



**Newport & Bristol County Convention & Visitors Bureau
DBA Discover Newport
Board of Directors Meeting
Tuesday, June 18, 2024
Newport Harbor Island Resort
One Goat Island.
Newport, RI
12PM**

The meeting was called to order at 12:11pm by T.R. McGrath, Board Chair

BOARD MEMBERS IN ATTENDANCE WERE: Pamela Baldwin, Stephan Brigidi, Meredith Brower, Keith Chouinard, Peter Connerton, Keri Cronin, Patrick Fitzgerald, Gillian Friedman Fox, Matt Gray, TR McGrath, Andrew Moore, John Nunes, Marla Romash

BOARD MEMBERS ABSENT & EXCUSED WERE: Ann Hof, Charlie Holder, Rocky Kempenaar, Sean O'Connor, Missy Varao
BOARD MEMBER ABSENT & NOT EXCUSED: N/A
MEMBER OF THE PUBLIC: Bill Geist, Speaker, and author

STAFF PRESENT WERE: Evan Smith, Alyson Adkins, Anna Duffy, Kathryn Farrington, Tim Walsh

WELCOME: Pamela Baldwin, our board treasurer, and Director of Sales & Marketing at Newport Harbor Island Resort offered a tour of the newly renovated property at the conclusion of the meeting

I. PREVIOUS MEETING MINUTES:

The previous meeting minutes for May 21, 2024, were reviewed by the board. Stephen Brigidi made a motion to accept the minutes and seconded by Keith Chouinard. The motion passed unanimously.

II. TREASURER'S REPORT:

The treasurer's report for May was presented by Pamela Baldwin: For February bed taxes, the City of Newport was down -10% as compared to budget, Newport County (excluding City of Newport) was flat as compared to budget, and Bristol County was up +21% as compared to budget. Total private revenue for the month of April was up +11% as compared to budget, with total revenue up +2% as compared to budget. Total expenses were under budget by -15%. Year-to-date bed taxes were down -7% as compared to budget, with total revenue also down -6% to budget. Total expenses were under budget by 4%. Discussion followed. A motion to approve the treasurer's report was made by Sean O'Connor and seconded by Missy Varao. The motion passed unanimously.

Alyson Adkins, reviewed and asked for approval of FY 24 retirement contributions for staff and the FY 25 budget, sent to the board on May 24th. Discussion followed. Marla Romash made a motion to approve requested staff retirement contributions and FY 25 budget as presented, seconded by Charlie Holder. The motion passed unanimously.

III. PRESIDENTS REPORT

Evan reviewed for the board two reports from The RI Department of Revenue:
RI 1% local hotel tax report and RI monthly Meal and Beverage Report YTD

IV. SALES & MARKETING UPDATES: None given in the interest of time.

V. BOARD MEMBER COMMUNITY UPDATES: The following board members gave brief updates: Stephan Brigidi – Bristol, Keri Cronin – Warren, Gillian Friedman Fox – Newport, Peter Connerton – Middletown, Ann Hof – Barrington, Patrick Fitzgerald – Newport, Sean O’Connor – Newport, John Nunes – Middletown, Rocky Kempenaar – Middletown, Meredith Brower – Tiverton. Discussion followed.

VI. ADJOURNMENT: A motion to adjourn the meeting was made by Gillian Friedman Fox and seconded by Charlie Holder. The motion passed unanimously. The meeting adjourned at 1:15 pm.

**The next Board Meeting will be on:
September 17, 2004
TBD**