#### CONSULTANT SERVICES AUTHORIZATION

PROJECT NUMBER: PROJECT NAME:

Task No. III-22-DOA-R-001-002 Airports Planning Consulting Services

**Department of Airports** 

Title VI Program Plan Update

THIS AUTHORIZATION # <u>Task III-22-DOA-R-001-002</u> to the Agreement dated <u>August 23, 2022</u> between the **COUNTY** and the **CONSULTANT**, Resolution Number <u>R2022-0888</u>, identified herein as for the Additional Services described in Item 4 of this Authorization:

for the	Additional	services desc	cribed in Item 4 of this i	Authorization:	
1. 2.	CONSULT		RICONDO & ASSOC 1000 NW 57 <sup>th</sup> Court, Miami, Florida 33126		
3.					t of an executed copy of this ceipt of a Notice-to-Proceed.
4.	ASSOCIAT	TES, INC. s	onal Services to be hall provide professio Jpdate (Exhibit A).		the Task III-22-DOA-R-001-002:
5.	The compe	nsation to be	paid CONSULTANT	for providing th	ne requested services shall be:
	[ ] B. Ti	me and Mateimbursable	ee of \$94,701.00. erials Fee of a Not-to-E Expenses capped at \$_ xpenses of \$4,000.00.	exceed Amount o	of \$
This pr	oject will be	assigned Ta	ask No. III-22-DOA-	R-001-002, wit	h a total cost of <b>\$98,701.00</b> .
Original	Contract SB	E Participatio	n 10.5% ~~ SBE Participa	ation this Task* 0	0.0% ~~ SBE Participation to Date $0.0%$
All terr	ns of origina	l agreement	shall apply to this author	orization.	
Attachr	Ext	nibit B – Fee	ope of Services Schedule BE Participation Form		EE
			is Authorization is acconditions of the aforem		
CONSU	ULTANT: D:	Pete Ricond	Digitally signed by Pete Ricondo DN, On Ricondo & Associates, Inc." Chelefes Ricondo, Experiondo Com Chelefes Ricondo, Experiondo Com Location your signing location here Location your signing location here Date 2022 10.18 16 46 440500 Foxt PDF Editor Version 11.2.3	COUNTY: SIGNED:	A. J. J.
ГҮРЕD	NAME:	P	ete Ricondo	TYPED NAM	
TITLE:	i .	Sr. '	Vice President	TITLE:	ECON

Task III-22-PBI-R-002-001 Pre-NEPA Services for PBI Airfield Improvements

DATE:

October 18, 2022

Page 1 of 1

DATE:

9/20/2022

## Exhibit A Scope of Services





#### AIRPORT PLANNING CONSULTING SERVICES

**Exhibit A: Scope of Services** 

Task III-22-DOA-R-001-002: Title VI Program Plan Update

Palm Beach International Airport (PBI)

North Palm Beach County General Aviation Airport (F45)

Palm Beach County Park Airport (LNA), and

Palm Beach County Glades Airport (PHK)

#### Introduction

Ricondo proposes to assist the Palm Beach County Department of Airports (PB DOA) with a Title VI Program Plan Update: performing a Four-Factor Analysis for Palm Beach International Airport (PBI), updating PB DOA's Language Access Plan, creating Environmental Justice Demographic Profiles for Palm Beach County Park Airport (LNA) and Palm Beach County Glades Airport (PHK), drafting a PB DOA Community Participation Plan, and generating a comprehensive Title VI Plan. This work will performed in consideration of Title VI of the Civil Rights Act of 1964, Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, U.S. Department of Transportation (U.S. DOT) policy guidance, and Federal Aviation Administration (FAA) Order 1400.11, Nondiscrimination in Federally Assisted Programs at the Federal Aviation Administration, as summarized below:

- Title VI of the Civil Rights Act of 1964, 42 United States Code (U.S.C.) 2000d (Title VI), provides that no person shall "on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance." The requirement to provide meaningful access under Title VI includes all the programs and activities of all recipients of federal financial assistance.
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, was
  implemented to "improve access to federally conducted and federally assisted programs and
  activities for persons who, as a result of national origin, are limited in their English proficiency."
  Recipients of federal financial assistance must take accountable steps to assess how LEP persons
  are served, as well as assess the measures that could increase meaningful access for LEP persons.
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations provides that "each Federal agency shall make achieving environmental





justice part of its mission by identifying and addressing, as appropriate, disproportionately high and adverse human health or environmental effects of its programs, policies, and activities on minority populations and low-income populations." The consideration of Environmental Justice requires the analysis of if a proposed projects has an adverse impact on populations that have meaningfully different financial, racial, or ethnical composition than the larger surrounding community.

- U.S. Department of Transportation Policy Guidance Concerning Recipients' Responsibilities to Limited English Proficient Persons - It is the policy of the U.S. DOT not to discriminate against any person who is LEP. In accordance with Title VI of the Civil Rights Act of 1964 and Executive Order 13166, the U.S. DOT, all operating administrations, the Office of the Secretary of Transportation, and all subdivisions must take reasonable steps to provide LEP persons meaningful access to all federally conducted programs and activities.
- FAA Order 1400.11, Nondiscrimination in Federally Assisted Programs at the Federal Aviation Administration, establishes the policy: "FAA is committed to compliance with all antidiscrimination laws, regulations and policies. There is zero tolerance for discrimination in the workplace on the basis of race, color, religion, sex (including pregnancy and gender identity), genetic information, national origin, age, disability (mental or physical), sexual orientation or reprisal for participating in protected Equal Employment Opportunity (EEO) activity. It is also the FAA's policy to actively ensure that recipients of Federal financial assistance in FAA programs do not discriminate on the basis of race, color, national origin, sex, creed, age, or disability, and that all FAA recipients comply with Title VI and other non-discrimination requirements as a condition of receiving Federal financial assistance. This Order covers all recipients (and subrecipients) of Federal financial assistance from the FAA. Major FAA recipients include airport sponsors receiving AIP grants, and research and educational institutions receiving FAA research grants."

The remainder of this section highlights Ricondo's experience in conducting Title VI compliance assistance and summarizes our proposed approach for assisting PB DOA in executing a Title VI Program Plan Update.

Ricondo completed a Four-Factor Analysis for Chicago Midway International Airport in August 2017. The FAA's Airport Nondiscrimination Compliance Program team indicated their intent to use the front-line employee survey created by Ricondo for the Midway analysis as a best practice to share with other airports. Ricondo also completed a Four-Factor Analysis for Chicago O'Hare International Airport in April 2018 and subsequently assisted the Chicago Department of Aviation in generating its Language Access Plan (LAP) and provided administrative support to the Chicago Department of Aviation in meeting with the City of Chicago's Office of New Americans Language Access Committee.

Ricondo completed Four-Factor Analyses for the Houston Airport System (HAS) at both William P. Hobby and George Bush Intercontinental Airports in 2020; followed by updates to HAS's LAP and Airport Emergency Plan; provided recommendations regarding Community Outreach; and generated Environmental Justice demographic profiles for Hobby and Intercontinental in 2021 and 2022.

Recently, Ricondo has been tasked by Broward County to assist with their Title VI Program, including performing the Four-Factors Analysis, generating a Language Access Plan, creating an Environmental Justice





Demographic Profile for Fort Lauderdale-Hollywood International Airport, and culminating in a comprehensive Title VI Plan. Additionally, Ricondo staff have twice attended the FAA's Civil Rights Training Conference for Airports.

#### **Task and Cost**

This scope of services includes a Title VI Program Plan Update for PB DOA. Total Lump Sum cost of this scope of services is \$98,701.00 as attached in **Exhibit B**.

#### **Scope of Services**

The scope of work specifically entails assisting the PB DOA with a Title VI Program Plan Update: performing a Four-Factor Analysis for PBI (Task 1), updating PB DOA's Language Access Plan (Task 2), creating Environmental Justice Demographic Profiles for F45, LNA, and PHK (Task 3), drafting a PB DOA Community Participation Plan (Task 4), generating a comprehensive Title VI Plan (Task 5), and providing stakeholder coordination and meetings, when necessary (Task 6).

#### Task 1: Four-Factor Analysis

Ricondo proposes to assess PBI's limited English proficiency (LEP) population characteristics and analyze the airport's programs and services using the Four-Factor Analysis (factors detailed below) to determine the particular language assistance obligations for LEP individuals at the Airport. The purpose of a Four-Factor Analysis is to help inform the decision-making process for taking reasonable steps to ensure the Airport provides access to meaningful language-assistance programs and services and maintains its Language Assistance Plan (LAP). For budgetary purposes it is assumed that should any coordination meetings be necessary, these will fall under Task 6.

#### Factor 1 – Number of LEP Persons Eligible to be Served or Likely to be Encountered by a Program, Activity, or Service of the Airport

Factor 1's analysis will determine the number or proportion of LEP persons eligible to be served or likely to be encountered by a PBI program. The greater the number or proportion of a particulate LEP language is encountered, the more likely services offered for those language groups should be considered. This task will:

- Establish the Demographic Profile of the Airport Area and The United States
- Define the Airport Market
- Identify the Airport Passenger Traffic

#### Factor 2 - Frequency with which LEP Persons Come into Contact with the Airport's Services

Factor 2's analysis will determine the frequency with which LEP persons encounter the Airport's programs, activities, services, and information through:

- Passenger Point of Origin data
- Website Translation data





- Translation services information from quantifiable translation touch points throughout the Airport, such as:
  - o Travelers Aid / in Terminal Volunteers
  - o Digital Directories
  - Virtual Concierges
  - Any other passenger translation service touch points

Communication and coordination with PB DOA's Title VI coordinator or designated representative with comprehensive knowledge of the language access services provided at PBI will be required to ensure all available quantifiable translation touch points are included in this analysis; one hour of coordination and communication is assumed for this work.

#### Factor 3 - Importance of Services Offered

Factor 3 will assess the nature and importance of programs, activities and services provided by PBI to people's lives.

#### Factor 4 - Resources Available

Factor 4 will document the resources PB DOA has available for LEP assistance and outreach, and the language services currently provided by PB DOA. Communication and coordination with PB DOA's Title VI coordinator or designated representative with comprehensive knowledge of the PB DOA's available resources for language access will be required for completion of Factor 4; one hour of coordination and communication is assumed for this work.

#### Task 2: Update LEP Language Access Plan (LAP)

PB DOA's existing LAP will be updated with the results of the Four-Factor Analysis (Task 1) and will include the following, Federally-mandated subjects:

- Identification of LEP Persons
- Language Access Measures
- Training Staff
- Providing Notice to LEP Persons
- Monitoring and Updating the LAP

Communication and coordination with PB DOA's Title VI coordinator or designated representative with comprehensive knowledge of the Language Access services provided at PBI will be required to ensure all available language access services are included in the Language Access Plan update; one hour of coordination and communication is assumed for this work. For budgetary purposes it is assumed should any further coordination meetings be necessary, these will fall under Task 6.

#### Task 3: Environmental Justice (EJ) Demographic Profiles

This task will collect and create a process for maintaining data necessary to understand the financial, racial, and ethnic composition of the surrounding communities in order to determine if projects may have Environmental Justice (EJ) impacts. Ricondo proposes to assist PB DOA by creating minority and low-income population demographic profiles of the communities surrounding Palm Beach County Park





Airport (LNA) and Palm Beach County Glades Airport (PHK) to help PB DOA in determining if an Airport projects may have EJ impacts. The Airport environs will be defined as the census tracks within existing Noise Contours (provided by PB DOA) and the demographic information identifying the presence of low-income and minority populations (communities of concern) in each airport's environs will be collected using US Census data and mapped using GIS data.

Under NEPA, the potential for disproportionately high and adverse effects on minority and/or low-income populations is one of the factors the FAA considers in making its finding on a project. The EJ demographic profile will ensure compliance with EO 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, US Department of Transportation (DOT) Order 5610.2(a), Environmental Justice in Minority Populations and Low-Income Populations, FAA Order 1050.1F, Environmental Impacts Policies and Procedures and will follow the guidance and methodologies recommended in the Federal Council on Environmental Quality (CEQ)'s, Environmental Justice Guidance under NEPA. For budgetary purposes it is assumed that a total of two (2) stakeholder meetings may be scheduled and will be attended by two individuals from Ricondo. It is assumed these meetings will be scheduled for 1 hour.

Palm Beach International Airport (PBI) is undergoing an Environmental Impact Statement (EIS) Update by HMMH where the potential for EJ communities will be analyzed. The North Palm Beach County Airport - Runway Extension Environmental Assessment (F45 EA), completed by Environmental Science Associates in December 2018, analyzed the existence of potential EJ communities. The PBI EIS and F45 EA will be referenced in PB DOA's comprehensive Title VI Plan so that the location of information on PBI's and F45's EJ communities, should they exist, are known to users.

#### Task 4: Community Participation Plan

This task will define and document PB DOA's public communication efforts for promoting the involvement of minority and/or low-income population in the decision-making process for potential airport projects, and for ongoing EJ concerns. The purpose of this plan will be to create a tool BP DOA can use to ensure that the public, especially the low-income and minority populations, is aware of current and future projects at the Airports and be provided the opportunity to provide comments, feedback, and suggestions. Implementation of the Community Participation Plan is assumed to be undertaken under a sperate task, if necessary, following the approval of the proposed Community Participation Plan by the FAA Office of Civil Rights.

#### Task 5: Comprehensive Title VI Plan

Ricondo will prepare a comprehensive Title VI Plan upon completion of Tasks 1, 2, 3, and 4 that will be comprised of the:

- Four-Factor Analysis
- the LEP Language Access Plan
- the Environmental Justice Demographic Profiles
  - PBI's EIS will be referenced in the comprehensive Title VI Plan in order for the location of information on PBI's EJ communities is known to users
- the Community Participation Plan





A final deliverable of five printed copies will be provided to PB DOA. For budgetary purposes it is assumed that a total of one (1) stakeholder meetings may be scheduled and will be attended by two individuals from Ricondo. It is assumed this meeting will be scheduled for 1 hour.

#### Task 6: Stakeholder Coordination and Meetings

Throughout Tasks 1-5, Ricondo will prepare materials for and participate in internal and external coordination meetings. It is understood that these meetings will be scheduled at PB DOA's discretion. It is further assumed that should any coordination or stakeholder meetings need to occur for Task 1 or Task 2, they will be billed to Task 6. It is assumed these meetings will be scheduled for 2 hours each. It is mutually understood that these meetings will be scheduled through coordination via BCAD's direction. No effort will be made by the Project Team until requested by PB DOA for services within Task 6.

#### **PROJECT TEAM:**

The Project Team consists of:

- Ricondo & Associates, Inc.
- Subconsultant to be Determined after Consultation with Client

#### **Deliverables**

All deliverables will be provided electronically in Adobe PDF, MS Word, and MS Excel formats.

- PBI Four-Factor Analysis
- Updated PB DOA Language Access Plan
- Environmental Justice Demographic Profiles for F45, LNA, and PHK
- · Community Participation Plan
- Comprehensive Title VI Plan

#### **ASSUMPTIONS**

DOA will provide Ricondo with:

- An electronic copy of the most recent Title VI Assessment received from the FAA.
- The most recent noise contours for each airport.
- The title of PBI's EIS which contains the most recent EJ community demographic information.
- LEP Language Access Plan for each airport.
- Any relevant materials or previous studies.

#### **EXCLUSIONS**

- Identify Title VI Requirements for the Airport's Emergency Plan
- Generation of new Airport Noise Contours
- Environmental Justice Demographic Profiles for PBI and F45
- Implementation of PB DOA's Community Participation Plan
- Development of PB DOA Title VI Plan and Program Compliance Training Materials
- No printing expense are included within the budget





#### **Exhibit B**

**Fee Estimate Summary** 



# Fee Proposal for III-22-DOA-R-001-002: PBI Title VI Program Plan Update

# Palm Beach County Department of Airports - Airport Planning Consultant Services

Ricondo & Associates, Inc. Budget Breakdown and Overall Budget Summary

	The state of the s			HOURS				R&A	R&A	R&A TRAVEL	SUBCONSULTANT	SUBCONSULTANT	TOTAL	EBO
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	Vice President	Director	Consultant	Consultant	Consultant	Support	Hours	(S)	S	છ	9	NAME (S)	9	(5)
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Subtotal Base Labor Costs & Expenses	\$2,800.00	\$0.00	\$36,995.00	20.00	\$36,186.00	\$18,720.00	\$94,701.00	\$94,701.00	\$4,000.00	20.00	\$0.00		\$98,701.00	\$0.00
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10/20/2022

## Schedule 1 SBE Participation Form (OEBO Schedule 1)

# **OEBO SCHEDULE 1**

SOLICITATION/PROJECT/BID NAME: Title VI Program Plan Update	ım Plan	Update		0,	OLICITATION	/PROJECT/BII	NO.:	SOLICITATION/PROJECT/BID NO: III-22-DOA-R-001-002	-002	
October 19, 2022	, 2022			ı	COUNTY DEPARTMENT: Department of Airports	RTMENT:	spartment	of Airports		
Section A PLEASE LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY THE PRIME CONTRACTOR/CONSULTANT* ON THE PROJECT:	IT OR PERC	ENTAGE	F WORK	TO BE COM	PLETED BY TH	E PRIME CON	ITRACTOR/CO	ONSULTANT* ON	I THE PROJECT	
NAME OF PRIME RESPONDENT/BIDDER:	sociates, In	<u>0</u>			ADD	1000 ADDRESS:	NW 57th	1000 NW 57th Court, Suite 920, Miami, FL 33126	20, Miami,	FL 33126
contact Person: David Ramacorti, C.M.				PHONE NO.:		260-2727	ex 715 E-MA	(305) 260-2727 ex 715 <sub>E-MAIL:</sub> dramacorti@ricondo.com	i@ricondo.	com
\$94,701.00 PRIME'S DOLLAR AMOUNT OR PERCENTAGE OF WORK: *SMWBE Prime's must include their percentage or dollar amount in the Total Participation line under section B.	\$94,701.00	10 Ital Participa	ation line u	nder section	l.	MBE	WBE	SBE		
Section B PLEASE LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY ALL SUBCONTRACTORS/SUBCONSULTANTS ON THE PROJECT BELOW:	IT OR PERC	ENTAGE C	JF WORK	TO BE COM	PLETED BY <u>Al</u>	L <u>SUBCONTR</u> .	ACTORS/SUB	CONSULTANTS C	ON THE PROJE	CT BELOW:
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Subcontractor/ Sub consultant Name	Non-SBE	MBE Minority Business	WBE Women Business	Small Business	Black	Hispanic	Women	Caucasian	Asian	Other
, GSS Creative	7									\$4,000
2.										
3.										
4.										
5.										
(Please use additional sheets if necessary)				Total						\$4,000
Total Bid/Offer Price \$ 98,701.00					Tot	Total Certified S/M/WBE Participation \$	/WBE Participati	00.00		
I hereby certify that the above information is accurate to the best of my knowledge:	f my knowlec	lge:	Pete F	Pete Ricondo	(the special stress and the form of the special stress of the spec	N. Optio bank increase makes			Sr. Vice President	nt
				Name & Autho	Name & Authorized Signature					Title

Only those firms certified by Palm Beach County at the time of solicitation due date are eligible to meet the established OEBO Affirmative Procurement Initiative (API). Please check the applicable box and list the dollar amount or percentage under the appropriate demographic category. 1.

Note:

The amount listed on this form for a Subcontractor/sub consultant must be supported by price or percentage listed on the properly executed Schedule 2 or attached signed proposal.

Modification of this form is not permitted and will be rejected upon submittal. 3

#### **Budget Availability Statement**

### Budget Availability Statement Department of Airports

DATE:	October 19, 2022
TO:	Cynthia M. Portnoy, P.E.  Deputy Director
FROM:	Debbie Duncanson, Deputy Director Airports Finance & Administration
RE:	Ricondo & Associates, Inc. (R-2022-0888)  Task III-22-DOA-R-001-002: Department of Airports  Title VI Program Plan Update
□ FAA □ FDC □ PFC	FFUNDING: (Check all that apply) Grant No.: OT Grant No.: Application No.: ort Revenues/Local Funds r:
	vised that funds are available in the amount of <u>\$98,701.00</u> in account # 
for General	Consulting Services provided by Ricondo & Associates, Inc.
Debbie Dung	Juncanson 10/19/29  Onted
Debbie Dunc	anson (Dated)

**Signatory Authorization(s)** 

#### RICONDO & ASSOCIATES, INC. SECRETARY'S CERTIFICATE

- I, the undersigned, as Secretary of RICONDO & ASSOCIATES, INC., a corporation organized and existing under the laws of the State of ILLINOIS, hereby certify that:
  - 1. I am the duly elected and incumbent Secretary of Ricondo & Associates, Inc. ("Corporation") and the keeper of corporate records.
  - 2. The By-Laws of the Corporation, as amended by on December 11, 2013, provide that Pete Ricondo, as a Senior Vice-President of the Corporation, is authorized to sign any and all contracts and/or agreements with the State of Florida Palm Beach County Department of Aviation and to do any and all things necessary to execute the contracts and/or agreements on behalf of the Corporation.
  - 3. The amendment to By-Laws dated December 11, 2013, a copy of which is attached hereto as Exhibit A. has not been amended, modified, or repealed and remains in full force and effect as of the date hereof.

Dated this day 8th of June 2022

Ramon Ricondo, Secretary

Mindo

Subscribed and sworn to before me this 8<sup>th</sup> day of June 2022

Votary Public

KIMBERLY DAVIS
OFFICIAL SEAL
Notary Public, State Of Illinois
My Commission Expires
September 04, 2024

Commission No. 607838

### EXHIBIT A AMENDMENT TO BY-LAWS DATED DECEMBER 11, 2013

#### AMENDMENT OF BY-LAWS Dated December 11, 2013

#### ARTICLE IV OFFICERS

SECTION 5. THE VICE-PRESIDENTS. (a) The vice-president (or in the event there be more than one vice-president, each of the vice-presidents) shall assist the president in the discharge of his/her duties as the president may direct and shall perform such other duties as from time to time may be assigned to him/her by the president or by the board of directors. In the absence of the president or in the event of his/her inability or refusal to act, the vice-president (or in the event there be more than one vice president, the vice-presidents in the order designated by the board of directors, or by the president if the board of directors has not made such a designation, or in the absence of any designation, then in the order of seniority of tenure as vice president) shall perform the duties of the president, and when so acting, shall have the powers of and be subject to all the restrictions upon the president. Except in those instances in which the authority to execute is expressly delegated to another officer or agent of the corporation or a different mode of execution is expressly prescribed by the board of directors or these by-laws, the vice president (or each of them if there are more than one) may execute for the corporation certificates for its shares and any contracts, deeds, mortgages, bonds or other instruments which the board of directors has authorized to be executed (except as provided in subparagraph (b) below), and he/she may accomplish such execution either under or without the seal of the corporation and either individually or with the secretary, any assistant secretary, or any other officer thereunto authorized by the board of directors, according to the requirements of the form of the instrument.

(b) Except in those instances in which the authority to execute is expressly delegated to another officer or agent of the corporation or a different mode of execution is expressly prescribed by the board of directors or these by-laws, vice-presidents shall have the power and authority to enter into any contract or agreement, or amend or cancel the same, in the ordinary course of business of the corporation or that is normal and incidental to the day-to-day operations of the corporation without authority of the board of directors or the president provided such contract or agreement is subject to the laws and jurisdiction of the United States (or one of its territories) and does not require the corporation to perform services outside of the United States (or one of its territories). Such power expressly includes, without limitation, the power to enter into contracts or agreements for the corporation to provide aviation and related consulting services. All contracts and agreements which do not meet the specifications set forth in this subparagraph (b) shall remain subject to the direction and control of the board of directors as provided in subparagraph (a) above.

## **Current Insurance Compliance Document**



# Palm Beach County Compliance Summary Report

Vendor Number	Vendor Name	AM Best Rating	g Insurance Carrier	Policy #	Eff. Date	Exp. Date Coverage	Coverage	Contract Number	Contract Name
DX00001780	Ricondo & Associates, Inc.	Modified	Compliant					DOA 21-11	Ricondo & Associates, Inc.
		A++g , XV	Travelers Property Casualty Company of America	CUP6S20480A22NF	8/1/2022	8/1/2023	Excess Liability		:
		A++g, XV	Travelers Indemnity Company of 6801h025632 Connecticut	6801h025632	8/1/2022	8/1/2023	General Liability		
		A++g , XV	Travelers Indemnity Company of 6801h089603 Connecticut	6801h089603	8/1/2022	8/1/2023	General Liability		
		A++g , XV	Travelers Property Casualty Company of America	6604h024167	8/1/2022	8/1/2023	General Liability		
		A++g , XV	Travelers Property Casualty Company of America	6804h307641	8/1/2022	8/1/2023	General Liability		
		A++g , XV	Standard Fire Insurance Company	ub8k116645	8/1/2022	8/1/2023	Workers Comp		
Risk Profile:	Standard - Professional Services	es							

Required Additional Insured: Palm Beach County Board of County Commissioners
Ownership Entity:



Ricondo & Associates, Inc. Status - Original Contract (as of October 18, 2022)

Original Agmement		Project Name	Status		Contract Value	Total Invoiced Completed	Remaining	% Billed Inrougn 9/30/2022
and a second			Anna China and	State of the second			Section of the sectio	
		and the second s	1	Labor - L.S.	\$ 233,330.00	3	\$ 233,330.00	
I-22-PBI-R-001	8/23/2022	Analysis	Ongoing	T&M		S	9	%0:0
				Expenses	\$ 8,600.00		\$ 8,600.00	
				Labor - L.S.	\$ 215,567,90	- \$	\$ 215,567.90	
I-22-PBI-R-002	8/23/2022	PBI Wildlife Hazard Assessment	Ongoing	T&M	-	- \$	1	%0.0
				Expenses	\$ 14,175.00	, s	\$ 14,175.00	
				Labor - L.S.	\$ 175,502.64	· •	\$ 175,502.64	
I-22-PBI-R-003	8/23/2022	Pal Gale Capacity Analysis & Incremental Develonment Strategy	Ongoing	T&M	- \$		-	0.0%
			ш	Expenses	\$ 9,250.00	- \$	\$ 9,250.00	
	_		1	Labor - L.S.	\$ 174,170.00	\$	\$ 174,170.00	
I-22-PBI-R-004	8/23/2022	PBI Aviation Activity Forecasts	Ongoing	T&M	5		- \$	0.0%
Warnahar 1970		The state of the s	1	Expenses	\$ 250.00	\$		
			1	Labor - L.S.	\$ 87,580.00	- \$	\$ 87,580.00	
I-22-PBI-R-005	8/23/2022	Pol Publiciemployee Parking Capacity Analysis	Ongoing	T&M	- \$	\$	*	0.0%
			B	Expenses	\$ 2,400.00	- \$	\$ 2,400.00	
				Labor - L.S.	\$ 90,216,00	- \$	\$ 90,216.00	
I-22-PBI-R-006	8/23/2022	PBI Airport Layout Plan Revision	Ongoing	T&M	- \$	- \$	-	0.0%
		The state of the s	ш.	Expenses		\$		
				Labor - L.S.	\$ 148,989.46		\$ 148,989.46	
I-22-DOA-R-007	8/23/2022	CIP Manual and Project Sheets	Ongoing	T&M	· - · · · · · · · · · · · · · · · · · ·	\$	\$	0.0%
				Expenses	\$ 250.00	- &	\$ 250.00	
			1	Labor - L.S.	\$ 83,500.00	\$	\$ 83,500.00	
I-22-DOA-R-008	8/23/2022	GASB 87 Lease Accounting Support	Ongoing	T&M	\$	\$	\$	0.0%
			1	Expenses	\$ 5,300.00	· s	\$ 5,300.00	
		OA Aiment Marchae Director I and after		Labor - L.S.	\$ 22,084,00	1 \$	\$ 22,084.00	
I-22-DOA-R-009	8/23/2022	Analysis	Ongoing	T&M			-	%0.0
Commission		- Pananara P		Expenses	. \$	\$	- \$	
		DDI Othor Security Automated to the Judge		Labor - L.S.	\$ 30,273.78	- \$	\$ 30,273.78	
III-22-PBI-R-001-001	10/4/2022	Response Plan - Phase 1	Ongoing	TSM	\$	\$	\$	0.0%
				Expenses	\$ 3,300.00	٠ دن	\$ 3,300,00	
				Labor - L.S.	\$ 94,701.00	· •	\$ 94,701.00	
III-22-D0A-R-001-002	Pending	Title VI Program Plan Update	(Proposal	T&M			-	0.0%
		T THE THE THE THE THE THE THE THE THE TH		Expenses	\$ 4,000.00	, 6	\$ 4,000,00	
	_	Dra NCDA Conject for DDI Airfield		Labor - L.S.	\$ 76,320.00	- \$	\$ 76,320.00	
III-22-PBI-R-002-001	10/12/2022	Improvements	Ongoing	T&M	986000		- \$	0.0%
		-		Expenses	\$ 2,500.00	- 8	\$ 2,500.00	
***************************************			Subtotal (Ori	Subtotal (Original Agreement)	\$ 1,482,259.78	- \$	\$ 1,482,259.78	0.0%