

# NAPA VALLEY TOURISM CORPORATION

## Board Meeting Agenda

**LOCATION:** Meadowood Napa Valley, 900 Meadowood Ln, St. Helena  
**ROOM:** Forum at Meadowood  
**DATE:** Thursday, October 31, 2024  
**TIME:** 8:30am – 10:30am

All materials relating to an agenda item for an open session of a regular meeting of the Napa Valley Tourism Corporation Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the office of the Napa Valley Tourism Corporation, 1001 Second Street, Suite 330, Napa, California 94559, Monday through Friday, between the hours of 9:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or Board staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 7927.500, 7928.300, 7924.510, 7927.605, or 7927.410.

*It is the policy of the Napa Valley Tourism Corporation to fully comply with the anti-trust laws of the United States and the State of California. This applies to all Directors, employees and partners convened at any meeting or corporate function. A full list of anti-trust policies is on file with the Corporation at 1001 Second St., Ste. 330, Napa, CA 94559*

Agenda Item	Facilitator	Requested Action
<b>1. Call to Order</b>	Marcelle Adderley, Chair	
<b>2. Public Comment:</b> <i>In this time period, anyone may address the Board regarding any subject over which they have jurisdiction, but which is not on today's posted agenda. To provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this comment period</i>		
<b>3. Welcome, Introductions</b>	Adderley	
<b>4. Review &amp; Approval of NVTC 6/19, 8/27, 9/24, 10/21/24 Meeting Minutes</b>	Adderley	Recommend Approval
<b>5. Local TID Reports</b>	Jurisdiction Reps.	
<b>6. Review &amp; Approval of NVTC FY24 May-June Financials</b>	Coleman	Recommend Approval
<b>7. Review &amp; Approval of NVTC FY25 July-August Financials</b>	Coleman	Recommend Approval
<b>8. Review of VNV FY25 July-August Financials</b>	Coleman	
<b>9. CEO Report</b>	Gallagher	
<b>10. Review NVTC Board of Directors Binders</b>	Gallagher	
<b>11. Distribution of FY25 Annual Plan</b>	Gallagher	
<b>12. VNV Department Reports</b>	Gallagher, Moul, Coleman, Miller	
<b>13. Tourism Improvement District Renewal Update</b> a. Discuss Napa County Board of Supervisors Meeting, 10/15/24	Gallagher, Lambeth	
<b>14. New Business</b> a. Update bank signature cards b. Discuss NVTC Board lodging seat vacancies c. Governance Discussion		
<b>15. Closed Session Items:</b> <b>1. CONFERENCE WITH LEGAL COUNSEL.</b> In accordance with Cal. Govt. Code Sec. 54956.9(d)(2) and d(3), the Board will confer with, and receive advice from, its legal counsel regarding several matters, including exposure to any claims and/or litigation when discussion in open session concerning such matters could prejudice the Board if a claim were filed. Adjourn to Open Session and Closed Session report		
<b>16. Adjourn</b>	Adderley	
<b>17. Next Meeting:</b> Thursday, December 19, 2024, 8:30am Meritage Resort & Spa, 875 Bordeaux Way, Napa, CA		