

MOTIONS PASSED AT THE COMBINED BOARD MEETING, May 11, 2021

Approved March & April 2021 meeting minutes

Walsingham/Griffitts

Approved Consent Agenda

- A. Approve payment of APTIM Coastal Planning & Engineering, Inc. Invoice 524196-RI-00636

Griffitts/Patronis

Approved Action Items

- A. Discuss and consider for approval a recommendation to Bay County to execute Florida Department of Environment Protection Grant Agreement 21BA1 for the PCB Shore Protection Project. Ms. Lisa Armbruster
- B. Discuss and consider for approval a recommendation to Bay County to execute Florida Department of Environment Protection Grant Agreement 21BA2 for the St. Andrews State Park Restoration Project. Ms. Lisa Armbruster (A&B Combined for Vote)

Griffitts/Wilkes

- C. Discuss and consider for approval a recommendation to Bay County to execute the Combined Task Order and Notice to Proceed 001 with MRD Associates for St. Andrews State Park Beach and Dune Restoration Project construction bid document preparation, Ms. Lisa Armbruster

Phillips/Chester

COMBINED BOARD MEETING
Bay County Tourist Development Council
Panama City Beach Convention & Visitors Bureau, Inc.
Panama City Beach

Tuesday, May 11, 2021

9:00 a.m.

Council Room, PCB City Hall

Board Members Present:

Phil Chester
Andy Phillips
Phillip Griffitts, Jr.
Paul Casto
Buddy Wilkes
Yonnie Patronis, Treasurer
Clair Pease, Chairman
Steve Bailey, Vice Chairman
Gary Walsingham

I. CALL MEETING TO ORDER

Chairman Clair Pease called the meeting to order at 9:00 a.m.

II. ROLL CALL

All nine members present.

- A. Invocation
Mr. Chester gave the Invocation.
- B. Pledge of Allegiance
Ms. Pease led the Pledge of Allegiance.
- C. Approve March & April 2021 Meeting Minutes

Mr. Walsingham moved; seconded by Mr. Griffitts to approve the Minutes.

Motion passed with unanimous vote.

III. REQUESTS TO ADDRESS THE BOARD ON AGENDA ITEMS (3 Minutes)

None

IV. CONSENT AGENDA

Mr. Rowe read the Consent Agenda into the record.

- A. Approve payment of APTIM Coastal Planning & Engineering, Inc. Invoice 524196-RI-00636

Mr. Griffitts moved; seconded by Mr. Patronis to approve the consent agenda.

Motion passed with unanimous vote.

V. ACTION ITEMS

- A. Discuss and consider for approval a recommendation to Bay County to execute Florida Department of Environment Protection Grant Agreement 21BA1 for the PCB Shore Protection Project. Ms. Lisa Armbruster

- B. Discuss and consider for approval a recommendation to Bay County to execute Florida Department of Environment Protection Grant Agreement 21BA2 for the St. Andrews State Park Restoration Project. Ms. Lisa Armbruster

Ms. Armbruster summarized the two grant agreements for approval. Chairwomen Pease asked Ms. Armbruster to give a brief overview of the upcoming Corp of Engineers project. Ms. Armbruster stated that the project involves fixing damage caused by Hurricanes Michael and Sally. Also, the project should begin in September. Mr. Rowe added that the inclusion of that area of the sandy beach in the CVB renourishment project will provide access in the future as well. The board also discussed the jetties being fixed by the Corp.

Mr. Griffiths moved; seconded by Mr. Wilkes to approve Action Items A & B.

Motion passed with unanimous vote.

- C. Discuss and consider for approval a recommendation to Bay County to execute the Combined Task Order and Notice to Proceed 001 with MRD Associates for St. Andrews State Park Beach and Dune Restoration Project construction bid document preparation, Ms. Lisa Armbruster

Ms. Armbruster summarize the task order to the board. She also stated that Mexico Beach will also be getting grant funds, Federal and State Block Grant, for renourishment. Also, Mr. Rowe discussed Ms. Shoaf's involvement in attaining those grants as a vital part of the success of the Mexico Beach project. Ms. Shoaf then gave a summary of the progress in Mexico beach's renouishment project as well as the local economy with businesses opening.

Mr. Phillips moved; seconded by Mr. Chester to approve Action Item C.

Motion passed with unanimous vote.

VI. PRESIDENT'S REPORT

Mr. Rowe acknowledged the TDT report for March stating that it was a record breaking month and the first weeks in April is in line for the same. He stated that YTD collections are significantly ahead of budget. Due to this increase, a mid-year budget amendment may be done to adjust the value to the cent projection as well as adjust for the cash forward post-audit. He stated that it was found that the City of PCB missed sending one public safety invoice last fiscal year and the CVB would go ahead and pay it.

VII. CHAIRMAN'S REPORT

Ms. Pease stated that she wanted to point out how she witnessed our beach trash employees digging through their trash hauler for something that a family had lost. She said they deserved an attaboy for being helpful to our visitors. She also said that the beaches look great and that the cleaning folks are doing a great job. Mr. Rowe stated that CVB administration is on the beach weekly checking the performance of the beach service vendor. He also stated that there has been good feedback for the Beach Ambassadors being extremely helpful and friendly. Mr. Rowe also discussed the event holders for Gulf Coast Jam stated that ticket sales are high. He said that the same was true for UnWineD.

The board discussed the summer looking very good for reservations. Mr. Rowe stated that YTD the tax collections are at 90% of the benchmark of 2019. The board asked if sports teams were dropping out due to unavailability of lodging. Mr. Sanders stated that the teams have not dropped out as they book their lodging well in advance. He said that weather was the only factor for them to drop out. Mr. Rowe stated the Panama City is also having a record breaking year as well.

Mr. Wilkes asked Mr. Rowe if there's anything the board can do to aid in attracting labor to the area. He said they can reach out to places like the Work Force center to see where and if there's anything they can do. However, suspension of unemployment benefits will be a major factor in getting people back in the workplace. Mr. Patronis stated that the state is taking action toward the end of May that will help get more people off unemployment and back in the workplace.

VIII. AUDIENCE PARTICIPATION

None.

IX. ADJOURNMENT

Respectfully submitted,
Sharon Cook, Recording Secretary