

# NAPA VALLEY TOURISM CORPORATION

## Board Meeting Agenda

**LOCATION:** Meritage Resort and Spa, 875 Bordeaux Way, Napa

**ROOM:** Salon 10

**DATE:** Thursday, December 19, 2024

**TIME:** 8:30am – 10:30am

All materials relating to an agenda item for an open session of a regular meeting of the Napa Valley Tourism Corporation Board of Directors which are provided to a majority or all of the members of the Committee by Committee members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the office of the Napa Valley Tourism Corporation, 1001 Second Street, Suite 330, Napa, California 94559, Monday through Friday, between the hours of 9:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Committee at the meeting will be available for public inspection at the public meeting if prepared by the members of the Committee or Committee staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

*It is the policy of the Napa Valley Tourism Corporation to fully comply with the anti-trust laws of the United States and the State of California. This applies to all Directors, employees and partners convened at any meeting or corporate function. A full list of anti-trust policies is on file with the Corporation at 1001 Second St., Ste. 330, Napa, CA 94559*

Agenda Item	Facilitator	Requested Action
1. <b>Call to Order</b>	Marcelle Adderley, Chair	
2. <b>Public Comment:</b> <i>In this time period, anyone may address the Board regarding any subject over which they have jurisdiction, but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this comment period.</i>		
3. <b>Welcome, Introductions</b>	Adderley	
4. <b>Review &amp; Approval of NVTC October 31, 2024, Meeting Minutes</b>	Adderley	Recommend Approval
5. <b>NVTC Board Nominations</b>	Adderley	Recommend Approval
6. <b>Review &amp; Approval of NVTC FY25 Sept/Oct Financials</b>	Coleman	Recommend Approval
7. <b>Review of VNV FY25 Sept/Oct Financials</b>	Coleman	
8. <b>Review of VNV FY24 Audit Report</b>	Patrick White, Frank Rimerman + Co.	
9. <b>Local TID Reports</b>	Jurisdiction Reps.	
10. <b>CEO Report</b>	Gallagher	
11. <b>VNV Department Reports</b>	Gallagher	
12. <b>Tourism Improvement District Renewal Update</b> a) <b>Discuss Recommendations from Napa County Board of Supervisors Meeting 12/17/24</b> b) <b>Set Follow-up Meeting Schedule to Begin to Address</b>	Gallagher, Adderley, Civitas Advisors	
13. <b>New Business</b>		
14. <b>Adjourn</b>	Adderley	
15. <b>Next Meeting:</b> Thursday, May 1, 2025, 8:30am, Location TBD		