

NAPA VALLEY TOURISM CORPORATION

Board Meeting Agenda

LOCATION: St. Supéry Estate Vineyards & Winery,
8440 St. Helena Hwy, Rutherford, CA

ROOM: TBD

DATE: Thursday, June 26, 2025

TIME: 8:30am – 10:30am

All materials relating to an agenda item for an open session of a regular meeting of the Napa Valley Tourism Corporation Board of Directors which are provided to a majority or all of the members of the Committee by Committee members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the office of the Napa Valley Tourism Corporation, 1001 Second Street, Suite 330, Napa, California 94559, Monday through Friday, between the hours of 9:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Committee at the meeting will be available for public inspection at the public meeting if prepared by the members of the Committee or Committee staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

It is the policy of the Napa Valley Tourism Corporation to fully comply with the anti-trust laws of the United States and the State of California. This applies to all Directors, employees and partners convened at any meeting or corporate function. A full list of anti-trust policies is on file with the Corporation at 1001 Second St., Ste. 330, Napa, CA 94559

Agenda Item	Facilitator	Requested Action
1. Call to Order	Marcelle Adderley, Chair	
2. Public Comment: <i>In this time period, anyone may address the Board regarding any subject over which they have jurisdiction, but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this comment period.</i>		
3. Welcome, Introductions	Adderley	
4. Review & Approval of NVTC May 1, 2025, Meeting Minutes	Adderley	Recommend Approval
5. Review & Approval of NVTC June 5, 2025, Special Meeting Minutes	Adderley	Recommend Approval
6. VNV Ad Hoc Governance Committee Update	Adderley	
7. Review & Approval of NVTC FY25 March-April Financials	Coleman	Recommend Approval
8. Review of VNV FY25 March-April Financials	Coleman	
9. Review of VNV FY26 Budget	Coleman, Gallagher	
10. Review & Approval of NVTC FY26 Budget	Coleman, Gallagher	Recommend Approval
11. VNV CEO Report a. VNV FY26 Annual Plan Overview	Gallagher	
12. VNV Department Reports	Gallagher, VNV Staff	
13. New Business a. St. Helena Lodging Seat i. Resignation – Marcelle Adderley ii. Nomination b. NVTC Board Executive Committee Nominations i. Chair, Vice Chair, Secretary / Treasurer c. Annual Conflict of Interest Policy Signatures d. FY26 VNV Board & Officer Slate e. FY26 Board Meeting Calendar	Gallagher, Adderley	Recommend Approval Recommend Approval
14. Local TID Reports	Jurisdiction Reps.	
15. Adjourn	Adderley	
16. Next Meeting: Thursday, October 30th, 2025, at 8:30am		

In compliance with the Americans with Disabilities Act, a person requiring an accommodation, auxiliary aid, or service to participate in this meeting should contact (707) 226-5813 or Linsey Gallagher (linsey@visitnapavalley.com), as far in advance as possible, but no later than 72 hours prior to the meeting. Best efforts to fulfill the request will be made. Assistive listening devices, translators and sign language interpreters will be made available if requested prior to the meeting. To request a translator, interpreter or any reasonable accommodation that may be necessary to participate in the meeting, please contact (707) 226-5813 or linsey@visitnapavalley.com at least 72 hours prior to the meeting.