

**FIRST AMENDMENT TO BYLAWS
OF
THE ROUTE 66 CENTENNIAL COORDINATION GROUP**

Article I. Name

The name of this group shall be the Route 66 Centennial Coordination Group.

Article II. Purpose and Goals

The overall mission of the Group is to assist the United States Route 66 Centennial Commission (the “Commission”) by identifying activities, projects and events that will properly honor and celebrate the Mother Road of the United States for its centennial anniversary. The Group will promote the landscapes, landmarks, and historical sites along Route 66 in New Mexico that will showcase the State's rich cultural heritage, artistic expressions, and culinary delights. The role of the Group is to support the Commission by providing information and reports necessary to undertake the work, and by facilitating the planning process for the centennial celebration.

The mission of the Group is to identify projects and activities within New Mexico that align with the United States Route 66 Centennial Commission by:

1. Identifying consumer experiences, events, projects, sites, and activities to be officially certified by the Commission and included in official promotional efforts.
2. Proposing the development of programs designed to involve all citizens in activities that commemorate Route 66 centennial events in the State.
3. Recommending, planning, sponsoring, and coordinating official Route 66 centennial events, programs, and activities that align with Commission’s strategic principles which include Celebrate and Honor, Preserve and Protect, Tourism Demand Generation, Tourism Development, Business Retention and Expansion, and National Collaboration.
4. Identifying additional Working Groups to address specific challenges and opportunities, as needed.
5. Drafting and maintaining supplemental documentation and reports containing information and specifics to the Coordination and/or additional Working Groups actions.
6. Prioritizing projects and activities utilizing the Commission’s dynamic scoring process.
7. Submitting all information and reports to the Commission necessary to carry out the functions of the U.S. Route 66 Centennial Commission.

Article III. Members

Section 1. Number. The Group shall consist of twelve members who reflect the interests, history, and importance of the communities along Route 66 in New Mexico. A vacancy shall not prevent the Group from conducting business.

Section 2. Appointment and Removal. Initial members of the Group shall be established by Executive Order 2023-131. Members to fill vacancies shall be appointed by the Governor. The Group shall have the right to remove Group members for good cause shown after notice and a hearing before the Group as a whole. A two-thirds (2/3) majority is required for removal. Recommendation for membership will be accepted from the Group to the Governor.

Section 3. Designees.

An appointed member must select another individual as their designee should they choose not to participate in the Coordination Group.

Section 4. Proxies.

The purpose of a proxy is to ensure that an absent member has the opportunity to provide input and/or vote on all issues brought before the Group.

1. An appointed member may select another individual to serve as their proxy.
2. Voting by proxy means that a particular member is authorized to cast the vote of an absent member in a meeting.
3. A member may appoint a proxy to vote or otherwise act for the member by alerting the chair, either personally or by the Group's general counsel.
 - a. An appointment in the form of an electronic record submitted by a member who has agreed that either bears the member's electronic signature or is sent from the member's designated email address and that may be directly reproduced in paper form by an automated process shall be deemed a valid appointment form within the meaning of this section.
 - b. Any member wishing to appoint a proxy should notify the Chair in writing prior to the meeting at which the proxy is to be exercised.
4. An appointment of a proxy is revocable by the member unless the appointment conspicuously states that it is irrevocable, and the appointment of a designee.

Section 5. Term. The Group shall be dissolved on or before June 30, 2027.

Section 6. Compensation. All members of the Group shall serve without compensation other than per diem allowed under the Per Diem and Mileage Act.

Section 7. Voting. Each member shall be entitled to one vote on each matter submitted to a vote of the Group.

Article IV. Meetings

Section 1. Regular Meetings. Unless otherwise specified, regular meetings shall be held at least four (4) times a year at such time, place and location indicated in each public meeting notice. Additional working groups or subcommittees may be formed to address specific topics or tasks.

Section 2. Special Meetings. Special meetings of the Group and/or subcommittees may be held on call of the Chairperson.

Section 3. Stakeholder Meetings. The Group shall organize and host at least five stakeholder meetings to obtain input from citizens of New Mexico on the proper activities and projects to honor Route 66. Meeting activities shall be recorded, summarized, and shared with the Commission for communication purposes.

Section 4. Notice of the Meeting.

1. Notices of each public meeting held by the Coordination Group shall be given as provided in the Group's annual resolution adopted pursuant to the New Mexico Open Meetings Act.
2. Notice of each public meeting of the Group shall be posted on the New Mexico Tourism Industry website (www.newmexico.org/industry/upcoming-events) and shall include the meeting agenda.
3. Copies of the written notice for any public meeting shall be provided to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have provided a written request for such notice.

Section 5. Quorum. A majority of the members shall constitute a quorum for the conduct of business. A quorum present, the act of a majority of the members present shall constitute the action of the entire Group, except as may be otherwise provided in these Bylaws.

Section 6. Procedure. Robert's Rules of Order is adopted.

Article V. Officers

The officers of the Group shall consist of the following:

1. Chairperson
2. Vice-Chairperson

The Secretary of the Tourism Department shall designate the Group Chair and Vice Chair. The Secretary of the Tourism Department or their Designee shall supervise and present minutes at each meeting. Minutes will be submitted to the Commission.

The Chairperson shall preside at all meetings of the Group. In the absence of the Chairperson, the Vice-Chairperson shall preside.

Article VI. Committees

Subcommittees may be appointed specializing in concerns and/or occasions relating to New Mexico's unique contributions to the centennial anniversary of Route 66.

Article VII. Amendments

These Bylaws may be amended at any regular or special meetings of the Group. Written notice of the proposed Bylaw change shall be delivered to each member at least five (5) days prior to the

date of the meeting. Bylaw changes require a two-thirds (2/3) majority vote of the Group members present.

Adopted by the Route 66 Centennial Coordination Group on this 20th day of October 2025.

Signed by:

Bill Lee

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William Lee, Coordination Group Chair