

**MOTIONS PASSED AT THE COMBINED BOARD MEETING, January 12, 2021**

Combined: Approved October & November 2020 Meeting Minutes

**Phillips/Griffitts**

CVB: Election of Officers

A. Chairman: Ms. Clair Pease

**Phillips/Patronis**

B. Vice Chairman: Mr. Steve Bailey

**Griffitts/Phillips**

C. Secretary/Treasurer: Mr. Yonnie Patronis

**Griffitts/Pease**

Combined: Approved the Consent Agenda:

A. BEACH NOURISHMENT - Approve payment of Dewberry Engineers Inc. Invoice 1907578 and APTIM Coastal Planning & Engineering, Inc. Invoices 515178-RI00631 & 514548

B. SPORTS PARK – Approve an Amendment to the PCB Sports Park Alcohol Sales Agreement

C. OPERATIONS - Approve the amended employment contract for Mr. Dan Rowe, CVB President/CEO

**Griffitts/Chester**

Combined: Approved Board Action Items

A. Authorize the CVB to pursue the Paycheck Protection Program (PPP) loan available to destination marketing organizations

**Phillips/Patronis**

B. Make a recommendation to the Board of County Commissioners to negotiate continuing services agreements with the two top ranked firms responding to Bay County Bid 21-02 – Professional Coastal Engineering Services

**Wilkes/Bailey**

C. Discuss and consider for approval a recommendation to the Bay County Board of County Commissioner the inclusion of Breakfast Point East in the Tourist Development Taxing District

**Casto/Wilkes**

COMBINED BOARD MEETING  
Bay County Tourist Development Council  
Panama City Beach Convention & Visitors Bureau, Inc.  
Panama City Beach

Tuesday, January 12, 2020

9:00 a.m.

Council Room, PCB City Hall

**Board Members Present:**

Phil Chester, Chairman  
Andy Phillips  
Phillip Griffiths, Jr.  
Paul Casto  
Buddy Wilkes  
Yonnie Patronis, Treasurer  
Clair Pease, Vice Chairman  
Steve Bailey

**Board Members Absent:**

Gary Walsingham

**I. CALL MEETING TO ORDER**

Chairman Phil Chester called the meeting to order at 9:00 a.m.

**II. ROLL CALL**

There were eight members present, one absent at the time of roll call.

- A. Invocation  
Mr. Wilkes gave the Invocation.
- B. Pledge of Allegiance  
Ms. Pease led the Pledge of Allegiance.
- C. Approve October & November 2020 Meeting Minutes

**Mr. Phillips moved; seconded by Mr. Griffiths to approve the Minutes.**

**Motion passed with unanimous vote.**

**III. REQUESTS TO ADDRESS THE BOARD ON AGENDA ITEMS (3 Minutes)**

None

**IV. ELECTION OF OFFICERS**

- A. Chairman: Ms. Clair Pease  
**Mr. Phillips moved; seconded by Mr. Patronis.**  
**Motion passed with unanimous vote.**
- B. Vice Chairman: Mr. Steve Bailey  
**Mr. Griffiths moved; seconded by Mr. Phillips.**  
**Motion passed with unanimous vote.**
- C. Secretary/Treasurer: Mr. Yonnie Patronis  
**Mr. Griffiths moved; seconded by Ms. Pease.**  
**Motion passed with unanimous vote.**

**V. CONSENT AGENDA**

Mr. Rowe read the Consent Agenda into the record.

- A. BEACH NOURISHMENT - Approve payment of Dewberry Engineers Inc. Invoice 1907578 and APTIM Coastal Planning & Engineering, Inc. Invoices 515178-RI00631 & 514548
- B. SPORTS PARK – Approve an Amendment to the PCB Sports Park Alcohol Sales Agreement
- C. OPERATIONS - Approve the amended employment contract for Mr. Dan Rowe, CVB President/CEO

**Mr. Griffiths moved; seconded by Mr. Chester to approve the consent agenda.**

**Motion passed with unanimous vote.**

**VI. PRESENTATIONS**

- A. TDT Collections for July, Mr. Dan Rowe

Mr. Rowe gave a summary of year to date collections for PCB, PC, and Mexico Beach. He also discussed grant funding that has been received which will offset some of the CVB sports marketing costs.

**VII. BOARD ACTION ITEMS**

- A. Authorize the CVB to pursue the Paycheck Protection Program (PPP) loan available to destination marketing organizations

Ms. Honnen reviewed the PPP program as it was opened to organizations such as ours. She gave an overview of the requirements and said that this is a forgivable loan.

**Mr. Phillips moved; seconded by Mr. Patronis**

**Motion passed with unanimous vote.**

- B. Make a recommendation to the Board of County Commissioners to negotiate continuing services agreements with the two top ranked firms responding to Bay County Bid 21-02 – Professional Coastal Engineering Services

Ms. Armbruster updated the board regarding the status of the projects including that the Army Corps of Engineers will be including damage from Hurricane Sally in the scope of work for the project.

**Mr. Wilkes moved; seconded by Mr. Bailey**

**Motion passed with unanimous vote**

- C. Discuss and consider for approval a recommendation to the Bay County Board of County Commissioner the inclusion of Breakfast Point East in the Tourist Development Taxing District

Mr. Rowe reviewed the taxing district location and next steps required to finalize.

**Mr. Casto moved; seconded by Mr. Wilkes**

**Motion passed with unanimous vote**

**VIII. PRESIDENT’S REPORT**

Mr. Rowe updated the board regarding the Sports Park sponsorships. He stated that more information will be forthcoming as the process moves forward.

**IX. CHAIRMAN’S REPORT**

None.

**X. AUDIENCE PARTICIPATION**

None.

**XI. ADJOURNMENT**

Respectfully submitted,  
Sharon Cook, Recording Secretary