

**CITIZENS COMMITTEE ON AIRPORT NOISE  
PALM BEACH INTERNATIONAL AIRPORT  
MEETING MINUTES  
February 15, 2024 - 9:30 AM**

**MEMBERS PRESENT:**

CAROL ROBERTS, District # 1  
ALICE MCLANE, District #3  
VICTORIA CHOURIS, District #6  
MARTIN KLEIN, District # 7  
THERESA JOHNSON, PBC League of Cities  
LEW CRAMPTON, Town of Palm Beach Council  
NANCY PULLUM, Good Neighbor Council

**STAFF PRESENT:**

DEBBIE DUNCANSON, Deputy Director of Finance  
MICHAEL GIAMBRONE, Director, Planning & Development  
ANDREW GAMBOA, Manager Air Service Development  
CRAIG DELEGATO, Noise Abatement Manager

**I. CALL TO ORDER/ROLL CALL:**

The February 15, 2024 meeting of the CITIZENS COMMITTEE ON AIRPORT NOISE (CCAN) was called to order at 9:35am and Department of Airports Noise Abatement Manager CRAIG DELEGATO called the roll. The following Committee members were present: CAROL ROBERTS, ALICE MCLANE, VICTORIA CHOURIS, MARTIN KLEIN, THERESA JOHNSON, LEW CRAMPTON and NANCY PULLUM.

The following member(s) were not present during the roll call: JOYCE VAUGHN, AARON WORMUS and JULIE HERMES.

CRAIG DELEGATO informed the CCAN Chairperson, NANCY PULLUM, that a quorum was present.

**II. CHAIR'S WELCOME:**

NANCY PULLUM welcomed the COMMITTEE members and the two members of the public in the audience.

**III. APPROVAL OF AGENDA:**

NANCY PULLUM asked if there were any additions or deletions to the Agenda, and suggested that the Agenda be more specific. She asked the COMMITTEE members to offer their opinions about the Agenda. CAROL ROBERTS discussed how the Palm Beach County Board of County Commissioners' Agenda is formatted. ALICE MCLANE suggested that a new business and old business section should be added. THERESA JOHNSON stated that backup information regarding Agenda topics should be included when sent to COMMITTEE members. A motion was made to approve the Agenda with amendments; the motion was seconded and approved.

**IV. COMMITTEE MEETING DATES:**

CRAIG DELEGATO informed the COMMITTEE that future meeting dates for 2024 have not yet been determined. NANCY PULLUM said that per previous COMMITTEE discussions, there should be at least one meeting held during evening hours. The COMMITTEE discussed various meeting dates and start times. The following future meeting dates and start times were unanimously approved: Thursday, May 23<sup>rd</sup> at 9:30am, Thursday, August 15<sup>th</sup> at 9:30am and Thursday, November 14<sup>th</sup> at 5:00pm.

**V. NOISE OFFICE UPDATE:**

CRAIG DELEGATO informed the COMMITTEE that he has been working with SHANE JACKSON, a Federal Aviation Administration (FAA) Outreach Coordinator. MR DELEGATO asked the COMMITTEE members to submit any noise concern questions to him as he will compile the questions and submit them to the FAA. The COMMITTEE was asked to submit their questions by April 15, 2024. MR DELEGATO also mentioned the possibility that MR JACKSON may be available to meet with the COMMITTEE, in-person, at a future meeting.

LEWIS CRAMPTON suggested that the COMMITTEE members review FAA policies online to help determine which policies are relatable to CCAN. He also stated it was necessary for the COMMITTEE members to relay any pertinent information about FAA policies to their constituents / interested parties.

NANCY PULLUM asked CRAIG DELEGATO if he was aware of any airport expansion plans in cities between PBI and Orlando, FL. MR DELEGATO informed the COMMITTEE of a runway expansion project at the North Palm Beach County General Aviation Airport (F45). He added that the runway expansion will help relieve General Aviation traffic at PBI and that before projects like a runway expansion are allowed to happen, those plans are publicly disclosed and an environmental assessment is under way. Finally, he mentioned that there are currently no plans to add a US Customs Office at F45 but that has been discussed as a possible need after the runway expansion is completed.

CRAIG DELEGATO informed the COMMITTEE of the FAA plans to expand the controlled airspace around PBI. He noted that the intention of the change is to enclose final approach and departure fixes which will help avoid problems of uncontrolled airspace. THERESA JOHNSON asked how the airspace expansion would affect residents. MR DELEGATO advised the expansion would have little to no effect on residents and that the expansion is being considered primarily for safety reasons. He continued by informing the COMMITTEE of the FAA's process which includes feedback from pilot groups and the general public.

NANCY PULLUM asked if the airspace expansion also addresses capacity at PBI. CRAIG DELEGATO informed the COMMITTEE that the airspace expansion does not necessarily correlate to airport capacity.

NANCY PULLUM asked what reason there are for ground delays. CRAIG DELEGATO informed the COMMITTEE that most ground delays are due to limited airspace. He continued by adding that heavy air traffic can also lead to ground delays. He stated that there are very few airports that use a slot management system in the United States and all that currently use a slot management system are in the Northeast region of the country. The airports in question are JFK, LGA, DCA and EWR. A substantial portion of our traffic

arrives/departs from these airports and utilizes airways to and from PBI. This can result in delays.

CRAIG DELEGATO informed the COMMITTEE of recent conversations he has had with Envirosuite regarding noise monitor data from Elm Road. Envirosuite defined the issue as an anomaly.

ALICE MCLANE asked if the crosswind runway at PBI has opened. CRAIG DELEGATO informed the COMMITTEE that it has opened. He also informed the COMMITTEE that the noise report indicates increased activity at Glen Ridge. He also informed the COMMITTEE of the number of noise complaints received; in 2022 there were 81 total complaints received, 40 total complaints received in 2023 and thus far in 2024 only 7 complaints have been received.

THERESA JOHNSON noted there has been an increase in air traffic by Club Rd. CRAIG DELEGATO informed the COMMITTEE that was due to seasonal increases and he expected to see a change/decrease around April 2024.

CRAIG DELEGATO informed the COMMITTEE that a Selection Committee recently determined a vendor for the Department of Airports Noise Monitoring System. He also reminded the COMMITTEE he would be e-mailing the members for their input regarding the FAA Outreach Coordinator.

ALICE MCLANE noted the approval of the November 2023 minutes was not on the Agenda.

NANCY PULLUM asked all COMMITTEE members to contact CRAIG DELEGATO with any noise concerns as they become aware of them rather than waiting for the next meeting date.

**VI. ADJOURNMENT:**

The meeting adjourned at 11:03 a.m.