

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>
Capital Expenditures	\$453,243	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues (Grants)	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	\$453,243	_____	_____	_____	_____

ADDITIONAL FTE POSITIONS (Cumulative) _____

Is Item Included in the Current Budget?	Yes	_____	No	<u>X</u>
Does this item include the use of federal funds?	Yes	_____	No	<u>X</u>
Does this item include the use of state funds?	Yes	_____	No	<u>X</u>

Budget Account No: Fund 4111 Department 121 Unit A107 Object 6505

Reporting Category _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

A Budget Transfer in the Airport's Improvement and Development fund in the amount of \$453,243; including a transfer from Reserves in the amount of \$453,243.

C. Departmental Fiscal Review:

Deborah W. [Signature]
12/18/23

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

[Signature] 12/20/23
OFMB GA 12/20

[Signature] 12/28/23
Contract Dev. and Control
12/28/23

B. Legal Sufficiency:

Anne [Signature] 12-29-23
Assistant County Attorney

C. Other Department Review:

Department Director

24-0283

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET TRANSFER

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Advantage Document Numbers

BGRV:

BGEX: 121-121223*597

FUND 4111 Airport Improvement & Development Fund

ACCT. NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED As of 12/11/23	REMAINING BALANCE
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REVENUES/EXPENDITURES

121-A107-6505	Design/Eng/Mgmt - CIP Adm	8,808,773	7,725,903	453,243	0	8,179,146	4,803,134	3,376,012
121-A900-9909	Reserves Improvement Program	17,216,760	11,467,670	0	453,243	11,014,427	0	11,014,427

Total Receipts and Balances

217,226,377 213,797,817 453,243 213,797,817

Signatures & Dates

Office of Financial Management & Budget

INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted

By Board of County Commissioners

At Meeting of

Tuesday, January 23, 2024

Kenneth Mack 12/11/23

RODIA 12/20/23

STATE OF FLORIDA, COUNTY OF PALM BEACH
I, JOSEPH ABRUZZO, Clerk of the Circuit Court and
Comptroller certify this to be a true and correct copy
of the original filed in my office on JAN 23 2024
on _____
dated at West Palm Beach, Florida
By: *Tracey Pineda*
Deputy Clerk



3F6.6

BETWEEN
PALM BEACH COUNTY DEPARTMENT OF AIRPORTS
AND
RICONDO & ASSOCIATES, INC.
FOR
AIRPORT PLANNING CONSULTING SERVICES
AT
PALM BEACH COUNTY AIRPORTS

This Amendment No. 2 to the Contract is made as of the 23rd day of January, 2024, by and between Palm Beach County, Florida (COUNTY) and RICONDO & ASSOCIATES, INC., a corporation authorized to do business in the State of Florida, hereinafter referred to as the CONSULTANT, whose Federal Tax I.D. number is 36-3663903.

WITNESSETH

WHEREAS, on August 23, 2022, the County entered into an Agreement (R2022-0888) with the CONSULTANT for the CONSULTANT to provide General Planning Consulting Services for the Palm Beach County Department of Airports, for a period of two (2) years, with two (2) one (1)-year renewal options, the exercise of which are within COUNTY'S sole control and discretion; and

WHEREAS, on May 16, 2023, the County entered into an Amendment #1 (R2023-0700) with the CONSULTANT for the CONSULTANT to provide additional professional services for the Department of Airports, Palm Beach County, in accordance with Article 26 of the original contract.

WHEREAS, Article 26 of the Contract requires an amendment when the parties are able to define additional services and the parties have now defined those services,

NOW THEREFORE, in consideration of the mutual covenants herein contained, and such other good and valuable consideration, the receipt of which the parties hereby acknowledge, the parties agree to the following terms and conditions:

1. The parties hereby agree to amend the Contract to include the Scope of Services and Fees as outlined in Exhibit A. The total amount to be paid by the COUNTY to the CONSULTANT for professional services, including any out-of-pocket expenses, shall not exceed Four Hundred Fifty-Three Thousand, Two Hundred Forty-Three Dollars and No Cents (**\$453,243.00**) for the services in Amendment No. 2 to the original Contract.
2. Except as specifically amended herein, all other terms and conditions of the Contract shall remain in full force and effect.

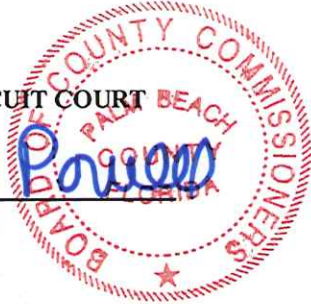
IN WITNESS WHEREOF, the parties have caused the First Amendment to the Contract to be signed by the Mayor of the Board of County Commissioners and the Seal of said Board to be fixed hereto and attested by the Clerk of said board, and the CONSULTANT, RICONDO & ASSOCIATES, INC., has caused these presents to be signed in its corporate name by its duly authorized officer PETE RICONDO, SENIOR VICE PRESIDENT, acting on behalf of said CONSULTANT, and the Seal of said CONSULTANT to be affixed hereto and attested by the Secretary of said CONSULTANT, the day and year first written above.

R2024 0045 JAN 23 2024
PALM BEACH COUNTY, FLORIDA

ATTEST:

ATTEST:
JOSEPH ABRUZZO
CLERK OF THE CIRCUIT COURT
& COMPTROLLER

By: *Tracy Powell*
Deputy Clerk



PALM BEACH COUNTY, FLORIDA
BOARD OF COUNTY COMMISSIONERS:

By: *[Signature]*
Maria Sachs, Mayor

WITNESS:
Kimberly
Davis

SIGNATURE

Kimberly Davis

Name (type or print)

CONSULTANT:

RICONDO & ASSOCIATES, INC
COMPANY NAME

Pete Ricondo

Signature

Pete Ricondo
Name (type of print)

Senior Vice President

Title

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

By: *Anne Helgert*
County Attorney

APPROVED AS TO TERMS
AND CONDITIONS

By: *Sean Becker*
Director of Airports



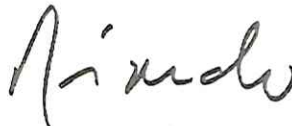
Signatory Authorization(s)

**RICONDO & ASSOCIATES, INC.
SECRETARY'S CERTIFICATE**

I, the undersigned, as Secretary of RICONDO & ASSOCIATES, INC., a corporation organized and existing under the laws of the State of ILLINOIS, hereby certify that:

1. I am the duly elected and incumbent Secretary of Ricondo & Associates, Inc. ("Corporation") and the keeper of corporate records.
2. The By-Laws of the Corporation, as amended by on December 11, 2013, provide that Pete Ricondo, as a Senior Vice-President of the Corporation, is authorized to sign any and all contracts and/or agreements with the State of Florida – Palm Beach County Department of Aviation and to do any and all things necessary to execute the contracts and/or agreements on behalf of the Corporation.
3. The amendment to By-Laws dated December 11, 2013, a copy of which is attached hereto as Exhibit A, has not been amended, modified, or repealed and remains in full force and effect as of the date hereof.

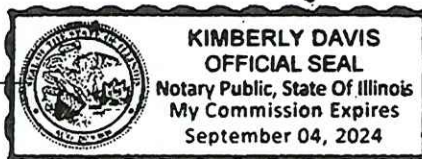
Dated this day 8th of June 2022



Ramon Ricondo, Secretary

Subscribed and sworn to before me
this 8th day of June 2022


Notary Public



Commission No. 607838

**EXHIBIT A
AMENDMENT TO BY-LAWS
DATED DECEMBER 11, 2013**

AMENDMENT OF BY-LAWS
Dated December 11, 2013

ARTICLE IV
OFFICERS

SECTION 5. THE VICE-PRESIDENTS. (a) The vice-president (or in the event there be more than one vice-president, each of the vice-presidents) shall assist the president in the discharge of his/her duties as the president may direct and shall perform such other duties as from time to time may be assigned to him/her by the president or by the board of directors. In the absence of the president or in the event of his/her inability or refusal to act, the vice-president (or in the event there be more than one vice president, the vice-presidents in the order designated by the board of directors, or by the president if the board of directors has not made such a designation, or in the absence of any designation, then in the order of seniority of tenure as vice president) shall perform the duties of the president, and when so acting, shall have the powers of and be subject to all the restrictions upon the president. Except in those instances in which the authority to execute is expressly delegated to another officer or agent of the corporation or a different mode of execution is expressly prescribed by the board of directors or these by-laws, the vice president (or each of them if there are more than one) may execute for the corporation certificates for its shares and any contracts, deeds, mortgages, bonds or other instruments which the board of directors has authorized to be executed (except as provided in subparagraph (b) below), and he/she may accomplish such execution either under or without the seal of the corporation and either individually or with the secretary, any assistant secretary, or any other officer thereunto authorized by the board of directors, according to the requirements of the form of the instrument.

(b) Except in those instances in which the authority to execute is expressly delegated to another officer or agent of the corporation or a different mode of execution is expressly prescribed by the board of directors or these by-laws, vice-presidents shall have the power and authority to enter into any contract or agreement, or amend or cancel the same, in the ordinary course of business of the corporation or that is normal and incidental to the day-to-day operations of the corporation without authority of the board of directors or the president provided such contract or agreement is subject to the laws and jurisdiction of the United States (or one of its territories) and does not require the corporation to perform services outside of the United States (or one of its territories). Such power expressly includes, without limitation, the power to enter into contracts or agreements for the corporation to provide aviation and related consulting services. All contracts and agreements which do not meet the specifications set forth in this subparagraph (b) shall remain subject to the direction and control of the board of directors as provided in subparagraph (a) above.

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AIRPORT PLANNING CONSULTING SERVICES

Exhibit A – 1 Scope of Services

Task I-24-PBI-R-012: Cyber Security Implementation Support (Phase 3B)

Palm Beach International Airport

Pursuant to Florida Statutes Section 119.071 (3), and due to the nature of the contents, there may be portions of these documents that are exempt from disclosure to the public. Please contact the Department of Airports prior to public release.



AIRPORT PLANNING CONSULTING SERVICES

Exhibit A-2: Scope of Services

Task I-24-PBI-R-013: Runway 10L-28R Exit Taxiway Analysis

Palm Beach International Airport (PBI)

Project Description

The Palm Beach County Department of Airports (DOA) is in the process of procuring a design consultant to support the rehabilitation of Runway 10L-28R (the Runway) at the Palm Beach International Airport (PBI or the Airport). To support the design phase services, the DOA will need to evaluate the exit taxiways associated with Runway 10L-28R) to determine if modifications are necessary to ensure compliance with current Federal Aviation Administration (FAA) airfield design standards. The DOA would also like to evaluate the location and configuration of the runway exits to determine if the runway's capacity might be improved by reducing runway occupancy times. To support this effort, the DOA has requested that the Ricondo & Associates (Ricondo) Team conduct an exit taxiway analysis for Runway 10L-28R.

Task and Cost

This scope of services includes Planning Services. Total Lump Sum labor cost of this scope of services is \$148,054.00 plus and additional \$1,205.00 in Reimbursable Expenses, for a total budget of \$149,259.00. A summary of the fee estimate is provided in **Appendix A**.

Scope of Services

Task 1: Document Existing Conditions

The Ricondo Team will conduct a review of the existing exit and entrance taxiways associated with Runway 10L-28R to identify potential pavements that do not comply with current FAA design standards and identify and evaluate potential alternatives to achieve compliance.

Sub-task 1.1 Data Collection

The following information will be collected by the Ricondo Team:

- Basemap Files
- Topographically mapping



- Existing Utilities
- Airfield Lighting and Signage Plan
- Runway incursion reports
- Stormwater System

A series of exhibits will be prepared to document pertinent characteristics of the existing airfield conditions. A chronology of prior runway incursions and runway incursion mitigation measures employed by the DOA or PBI Air Traffic Control (ATC), if any, will be documented.

Sub-task 1.2 Site Visit

A site visit will be performed at the onset of the study. The DOA will escort the Ricondo Team to field verify existing conditions collected during the Sub-task 1.1. Up to three members from the Ricondo Team will participate in the site visit (two from Ricondo and one from AID). The site visit will be performed in conjunction with the kickoff meeting.

Task 2: Airfield Design Standards Review and Alternatives Evaluation

The Ricondo Team will conduct a review of the existing exit and entrance taxiways associated with Runway 10L-28R to identify potential pavements that do not comply with current FAA design standards and identify and evaluate potential alternatives to achieve compliance. This evaluation will include the following subtasks.

Sub-task 2.1 Exit and Entrance Taxiway Deficiency Assessment

The existing exit and entrance taxiways associated with Runway 10L-28R will be assessed to identify potential deficiencies. This assessment will focus on current airfield design standards and design concepts as prescribed in FAA Advisory Circular 150/5300-13B, *Airport Design*. This will include identifying potential runway incursion risks, including Hot Spots #1 and #2. The deficiency assessment will focus on the following:

- Pavement geometry and fillet requirements
- Runway to parallel taxiway separations
- Runway centerline to hold position markings
- Runway incursion risks
- Situational awareness
- Runway crossing locations and configurations

A series of exhibits will be prepared to document any deficiencies identified during this sub-task.



Sub-task 2.2 Identify and Evaluate Entrance and Exit Taxiway Enhancement Alternatives

For each of the deficiencies identified during Sub-task 2.1, the Ricondo Team will identify and evaluate exit taxiway enhancement alternatives that would achieve compliance with current FAA airfield design standards, reduce the risk for runway incursions, and/or enhance situational awareness. The enhancement alternatives will focus on:

- Pavement geometry modifications
- Airfield lighting, signage and marking enhancements

For each of the taxiway enhancement alternatives identified herein, rough order of magnitude (ROM) cost estimates will be developed. Each of the alternatives will be evaluated and ranked in accordance with the following criteria:

- Impact to over airfield operations
- Constructability
- Compatibility with future airfield configuration
- Other key differentiators

A preferred alternative will be selected in consultation with DOA and PBI ATC staff.

Task 3: Runway Occupancy Time (ROT) Optimization

For both landing directions, Ricondo will identify and evaluate potential additional taxiway exits for Runway 10L-28R. Ricondo will utilize the Runway Exit Design Interactive Model (REDIM) to quantify ROTs and establish the optimal runway exit locations and configuration.

Sub-task 3.1 Aircraft Fleet Mix Evaluation

ROTs for any given runway are dependent on the aircraft fleet mix anticipated to utilize the Runway. Due to Runway 10L-28R's location relative to PBI's passenger terminal, cargo warehouses, and general aviation tenant facilities, the aircraft fleet that exits the runway to the north differs from the aircraft fleet that exits the runway to the south. Therefore, the aircraft fleet mix composition associated with aircraft exiting on the northern and southern runway exit must be evaluated separately. The representative fleet mix composition for both will be derived based on historical aircraft landings and feedback obtained from PBI's ATC staff. The planned relocation of tenant facilities from the south side of the Airport to the Golfview area will also be considered.

Sub-task 3.2 Baseline ROT Calculations

A series of baseline ROT calculations for Runway 10L-28R will be established for both the existing taxiway configuration, as well as the configuration that would result from the pavement geometry modifications identified during Task 2. The ROTs associated with landings on both Runway 10L and Runway 28R will be calculated utilizing REDIM. Separate calculations will also be derived for landing aircraft that would utilize



the runway exits on the north and south sides of the Runway. The resulting ROTs will be summarized in tabular format to demonstrate if the proposed airfield pavement geometry modifications would enhance or diminish the throughput capacity of the Runway.

Sub-task 3.3 Identify and Evaluate ROT Optimization Alternatives

Utilizing REDIM, the Ricondo Team will identify and evaluated potential opportunities to optimize the ROTs associated with landings on Runways 10L and 28R by creating additional runway exits. Both perpendicular and non-perpendicular (high-speed) runway exits will be evaluated. For each ROT optimization alternative, and assessment will be performed to determine if any secondary airfield modifications may be required, such as increasing the lateral separation between the Runway and its parallel taxiways, enhancing aircraft taxi movements on adjoining taxiways, or mitigating runway incursion risks.

For each runway ROT optimization alternative, ROM Cost estimates will be prepared. Each of the alternatives will be evaluated and ranked in accordance with the following criteria:

- Impact to airfield operations
- Constructability
- Compatibility with future airfield configuration
- Other key differentiators

A preferred alternative will be selected in consultation with DOA and PBI ATC staff.

Task 4: Integration and Refinement of Preferred Alternative

The Ricondo Team will integrate and refine the recommended runway exit configurations identified during Tasks 2 and 3. Pavement geometry will be refined as necessary, and the general location of hold position signs and pavement markings will also be identified. A single exhibit will be prepared that illustrated the integrated and refined preferred alternative. The preferred alternative will also serve the basis for preparation of an Airport Layout Plan (ALP) Pen and Ink Update.

The refinement of the preferred alternative will also include the review and validation of the proposed runway exit taxiway locations for future Runway 10R-28. This will include the establishment of the optimal runway crossing locations for Runway 10R-28L to facilitate taxi movements between Runway 10L-28 and the south general aviation ramp. Once established, Ricondo will identify and evaluate the proposed location of additional runway exits to optimize runway occupancy times on future Runway 10R-28L. This analysis will rely on the aircraft fleet mix percentages derived for Runway 10L-28R.

Task 5: Stakeholder Meetings

It is anticipated that up to three (3) in-person stakeholder coordination meetings with the DOA and ATC and up to two (2) virtual meetings with the FAA's Orlando ADO will be conducted by the Ricondo Team during this task. It is envisioned that these meetings would be held at the following milestones with the Palm Beach DOA Staff and/or the Airport ATC representatives:



- **Kick-Off/Stakeholder Coordination Meeting #1:** During the kickoff meeting, Ricondo will provide an overview of the analyses to be performed, review applicable FAA Airfield design standards, document the history of runway incursions and other airfield operational concerns, and submit a formal data request. A site visit will also be performed following the kickoff meeting. The kick-off/ATC Coordination meeting will be attended by three staff from the Ricondo Team (two from Ricondo and one from AID). This meeting will also be attended by DOA and PBI Tower staff.
- **Stakeholder Coordination Meeting #2:** Upon completing the identification and initial evaluation of Entrance and Exit Taxiway Enhancement Alternatives to meet FAA airfield design standards (Task 2), the Ricondo Team will meet with DOA and PBI ATC tower staff to review the preliminary findings. In addition to reviewing the proposed airfield improvements, the Ricondo Team will also share the Baseline ROT calculations.
- **FAA ADO Briefing #1 (virtual):** Following Stakeholder Coordination Meeting #2, the Ricondo Team will conduct a virtual briefing with the FAA's Orlando ADO Office personnel to obtain their concurrence with the recommended taxiway enhancements to meet FAA airfield design standards. This meeting will also serve to initiate dialogue about the potential to include additional runway exit taxiways to the project that would optimize the runway occupancy times.
- **ATC Coordination Meeting #2:** Upon completing the identification and initial evaluation of Entrance and Exit Taxiway Enhancement Alternatives to optimize ROTs (Task 3), the Ricondo Team will meet with DOA and PBI ATC tower staff to review the preliminary findings.
- **FAA ADO Briefing #2 (virtual):** Following Stakeholder Coordination Meeting #3, the Ricondo Team will conduct a virtual briefing with the FAA's Orlando ADO Office personnel to obtain their concurrence with the recommended taxiway enhancements to enhance the ROTs and review the draft ALP Pen and Ink Update.

For each meeting identified above, Ricondo will prepare an agenda and discussion materials. Meeting notes will also be developed. Staff from Ricondo will attend the meetings. DOA Coordination Meetings #1 and #2 will be attended by a Director and Managing Consultant from Ricondo.

Ricondo will also attend up to six (6) client coordination meetings to review interim deliverables and draft meeting materials prior to attending the stakeholder meetings described herein. The client coordination meeting will be conducted virtually, and meeting notes will not be prepared by the Ricondo Team.

Task 6: Deliverables

A comprehensive Technical Report summarizing the process and the results of the detailed analyses for the Runway 10L-28R Exit Taxiway Analysis will be prepared. The document shall include all exhibits, graphs, and tables. The various PowerPoint presentations developed for each categorical analysis will be compiled and included as appendices of the Technical Report. An ALP Pen and Ink change will also be prepared by the Ricondo Team.



Sub-task 6.1 Summary PowerPoint Presentation

This task will culminate with the development of a summary PowerPoint presentation. The presentation will summarize the goals and objectives, approach and methodology, and results and/or recommendations.

Sub-task 6.2 Draft Technical Report

A preliminary draft of the Technical Report will be provided to the DOA in electronic (pdf and MS word files) and paper format for internal review and comment. Electronic format deliverables will be provided to the DOA via email and sharefile platform.

Sub-task 6.3 Final Technical Report

After the Department reviews the draft Technical Report and provides final comments, the final Technical Report will be prepared. The final Technical Report will be provided to the Airport. Up to five hard copies of the final Technical Report will be printed for the DOA and an electronic copy of the Technical Report will be provided. The Palm Beach DOA will be responsible for distribution of the final Technical Report to the appropriate parties.

Sub-task 6.4 ALP Pen and Ink Change

A Pen and Ink change to the Airport's ALP drawing will also be performed. The Pen and Ink change will build up recent Pen and Ink changes. If necessary, the ALP will be updated to depict other changes to the airfield that have materialized and the potential taxiway connector between Taxiway M and C (to be identified by others). The Ricondo Team will also prepare a letter of transmittal (LOT) for the DOA to submit to the FAA's Orlando ADO. The LOT will include a summary and justification of the proposed airfield modifications.

PROJECT TEAM:

The Project Team consists of:

Ricondo & Associates, Inc.	(Overall Task Management and Airfield Planning Lead)
American Infrastructure Development, Inc.	(Engineering Analyses, ROM Cost Estimates & ALP Pen and Ink Change)

Exclusions:

- Airfield pavement or electrical design
- Airfield simulation modeling or capacity estimates
- Benefit-cost analyses



- Environmental/NEPA processing
- Geotechnical analyses
- Stormwater modeling
- Surveying of existing conditions
- Other tasks not described herein.



Appendix A

Fee Estimate Summary



Fee Proposal for Palm Beach DOA Task No. I-24-PBI-R-013: Runway 10L-28R Exit Taxiway Analysis
Palm Beach County Department of Airports - Airport Planning Consultant Services
 Ricondo & Associates, Inc. Budget Breakdown and Overall Budget Summary

Description	Rates:										EBO Amounts (\$)	
	Senior Vice President	Director	Managing Consultant	Senior Consultant	Consultant	Technical Specialist	Total Hours	R/A Labor (\$)	R/A TRAVEL EXPENSES (\$)	SUBCONSULTANT LABOR & EXPENSES (\$)		
	\$376.00	\$305.00	\$245.00	\$205.00	\$103.00	\$163.00						
1 Document Existing Conditions												
1.1 Data Collection	0	4	0	0	0	0	12	\$2,880.00	\$0.00	\$1,978.00	AID	\$1,978.00
1.2 Site Visit	0	4	0	0	4	0	8	\$2,040.00	\$0.00	\$1,329.00	AID	\$1,329.00
Subtotal	0	8	0	0	12	0	20	\$4,920.00	\$0.00	\$3,307.00		\$8,227.00
2 Airfield Design Standards Review and Alternatives Evaluation												
2.1 Exit and Entrance Taxiway Deficiency Review	0	8	12	32	16	0	68	\$14,544.00	\$0.00	\$0.00		\$14,544.00
2.2 Identify and Evaluate Exit Taxiway Enhancement Alternatives	2	8	12	40	24	0	86	\$18,240.00	\$0.00	\$3,348.00	AID	\$21,588.00
Subtotal	2	16	24	72	40	0	154	\$32,784.00	\$0.00	\$3,348.00		\$36,132.00
3 Runway Occupancy Time (ROT) Optimization												
3.1 Aircraft Fleet Mix Evaluation	0	2	8	32	8	0	50	\$10,434.00	\$0.00	\$0.00		\$10,434.00
3.2 Baseline ROT Calculations	0	2	8	32	8	0	42	\$9,130.00	\$0.00	\$0.00		\$9,130.00
3.3 Identify and Evaluate ROT Optimization Alternatives	2	4	8	40	8	0	62	\$13,436.00	\$0.00	\$3,296.00	AID	\$16,732.00
Subtotal	2	8	24	104	16	0	154	\$33,000.00	\$0.00	\$3,296.00		\$36,296.00
4 Integration and Refinement of Preferred Alternative												
4.1 Integrate and Refine the Preferred Alternative	0	2	8	32	4	0	46	\$9,782.00	\$0.00	\$3,716.00	AID	\$13,498.00
Subtotal	0	2	8	32	4	0	46	\$9,782.00	\$0.00	\$3,716.00		\$13,498.00
5 Stakeholder Meetings												
5.1 Kick-Off Meeting & ATC Coordination Meeting #1	0	4	4	8	0	0	16	\$3,840.00	\$2,500.00	\$2,042.00	AID	\$6,132.00
5.2 ATC Coordination Meeting #2	0	4	4	8	0	0	16	\$3,840.00	\$2,500.00	\$0.00		\$4,090.00
5.3 ATC Coordination Meeting #3	0	4	4	8	0	0	16	\$3,840.00	\$2,500.00	\$0.00		\$4,090.00
5.4 FAA ADO Briefing #1	0	2	2	4	0	0	8	\$1,920.00	\$0.00	\$0.00		\$1,920.00
5.5 FAA ADO Briefing #2	0	2	2	4	0	0	8	\$1,920.00	\$0.00	\$0.00		\$1,920.00
Subtotal	0	16	16	32	0	0	64	\$15,360.00	\$7,500.00	\$2,042.00		\$18,152.00
6 Deliverables												
6.1 Summary PowerPoint Presentation	2	4	12	8	0	0	26	\$6,552.00	\$0.00	\$0.00		\$6,552.00
6.2 Draft Technical Report	4	8	32	24	8	4	80	\$18,660.00	\$0.00	\$0.00		\$18,660.00
6.3 Final Technical Report	0	2	12	8	4	2	28	\$6,168.00	\$0.00	\$0.00		\$6,168.00
6.4 AIP Pen and Ink Change	0	2	2	4	0	0	8	\$2,000.00	\$0.00	\$3,586.00	AID	\$5,586.00
Subtotal	6	16	60	42	12	6	142	\$33,380.00	\$0.00	\$3,586.00		\$36,966.00
Total Base Proposal Hours	10	66	132	294	72	6	580					
Subtotal Base Labor Costs & Expenses	\$3,760.00	\$20,130.00	\$32,340.00	\$60,270.00	\$11,736.00	\$978.00	\$129,214.00	\$750.00	\$19,295.00	\$19,295.00		\$149,259.00
												12.9%



Fee Proposal for Palm Beach DOA Task No. I-24-PBI-R-013: Runway 10L-28R Exit Taxiway Analysis
Palm Beach County Department of Airports - Airport Planning Consultant Services

Subconsultant Budget Breakdown: American Infrastructure Development, Inc.

Rates: **\$207,000** **\$181,000** **\$105,000** **\$87,000**

	HOURS				Total Hours	Labor (\$)	TRAVEL EXPENSES (\$)	TOTAL COST (\$)
	Project Manager	Sr. Planner	Designer	Clerical				
1 Document Existing Conditions								
1.1 Data Collection	2	4	8	0	14	\$1,978.00	\$0.00	\$1,978.00
1.2 Site Visit	6	0	0	1	7	\$1,329.00	\$0.00	\$1,329.00
Subtotal	8	4	8	1	21	\$3,307.00	\$0.00	\$3,307.00
2 Airfield Design Standards Review and Alternatives Evaluation								
2.1 Exit and Entrance Taxiway Deficiency Review	0	0	0	0	0	\$0.00	\$0.00	\$0.00
2.2 Identify and Evaluate Exit Taxiway Enhancement Alternatives	4	6	12	2	24	\$3,348.00	\$0.00	\$3,348.00
Subtotal	4	6	12	2	24	\$3,348.00	\$0.00	\$3,348.00
3 Runway Occupancy Time (ROT) Optimization								
3.1 Aircraft Fleet Mix Evaluation	0	0	0	0	0	\$0.00	\$0.00	\$0.00
3.2 Baseline ROT Calculations	0	0	0	0	0	\$0.00	\$0.00	\$0.00
3.3 Identify and Evaluate ROT Optimization Alternatives	2	8	12	2	24	\$3,296.00	\$0.00	\$3,296.00
Subtotal	2	8	12	2	24	\$3,296.00	\$0.00	\$3,296.00
4 Integration and Refinement of Preferred Alternative								
4.1 Integrate and Refine the Preferred Alternative	2	8	16	2	28	\$3,716.00	\$0.00	\$3,716.00
Subtotal	2	8	16	2	28	\$3,716.00	\$0.00	\$3,716.00
5 Stakeholder Meetings								
5.1 Kick-Off Meeting & ATC Coordination Meeting #1	2	6	0	1	9	\$1,587.00	\$455.00	\$2,042.00
5.2 ATC Coordination Meeting #2	0	0	0	0	0	\$0.00	\$0.00	\$0.00
5.3 ATC Coordination Meeting #3	0	0	0	0	0	\$0.00	\$0.00	\$0.00
5.4 FAA ADO Briefing #1	0	0	0	0	0	\$0.00	\$0.00	\$0.00
5.5 FAA ADO Briefing #2	0	0	0	0	0	\$0.00	\$0.00	\$0.00
Subtotal	2	6	0	1	9	\$1,587.00	\$455.00	\$2,042.00
6 Deliverables								
6.1 Summary PowerPoint Presentation	0	0	0	0	0	\$0.00	\$0.00	\$0.00
6.2 Draft Technical Report	0	0	0	0	0	\$0.00	\$0.00	\$0.00
6.3 Final Technical Report	0	0	0	0	0	\$0.00	\$0.00	\$0.00
6.4 ALP Pen and Ink Change	2	4	20	4	30	\$3,586.00	\$0.00	\$3,586.00
Subtotal	2	4	20	4	30	\$3,586.00	\$0.00	\$3,586.00
Total Base Proposal Hours	20	36	68	12	136			
Subtotal Base Labor Costs	\$4,140.00	\$6,516.00	\$7,140.00	\$1,044.00	\$18,840.00	\$18,840.00	\$455.00	\$19,295.00



AIRPORT PLANNING CONSULTING SERVICES

Exhibit A-3: Scope of Services

Task III-22-DOA-R-001: Miscellaneous Planning, Financial, Airport Business, Management Support, & Environmental Services (Replenish)

Palm Beach International Airport (PBI),
North Palm Beach County General Aviation Airport (F45)
Palm Beach County Park Airport (LNA), and
Palm Beach County Glades Airport (PHK)

Introduction

The Palm Beach County Department of Airports (DOA) is in the process of implementing different airport development programs at each of its four airports. Therefore, there are numerous activities occurring that require the DOA's review and analysis, and may require the assistance of Ricondo & Associates, Inc. and or its team of subconsultants (collectively the Ricondo Team. To support these efforts, an allowance account would be established to allow the Ricondo Team to assist the DOA with miscellaneous planning, financial, airport business and management support services that require quick-turnaround airport planning analyses or advisory services on an as-needed basis.

This scope of services describes the services that could be provided by the Ricondo team as staff extension support to the DOA as the need to assist with various planning, financial, airport business/management, and environmental efforts becomes necessary.

Task and Cost

This task will be performed on an as-needed basis and therefore will be conducted on a time and materials basis. A budget allowance of \$250,000.00 will be established.

Scope of Services

These analyses and services may relate to, but not necessarily be limited to, airport facility layout and land use analyses, airspace/obstruction evaluations, business/financial planning, operational assessments, management support, and other miscellaneous planning support services. These services may relate to the Palm Beach International Airport (PBI), North Palm Beach County General Aviation Airport (F45), Palm Beach County Park Airport (LNA) or Palm Beach County Glades Airport (PHK). The subject matter may include, but not necessarily be limited to:

- Aviation Planning



- Air Service studies
- Financial analyses
- Airfield, landside, terminal and concessions planning
- Land use planning
- Land acquisition
- Market assessment
- Appraisal services
- Land development support
- Stormwater and environmental planning
- IT Planning support services/technology master planning support
- airport activity forecasting
- RFP/RFQ Development Support
- Performance Standards and Operational Requirements for Customer/Passenger or Business Partner Services (e.g. ground servicing equipment, storage areas, concessions spaces, baggage handling)
- Common Use Systems Consulting and Advisory Services
- Benchmarking Studies
- Best Practices Research and Assessments
- Rates and Charges Studies (airline, tenants, parking facilities, etc.)
- Staff Extension Services (part time or full time as needed)
- Other targeted Airport Business and Operations Advisory Services, as needed

PROJECT TEAM:

To be determined as requests are made by the DOA.

Deliverables:

The deliverables will be dependent on the support services requested by the DOA, but it is anticipated that these may consist of one or more of the following options:

1. Findings/conclusions in PowerPoint Presentation format.
2. Visual illustrations prepared using various graphics or drafting software tools, and delivered to the DOA in PDF, JPEG or PGN formats.
3. Source files, such as AutoCAD drawings, MS Word documents, MS Excel tables and graphs, MS Project schedules.



4. Technical memorandums or briefs necessary to communicate an approach, assumptions or changes to the associated tasks.



No Labor Fee Estimate Summary Attached

Task will be Performed on a Task Order Basis

EXHIBIT "B-I"

SUMMARY OF FEES, EXPENSES AND PAYMENTS

B-I

PROJECT NAME:

Contract Between Palm Beach County and Ricondo & Associates, Inc. for Airport Planning Consulting Services

RESOLUTION NO:

2023-XXXX

CONSULTANT:

Ricondo & Associates, Inc.

PHONE NO.:

(305) 260-2727

CONTACT:

Pete Ricondo

FAX NO.:

(305) 260-2728

DATE:

12-Dec-23

DEPARTMENT:

Airports

Name, Address and Phone Number of DBE Subcontractor	Type of Work to be Performed	Local S-WBE and S-MBE Subcontractor Amount			Letter of Intent Goal
		Small Woman Business Enterprise	Small Minority Business Enterprise	Share	
American Infrastructure Development, Inc. 3810 Northdale Blvd., Suite 170 Tampa, Florida 33624	Civil Engineering	\$ 19,295.00	\$ -	4.3%	7.0%
Office: (813) 374-2200 Colome & Associates, Inc. 530 24th Street West Palm Beach, Florida 33407	Architectural Services	\$ -	\$ -	0.0%	5.0%
Office: (561) 833-9147 Environmental Quality, Inc. 212 US Highway 1 Tequesta, FL 33469	Environmental	\$ -	\$ -	0.0%	2.0%
Office: (561) 575-6778 JMorton Planning and Landscape Architecture, Inc. 3910 RCA Boulevard, Suite 101 Palm Beach Gardens, FL 33410	Land Development and Planning Support	\$ -	\$ -	0.0%	3.0%
Office: (561) 500-5060 The Valerin Group 2101 Vista Parkway, Suite 301 West Palm Beach, FL 33411	Communications & Public Relations	\$ -	\$ -	0.0%	3.0%
Office: (561) 440-4446	Total:	\$ 19,295.00	\$ -	4.3%	20.0%

Total Fee:	\$ 453,243.00	Total % of S-WBE/S-MBE Participation:	4.26%
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Table 1

Level/Task Fee Structure - Ricondo Work Program #3 (Contract Amendment #2)

Task Description	Lump Sum Amount	T&M Amount	Reimbursable Expenses	Allowance Account	Total Cost
Level 1 Tasks:					
PBI:					
I-24-PBI-R-012 PBI Cyber Security Implementation Support (Phase 3B)	\$ 41,723.20	\$ 12,260.80	\$ -	\$ -	\$ 53,984.00
I-24-PBI-R-013 PBI Runway 10L-28R Exit Taxiway Analysis	\$ 148,054.00	\$ -	\$ 1,205.00	\$ -	\$ 149,259.00
Subtotal - Level 1 Tasks	\$ 189,777.20	\$ 12,260.80	\$ 1,205.00	\$ -	\$ 203,243.00
Level 3 Tasks:					
III-22-DOA-R-001 Misc Planning, Financial, Airport Business/Mgmt Support and Env Planning Services (Replenish)		Unknown at this Time		\$ 250,000.00	\$ 250,000.00
Subtotal - Level 3 Tasks		Unknown at this Time		\$ 250,000.00	\$ 250,000.00
Grand Total	\$ 189,777.20	\$ 12,260.80	\$ 1,205.00	\$ 250,000.00	\$ 453,243.00
Share		42%	3%	0%	55%
					100%

Sources: R&A Team

Prepared by: Ricondo & Associates, Inc.

Table 2
Team Fee Estimate Summary - Ricondo Work Program #3 (Amendment #2)

Task Description	Ricondo	Barich	MBE / SBE / WBE Consultants		Total
			AID		
Level 1 Tasks:					
PBI:					
I-24-PBI-R-012 PBI Cyber Security Implementation Support (Phase 3B)	\$ 4,880.00	\$ 49,104.00	\$ -	\$ -	\$ 53,984.00
I-24-PBI-R-013 PBI Runway 10L-28R Exit Taxiway Analysis	\$ 129,964.00	\$ -	\$ 19,295.00	\$ 19,295.00	\$ 149,259.00
Subtotal - Level 1 Tasks	\$ 134,844.00	\$ 49,104.00	\$ 19,295.00	\$ 19,295.00	\$ 203,243.00
Level 3 Tasks:					
III-22-DOA-R-001 Misc Planning, Financial, Airport Business/Mgmt Support and Env Planning Services (Replenish)		Unknown at this Time			\$ 250,000.00
Subtotal - Level 3 Tasks	\$ -	\$ -	\$ -	\$ -	\$ 250,000.00
Grand Total	\$ 134,844.00	\$ 49,104.00	\$ 19,295.00	\$ 19,295.00	\$ 453,243.00
Share	30%	11%	4%	4%	100%

Sources: R&A Team
Prepared by: Ricondo & Associates, Inc.



**Prime Consultant Labor and Fee Estimate Summary - Work Program #3 (Amendment #2)
Palm Beach County Department of Airports - Airport Planning Consultant Services
Ricondo & Associates, Inc. Budget Breakdown and Overall Budget Summary**

Rates: \$376,000 \$305,000 \$245,000 \$205,000 \$163,000 \$163,000 \$130,000

	HOURS										RBA Labor (\$)	RBA EXPENSES (\$)	RBA TRAVEL EXPENSES (\$)	SUBCONSULTANT LABOR & EXPENSES (\$)	SUBCONSULTANT FIRM NAME (\$)	TOTAL COST (\$)	Total EBO Amounts (\$)
	Senior Vice President	Director	Managing Consultant	Senior Consultant	Consultant	Consultant	Technical Specialist	Admin Support	Total Hours								
Level 1 Tasks:																	
1-24-FBI-R-012-FBI Cyber Security Implementation Support (Phase 3B)	0	16	0	0	0	0	0	0	0	16	\$4,620.00	\$0.00	\$0.00	\$49,104.00	Borch	\$53,924.00	\$0.00
1-24-FBI-R-013-FBI Runway IOL-ARR EMT Taxiway Analysis	10	66	132	294	72	72	6	0	0	596	\$129,214.00	\$0.00	\$750.00	\$19,295.00	AID	\$149,259.00	\$19,295.00
Subtotal (Level I Tasks)	10	82	132	294	72	72	6	0	0	596	\$174,094.00	\$0.00	\$750.00	\$68,399.00		\$203,243.00	\$19,295.00
Level 3 Tasks:																	
III-22-DOA-R-001 Misc Planning Financial Airport Business/Mgmt Support and Err Planning Services (Replish)	0	0	0	0	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
Subtotal (Level III Tasks)	0	0	0	0	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
Total Base Proposal Hours	10	82	132	294	72	72	6	0	0	596							
Subtotal Base Labor Costs & Expenses	\$3,760.00	\$25,010.00	\$32,310.00	\$60,270.00	\$11,736.00	\$978.00	\$0.00	\$0.00	\$0.00	\$134,094.00	\$134,094.00	\$0.00	\$750.00	\$68,399.00		\$203,243.00	\$19,295.00

9.5%



Sub-Consultant Labor and Fee Estimate Summary - Work Program #3 (Amendment #2)

Palm Beach County Department of Airports - Airport Planning Consultant Services

Subconsultant Budget Breakdown: American Infrastructure Development, Inc.

Rates: **\$207.00** **\$181.00** **\$105.00** **\$87.00**

	HOURS						Total Hours	Labor (\$)	EXPENSES (\$)	TRAVEL EXPENSES (\$)	TOTAL COST (\$)
	Project Manager	Sr. Planner	Designer	Clerical	Designer	Clerical					
Level 1 Tasks:											
I-24-PBI-R-012 PBI Cyber Security Implementation Support (Phase 3B)	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
I-24-PBI-R-013 PBI Runway 10L-28R Exit Taxiway Analysis	20	36	68	12	136	136	\$18,840.00	\$0.00	\$455.00	\$455.00	\$19,295.00
Subtotal (Level I Tasks)	20	36	68	12	136	136	\$18,840.00	\$0.00	\$455.00	\$455.00	\$19,295.00
Level 3 Tasks:											
III-22-DOA-R-001 Misc Planning, Financial, Airport Business/Mgmt Support and Env Planning Services (Replenish)	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal (Level III Tasks)	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Base Proposal Hours	20	36	68	12	136	136					
Subtotal Base Labor Costs	\$4,140.00	\$6,516.00	\$7,140.00	\$1,044.00	\$18,840.00	\$18,840.00	\$18,840.00	\$0.00	\$455.00	\$455.00	\$19,295.00



Sub-Consultant Labor and Fee Estimate Summary - Work Program #3 (Amendment #2) Palm Beach County Department of Airports - Airport Planning Consultant Services Subconsultant Budget Breakdown: Barich, Inc.

Rates: \$245.52

	HOURS		Labor (\$)	EXPENSES (\$)	TRAVEL EXPENSES (\$)	TOTAL COST (\$)
	Principal Consultant 1	Total Hours				
Level 1 Tasks:						
I-24-PBI-R-012 PBI Cyber Security Implementation Support (Phase 3B)	200	200	\$49,104.00	\$0.00	\$0.00	\$49,104.00
I-24-PBI-R-013 PBI Runway 10L-28R Exit Taxiway Analysis	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Level 3 Tasks:						
III-22-DOA-R-001 Misc Planning, Financial, Airport Business/Mgmt Support and Env Planning Services (Replenish)	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal (Level III Tasks)	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Total Base Proposal Hours						
	200	200				
Subtotal Base Labor Costs	\$49,104.00	\$49,104.00	\$49,104.00	\$0.00	\$0.00	\$49,104.00

EXHIBIT "B-II"

SCHEDULE OF PAYMENTS

EXHIBIT B-II

SCHEDULE OF PAYMENTS

The Scope of Work to be completed by the Consultant as defined in Exhibit "A" consists of specific completion phases which shall be clearly identified on a phase-by-phase basis upon submission to the COUNTY of certain "deliverables" as expressly indicated below. Compensation for the work tasks stated herein shall be in accordance with the following Schedule of Payments:

LEVEL I TASKS

Task(s) to be Completed:

I-24-PBI-R-012 PBI Cyber Security Implementation Support (Phase 3B)

Completion Time: 6 Months

Compensation for Phase 1: \$53,984.00

Deliverables Required: See Exhibit A for list of deliverables.

I-24-PBI-R-013 PBI Runway 10L-28R Exit Taxiway Evaluation

Completion Time: 6 Months

Compensation for Phase 1: \$149,259.00

Deliverables Required: See Exhibit A for list of deliverables.

LEVEL II TASKS

None

LEVEL III TASKS

III-22-DOA-R-001 Miscellaneous Planning, Financial, and Airport Business/Management and Environmental Support Services (Replenish)

Completion Time: TBD

Compensation for Phase 1: \$250,000.00

Deliverables Required: Established on a task basis

EXHIBIT "C"

PROPOSED SCHEDULES

PALM BEACH COUNTY AIRPORT PLANNING CONSULTING SERVICES

EXHIBIT C - PROPOSED SCHEDULES

TASKS TO BE COMPLETED:

TASK DESCRIPTION	DURATION
Level I Tasks:	
Exhibit A-1: I-23-PBI-R-012 PBI Cyber Security Implementation Support (Phase 3B)	6 Months
Exhibit A-2: I-23-PBI-R-013 PBI Runway 10L-28R Exit Taxiway Evaluation	6 Months
Level II Tasks:	
No Tasks	N/A
Level III Tasks:	
Exhibit A-3: III-23-DOA-R-001 Miscellaneous Planning, Financial, and Airport Business/Management Support Services	TBD

EXHIBIT "D"

EBO SCHEDULES 1 & 2

OEBO SCHEDULE 1

LIST OF PROPOSED CONTRACTOR/CONSULTANT AND SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION

SOLICITATION/PROJECT/BID NAME: Airport Planning Consultant Services **SOLICITATION/PROJECT/BID No.:** DOA 21-11 (Amendment #2)
NAME OF PRIME RESPONDENT/BIDDER: Ricondo & Associates, Inc. **ADDRESS:** 1000 NW 57th Court, Suite 920, Miami FL, 33126
CONTACT PERSON: Pete Ricondo **PHONE NO.:** (305) 260-2727 **E-MAIL:** pricondo@ricondo.com
SOLICITATION OPENING/SUBMITTAL DATE: October 21, 2021 **DEPARTMENT:** Department of Airports

PLEASE LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY THE PRIME CONTRACTOR/CONSULTANT ON THIS PROJECT. PLEASE ALSO LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY ALL SUBCONTRACTORS/SUBCONSULTANTS ON THE PROJECT.

Name, Address and Phone Number	(Check all Applicable Categories)						DOLLAR AMOUNT OR PERCENTAGE OF WORK					
	Non-SBE	M/WBE	SBE	Minority/Women Business	Small Business	Black		Hispanic	Women	Caucasian	Other (Please Specify)	
1. Ricondo & Associates, Inc. 1000 NW 57th Court, Suite 920 Miami FL, 33126	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0.00	\$0.00	\$0.00	\$0.00	\$134,844.00	
2. American Infrastructure Development, Inc. 3810 Northdale Blvd., Suite 170 Tampa, Florida 33624	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$0.00	\$0.00	\$19,295.00	\$0.00	\$0.00	
3. Colome & Associates, Inc. 530 24th Street West Palm Beach, Florida 33407	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$0.00	\$0.00	\$ 0.00	\$0.00	\$0.00	
4. Environmental Quality, Inc. 212 US Highway 1 Tequesta, FL 33469	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$0.00	\$0.00	\$ 0.00	\$0.00	\$0.00	
5. JMorton Planning & Landscape Architecture, Inc. 3910 RCA Boulevard, Suite 101 Palm Beach Gardens, FL 33410	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
(Please use additional sheets if necessary)							Total	\$0.00	\$0.00	\$19,295.00	\$0.00	\$134,844.00
							Total SBE - M/WBE Participation	\$19,295.00				

Total Bid Price \$ \$453,243.00.
 I hereby certify that the above information is accurate to the best of my knowledge:  **Senior Vice President**
Signature

Note:

1. The amount listed on this form for a Subcontractor/subconsultant must be supported by price or percentage listed on the properly executed Schedule 2 or attached signed proposal.
2. Firms may be certified by Palm Beach County as an SBE and/or an M/WBE. If firms are certified as both an SBE and/or M/WBE, please indicate the dollar amount under the appropriate category.
3. Modification of this form is not permitted and will be rejected upon submittal.

OEBO SCHEDULE 1

LIST OF PROPOSED CONTRACTOR/CONSULTANT AND SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION

SOLICITATION/PROJECT/BID NAME: Airport Planning Consultant Services SOLICITATION/PROJECT/BID No.: DOA 21-11 (Amendment #2)
 NAME OF PRIME RESPONDENT/BIDDER: Ricondo & Associates, Inc. ADDRESS: 1000 NW 57th Court, Suite 920, Miami FL, 33126
 CONTACT PERSON: Pete Ricondo PHONE NO.: (305) 260-2727 E-MAIL: pricondo@ricondo.com
 SOLICITATION OPENING/SUBMITTAL DATE: October 21, 2021 DEPARTMENT: Department of Airports

PLEASE LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY THE PRIME CONTRACTOR/CONSULTANT ON THIS PROJECT. PLEASE ALSO LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY ALL SUBCONTRACTORS/SUBCONSULTANTS ON THE PROJECT.

Name, Address and Phone Number	(Check all Applicable Categories)					DOLLAR AMOUNT OR PERCENTAGE OF WORK					
	Non-SBE	M/WBE	SBE	Minority/Women Business	Small Business	Black	Hispanic	Women	Caucasian	Other (Please Specify)	
1. Agiree Project Resources, LLC 2955 Wood Lake Trail, Grand Prairie, TX 75054 Office: 214-552-5172	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2. Barich, Inc. 2241 E. Pecos Road, Suite 2, Chandler, AZ 85225 Office: 480.361.4122	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0.00	\$0.00	\$0.00	\$0.00	\$49,104.00	
3. Carolyn Binder, CPA, LLC 9300 Conroy Windermere Rd, Windermere, FL 34786 Office: 407.319.0301	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
4. Environmental Science Associates 5401 South Kirkman Road, Suite 475 Orlando, FL 32819 Office: 407.312.1294	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
5. EXP U.S. SERVICES, INC. 201 Alhambra Circle Coral Gables, Florida Office: 305-631-2208	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
(Please use additional sheets if necessary)						Total	\$0.00	\$0.00	\$0.00	\$49,104.00	
Total Bid Price \$						\$453,243.00	Total SBE - M/WBE Participation		\$19,295.00		

I hereby certify that the above information is accurate to the best of my knowledge: Pete Ricondo Signature
 Title: Senior Vice President

Note:

- The amount listed on this form for a Subcontractor/subconsultant must be supported by price or percentage listed on the properly executed Schedule 2 or attached signed proposal.
- Firms may be certified by Palm Beach County as an SBE and/or an M/WBE. If firms are certified as both an SBE and/or M/WBE, please indicate the dollar amount under the appropriate category.
- Modification of this form is not permitted and will be rejected upon submittal.

OEBO SCHEDULE 1

LIST OF PROPOSED CONTRACTOR/CONSULTANT AND SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION

SOLICITATION/PROJECT/BID NAME: Airport Planning Consultant Services DOA 21-11 (Amendment #2)
NAME OF PRIME RESPONDENT/BIDDER: Ricondo & Associates, Inc. ADDRESS: 1000 NW 57th Court, Suite 920, Miami FL, 33126
CONTACT PERSON: Pete Ricondo PHONE NO.: (305) 260-2727 E-MAIL: pricondo@ricondo.com
SOLICITATION OPENING/SUBMITTAL DATE: October 21, 2021 DEPARTMENT: Department of Airports

PLEASE LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY THE PRIME CONTRACTOR/CONSULTANT ON THIS PROJECT. PLEASE ALSO LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY ALL SUBCONTRACTORS/SUBCONSULTANTS ON THE PROJECT.

Name, Address and Phone Number	(Check all Applicable Categories)					DOLLAR AMOUNT OR PERCENTAGE OF WORK				
	Non-SBE	M/WBE	SBE	Minority/Women Business	Small Business	Black	Hispanic	Women	Caucasian	Other (Please Specify)
1. The Valerin Group, Inc. 2101 Vista Parkway Suite 301 West Palm Beach, FL 33411 Office: 561.440.4446	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2. Woolpert 4454 Idea VCenter Boulevard Dayton, OH 45430 Office: +1.937.531.1631	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3. Cherry Bekaert 1111 Metropolitan Ave, Ste 900 Charlotte, NC 28204 Office: 1.704.940.2663	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4. Brown & Phillips, Inc. 1860 Old Okeechobee Road, Suite 509 West Palm Beach, FL 33409 Office: (661) 615-3988	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5. Quadrex, Aviation P.O. Box 34155 Melbourne, FL 32903-1155 Office: (321) 574-5633	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

(Please use additional sheets if necessary)
Total Bid Price \$ \$453,243.00
Total SBE - M/WBE Participation \$19,295.00

I hereby certify that the above information is accurate to the best of my knowledge:  Senior Vice President
Signature

Note:

1. The amount listed on this form for a Subcontractor/subconsultant must be supported by price or percentage listed on the properly executed Schedule 2 or attached signed proposal.
2. Firms may be certified by Palm Beach County as an SBE and/or an M/WBE. If firms are certified as both an SBE and/or M/WBE, please indicate the dollar amount under the appropriate category.
3. Modification of this form is not permitted and will be rejected upon submittal.

OEBO SCHEDULE 1

LIST OF PROPOSED CONTRACTOR/CONSULTANT AND SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION

SOLICITATION/PROJECT/BID NAME: Airport Planning Consultant Services **SOLICITATION/PROJECT/BID No.:** DOA 21-11 (Amendment #2)
NAME OF PRIME RESPONDENT/BIDDER: Ricondo & Associates, Inc. **ADDRESS:** 1000 NW 57th Court, Suite 920, Miami FL, 33126
CONTACT PERSON: Pete Ricondo **PHONE NO.:** (305) 260-2727 **E-MAIL:** pricondo@ricondo.com
SOLICITATION OPENING/SUBMITTAL DATE: October 21, 2021 **DEPARTMENT:** Department of Airports

PLEASE LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY THE PRIME CONTRACTOR/CONSULTANT ON THIS PROJECT. PLEASE ALSO LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY ALL SUBCONTRACTORS/SUBCONSULTANTS ON THE PROJECT.

Name, Address and Phone Number	(Check all Applicable Categories)					DOLLAR AMOUNT OR PERCENTAGE OF WORK				
	Non-SBE	M/WBE	SBE	Minority/Women Business	Small Business	Black	Hispanic	Women	Caucasian	Other (Please Specify)
1. HMMH 700 District Avenue, Suite 800 Burlington, MA 01803 Office: (781) 852-3156	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2. ME Egan Consulting 269 Highland Avenue Winchester, MA 01890 Office: (617) 504-5941	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3. Faith Group 3101 S. Hanley Road St. Louis, MO 63143 Office: (314) 991-2228	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

(Please use additional sheets if necessary)
Total Bid Price \$ \$453,243.00
Total SBE - M/WBE Participation \$19,295.00

I hereby certify that the above information is accurate to the best of my knowledge: _____
Signature

Note:

1. The amount listed on this form for a Subcontractor/subconsultant must be supported by price or percentage listed on the properly executed Schedule 2 or attached signed proposal.
2. Firms may be certified by Palm Beach County as an SBE and/or an M/WBE. If firms are certified as both an SBE and/or M/WBE, please indicate the dollar amount under the appropriate category.
3. Modification of this form is not permitted and will be rejected upon submittal.


 Senior Vice President
 Title

OEBO LETTER OF INTENT – SCHEDULE 2

A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. The Schedule 2 shall contain bolded language indicating that by signing the Schedule 2, both parties recognize this Schedule as a binding document. All Subcontractors/subconsultants, including any tiered Subcontractors/subconsultants, must properly execute this document. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: DOA 21-11
 SOLICITATION/PROJECT NAME: Airport Planning Consultant Services

Prime Contractor: Ricondo & Associates, Inc. Subcontractor: American Infrastructure Development, Inc.

(Check box(s) that apply)
 SBE WBE MBE M/WBE Non-S/M/WBE Date of Palm Beach County Certification (if applicable): 5/12/21

The undersigned affirms they are the following (select one from each column if applicable):

Column 1	Column 2	Column 3
<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female	<input type="checkbox"/> African-American/Black <input checked="" type="checkbox"/> Asian American <input type="checkbox"/> Caucasian American	<input type="checkbox"/> Supplier
	<input type="checkbox"/> Hispanic American <input type="checkbox"/> Native American	

S/M/WBE PARTICIPATION – S/M/WBE Primes must document all work to be performed by their own work force on this form. Failure to submit a properly executed Schedule 2 for any S/M/WBE participation may result in that participation not being counted. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. S/M/WBE credit will only be given for the areas in which the S/M/WBE is certified. A detailed proposal may be attached to a properly executed Schedule 2.

Line Item	Item Description	Unit Price	Quantity/ Units	Contingencies/ Allowances	Total Price/Percentage
N/A	I-24-PBI-R-013 PBI Runway 10L-26R Exit Taxiway Evaluation	N/A	N/A	N/A	\$19,295.00

The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: \$19,295.00

If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.

 Name of 2nd/3rd tier Subcontractor/subconsultant

Price or Percentage: _____

Ricondo & Associates, Inc.

Print Name of Prime

By: *P. Ricondo*

Authorized Signature

Pedro Ricondo

Print Name

Senior Vice President

Title

Date: 12/12/2023

American Infrastructure Development, Inc.

Print Name of Subcontractor/subconsultant

By: *S. C. Mohammadi*

Authorized Signature

Sabina C. Mohammadi

Print Name

President

Title

Date: 12/12/23

OEBO LETTER OF INTENT – SCHEDULE 2

A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. The Schedule 2 shall contain bolded language indicating that by signing the Schedule 2, both parties recognize this Schedule as a binding document. All Subcontractors/subconsultants, including any tiered Subcontractors/subconsultants, must properly execute this document. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: DOA 21-11

SOLICITATION/PROJECT NAME: Airport Planning Consultant Services

Prime Contractor: Ricondo & Associates, Inc. Subcontractor: Barich, Inc.

(Check box(s) that apply)
 SBE WBE MBE M/WBE Non-S/M/WBE Date of Palm Beach County Certification (if applicable): N/A

The undersigned affirms they are the following (select one from each column if applicable):

Column 1	Column 2	Column 3
<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> African-American/Black <input type="checkbox"/> Asian American <input type="checkbox"/> Hispanic American <input type="checkbox"/> Native American	<input type="checkbox"/> Caucasian American <input type="checkbox"/> Supplier

S/M/WBE PARTICIPATION – S/M/WBE Primes must document all work to be performed by their own work force on this form. Failure to submit a properly executed Schedule 2 for any S/M/WBE participation may result in that participation not being counted. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. S/M/WBE credit will only be given for the areas in which the S/M/WBE is certified. A detailed proposal may be attached to a properly executed Schedule 2.


Line Item	Item Description	Unit Price	Quantity/Units	Contingencies/Allowances	Total Price/Percentage
N/A	I-24-PBI-R-012 Cyber Security Implementation Support (Phase 3B)	N/A	N/A	N/A	\$49,104.00

The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: \$49,104.00

If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.

_____ Price or Percentage: _____

Name of 2nd/3rd tier Subcontractor/subconsultant

Ricondo & Associates, Inc.
 Print Name of Prime
 By: 
 Authorized Signature
Pedro Ricondo
 Print Name
Senior Vice President
 Title
 Date: 12/12/2023

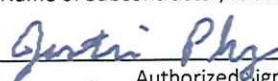
Barich, Inc.
 Print Name of Subcontractor/subconsultant
 By: 
 Authorized Signature
Justin Phy
 Print Name
President
 Title
 Date: 12/12/2023

EXHIBIT "E"

CERTIFICATE OF INSURANCE



**Palm Beach County
Compliance Summary Report**

Vendor Number	Vendor Name	AM Best Rating	Insurance Carrier	Policy #	Eff. Date	Exp. Date	Coverage	Contract Number	Contract Name
DX00001780	Ricondo & Associates, Inc.	Modified	Compliant						
		A+g , XV	American Guarantee and Liability Insurance Company	AUC648509700	8/1/2023	8/1/2024	Excess Liability	DOA 21-11	Airport Planning Consultant Services
		A+g , XV	American Zurich Insurance Company	CPO771955600	8/1/2023	8/1/2024	General Liability		
		A , XV	Lloyd's Syndicate 2623 (Beazley Furlonge Limited)	W163DD231001	8/1/2023	8/1/2024	Professional Liability		
		A+g , XV	American Zurich Insurance Company	WC669614200	8/1/2023	8/1/2024	Workers Comp		

Risk Profile : Standard - Professional Services
Required Additional Insured : Palm Beach County Board of County Commissioners
Ownership Entity :