Absent: Jeroen Gerrese

Staff: Jennifer Johnson

Kevin Ellis called the meeting to order at 1:00pm.

PUBLIC COMMENT: None

REGULAR AGENDA – New Business

A. President and CEO Open Position

Jennifer Johnson reviewed the information that provided in advance and the additional documents provided in the packets. *Jennifer left the meeting.

The committee discussed potential next steps noting that there has been an offer acceptance by Rob O’Keefe in the Interim President and CEO position. There was discussion regarding the firms to be included in an executive search Request for Proposal (RFP). There was additional discussion on qualifying the firms to participate in an RFP; the committee determined that a Request for Qualifications (RFQ) would be the first step in the process. The committee members noted qualifications that should be in the RFQ including experience in the recruitment and placement of executives in roles with multi-jurisdiction funding entities and that selected respondents be required to present in person. In addition, the Committee requested that legal counsel review the RFQ prior to publication.

*2:05pm Jennifer rejoined the meeting.

John Lloyd recapped the action items with direction to staff for next steps. Jennifer clarified select items including Brown Act compliance for the review of draft documents’ by the Committee. The Committee directed staff to confirm process compliance with legal counsel regarding Brown Act items. The committee set the dates for two follow up meetings.

GOOD OF THE ORDER

The committee agreed that the next agenda would include a review and finalization of the RFQ, RFP and the position description and an assignment of a Committee liaison for the process.

NEXT MEETING:

Tuesday, August 20, 2019 1pm at the Hyatt.

Kevin Ellis adjourned the meeting at 2:21pm

MCCVB MISSION: Drive business growth through compelling marketing and targeted sales initiatives that maximize the benefits of tourism to our guests, members and the community.