

## CONSULTANT SERVICES AUTHORIZATION

**PROJECT NUMBER:** Task No. III-22-PBI-R-002-001  
**PROJECT NAME:** Airports Planning Consulting Services  
**Department of Airports**  
**Pre-NEPA Services for PBI Airfield Improvements**

**THIS AUTHORIZATION # Task III-22-PBI-R-002-001** to the Agreement dated August 23, 2022 between the **COUNTY** and the **CONSULTANT**, Resolution Number **R2022-0888**, identified herein as for the Additional Services described in Item 4 of this Authorization:

1. **CONSULTANT:** RICONDO & ASSOCIATES, INC.
2. **ADDRESS:** 1000 NW 57<sup>th</sup> Court, Suite 920  
Miami, Florida 33126
3. **CONSULTANT** shall begin work promptly after receipt of an executed copy of this authorization on the requested Additional Services and upon receipt of a Notice-to-Proceed.
4. Description of Additional Services to be provided by **CONSULTANT:** RICONDO & ASSOCIATES, INC. shall provide professional services for the Task III-22-PBI-R-002-001: Pre-NEPA Services for PBI Airfield Improvements (Exhibit A).
5. The compensation to be paid **CONSULTANT** for providing the requested services shall be:  
  
☒ A. Lump Sum Fee of \$76,320.00.  
☐ B. Time and Materials Fee of a Not-to-Exceed Amount of \$ \_\_\_\_\_.  
☒ C. Reimbursable Expenses capped at \$2,500.00.  
☐ D. Lump Sum Expenses of \$ \_\_\_\_\_.

This project will be assigned **Task No. III-22-PBI-R-002-001**, with a total cost of **\$78,820.00**.

Original Contract SBE Participation 10.5% ~ SBE Participation this Task\* 0.00% ~ Overall SBE Participation 10.5%

All terms of original agreement shall apply to this authorization.

Attachments: Exhibit A – Scope of Services  
Exhibit B – Fee Schedule  
\*Schedule 1: SBE Participation Form

IN WITNESS WHEREOF, this Authorization is accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2022, subject to the terms and conditions of the aforementioned Agreement.

**CONSULTANT:** Pete Ricondo  
**SIGNED:** \_\_\_\_\_  
**TYPED NAME:** Pete Ricondo  
**TITLE:** Sr. Vice President  
**DATE:** September 28, 2022

Digitally signed by Pete Ricondo  
DN: cn=Pete Ricondo, o=Ricondo & Associates, Inc., c=United States of America  
Reason: I am the author of this document  
Date: 2022.09.28 15:41:50-0500  
Foxit ReaderPDF Version: 10.1.1

**COUNTY:** \_\_\_\_\_  
**SIGNED:** \_\_\_\_\_  
**TYPED NAME:** \_\_\_\_\_  
**TITLE:** \_\_\_\_\_  
**DATE:** 10/11/22

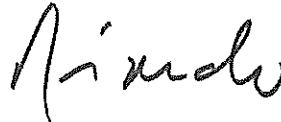
APPROVED BY THE CONTRACT REVIEW COMMITTEE

**RICONDO & ASSOCIATES, INC.  
SECRETARY'S CERTIFICATE**

I, the undersigned, as Secretary of RICONDO & ASSOCIATES, INC., a corporation organized and existing under the laws of the State of ILLINOIS, hereby certify that:

1. I am the duly elected and incumbent Secretary of Ricondo & Associates, Inc. ("Corporation") and the keeper of corporate records.
2. The By-Laws of the Corporation, as amended by on December 11, 2013, provide that Pete Ricondo, as a Senior Vice-President of the Corporation, is authorized to sign any and all contracts and/or agreements with the State of Florida – Palm Beach County Department of Aviation and to do any and all things necessary to execute the contracts and/or agreements on behalf of the Corporation.
3. The amendment to By-Laws dated December 11, 2013, a copy of which is attached hereto as Exhibit A, has not been amended, modified, or repealed and remains in full force and effect as of the date hereof.

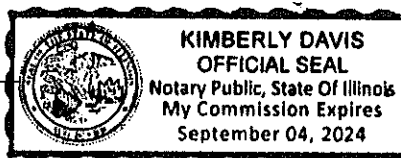
Dated this day 8th of June 2022



\_\_\_\_\_  
Ramon Ricondo, Secretary

Subscribed and sworn to before me  
this 8<sup>th</sup> day of June 2022

  
\_\_\_\_\_  
Notary Public



Commission No. 607838

**EXHIBIT A**  
**AMENDMENT TO BY-LAWS**  
**DATED DECEMBER 11, 2013**

**AMENDMENT OF BY-LAWS**  
**Dated December 11, 2013**

**ARTICLE IV**  
**OFFICERS**

*SECTION 5. THE VICE-PRESIDENTS.* (a) The vice-president (or in the event there be more than one vice-president, each of the vice-presidents) shall assist the president in the discharge of his/her duties as the president may direct and shall perform such other duties as from time to time may be assigned to him/her by the president or by the board of directors. In the absence of the president or in the event of his/her inability or refusal to act, the vice-president (or in the event there be more than one vice president, the vice-presidents in the order designated by the board of directors, or by the president if the board of directors has not made such a designation, or in the absence of any designation, then in the order of seniority of tenure as vice president) shall perform the duties of the president, and when so acting, shall have the powers of and be subject to all the restrictions upon the president. Except in those instances in which the authority to execute is expressly delegated to another officer or agent of the corporation or a different mode of execution is expressly prescribed by the board of directors or these by-laws, the vice president (or each of them if there are more than one) may execute for the corporation certificates for its shares and any contracts, deeds, mortgages, bonds or other instruments which the board of directors has authorized to be executed (except as provided in subparagraph (b) below), and he/she may accomplish such execution either under or without the seal of the corporation and either individually or with the secretary, any assistant secretary, or any other officer thereunto authorized by the board of directors, according to the requirements of the form of the instrument.

(b) Except in those instances in which the authority to execute is expressly delegated to another officer or agent of the corporation or a different mode of execution is expressly prescribed by the board of directors or these by-laws, vice-presidents shall have the power and authority to enter into any contract or agreement, or amend or cancel the same, in the ordinary course of business of the corporation or that is normal and incidental to the day-to-day operations of the corporation without authority of the board of directors or the president provided such contract or agreement is subject to the laws and jurisdiction of the United States (or one of its territories) and does not require the corporation to perform services outside of the United States (or one of its territories). Such power expressly includes, without limitation, the power to enter into contracts or agreements for the corporation to provide aviation and related consulting services. All contracts and agreements which do not meet the specifications set forth in this subparagraph (b) shall remain subject to the direction and control of the board of directors as provided in subparagraph (a) above.



DATE: September 30, 2022

TO: Gary M. Sypek *[Signature]*  
Senior Deputy Director

FROM: Fred Passelli  
Airport Fiscal Manager

RE: Ricondo & Associates, Inc. (R-2022-0888)  
Task III-22-PBI-R-002-001: Pre-NEPA Services for PBI Airfield  
Improvements

SOURCE OF FUNDING: (Check all that apply)

- ☐ FAA Grant No.:
- ☐ FDOT Grant No.:
- ☐ PFC Application No.:
- ☒ Airport Revenues/Local Funds
- ☐ Other:

Please be advised that funds are available in the amount of \$78,820.00 in account #  
FUND: 4111 DEPT: 121 UNIT: A107-<sup>382</sup> OBJ: 6505 SUBOBJ: \_\_\_\_\_  
for General Consulting Services provided by Ricondo & Associates, Inc.

*[Signature]* 9-30-22  
Fred Passelli (Dated)



## **AIRPORT PLANNING CONSULTING SERVICES**

### **Scope of Services**

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#### **Task III-22-PBI-002-001: Pre-NEPA Services for PBI Airfield Improvements**

Palm Beach International Airport (PBI)

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#### **Project Description**

The Palm Beach County Department of Airports (DOA) is planning to implement various airfield improvements at the Palm Beach International Airport (PBI) that would enhance its operational efficiency. These improvements may include modifications to Runway 10R-28L. This project was evaluated in the Federal Aviation Administration's (FAA's) 2012 Final Environmental Impact Statement (FEIS) and conditionally approved by the FAA in a 2012 Record of Decision (ROD). The impact of 2008 economic downturn on PBI aircraft traffic eliminated the operational capacity and delay concerns that had justified the project after the EIS had started; however, the DOA and FAA completed the environmental analysis with the intent that the information would be available for future use when the runway project was ripe for decision by the FAA.

The first task to support project review under the National Environmental Policy Action (NEPA) is for advanced planning and pre-NEPA services. This early task includes analyses, documentation, and web meetings to support future NEPA re-evaluation of the runway relocation and extension project. The outcomes of this first task will support FAA's decision about the level of NEPA review needed.

#### **Project Justification**

The airfield modifications that are being considered would require NEPA review. Pre-NEPA services will assist DOA in identifying environmental issues associated with the proposed project and develop a strategy for the NEPA review; identify issues, stakeholders, and strategies that will inform the NEPA review; and provide information to support FAA's decision about the level of NEPA review required for the proposed project.

#### **Task and Cost**

This scope of services includes Planning Services. Total Lump Sum cost of this scope of services for Task 1 is \$76,320.00, plus an allowance of \$2,500.00 for reimbursable expenses. This results in a total budget of \$78,820.00. A summary of the fee estimate is provided in **Appendix A**.





## **Scope of Services**

### **Task 1: Advanced Planning / Pre-NEPA Services**

Task 1 comprises the subtasks identified below. The intent of these services is to support the DOA's coordination with FAA to determine level of NEPA review needed for the airfield improvements project.

#### **Task 1.1: Project Description**

CONSULTANT will prepare a project description to support FAA's review of the project under Section 163 to determine jurisdictional authority for Airport Layout Plan (ALP) approval and to determine the level of NEPA review needed. This task includes summary of the Sponsor's Proposed Project in the 2012 FEIS and discussion of changes to the project description given current conditions. This task also includes documentation of enabling projects, if needed, as identified in planning studies provided by the DOA or planning analyses conducted by the Consultant under Task I-22-PBI-R-001.

CONSULTANT will prepare a draft project description supported by exhibits of project location and layout for the DOA's review, respond to DOA's comments, and prepare a revised draft for DOA's submission to the FAA. Note this task is limited to development of the project description to support FAA's Section 163 review.

In addition, the CONSULTANT will attend up to three teleconferences with the DOA, and the DOA and FAA to support coordination with the FAA.

#### **Task 1.2: Purpose and Need**

CONSULTANT will prepare a preliminary purpose and need statement to support FAA's review of the project to determine the level of NEPA review needed.

This task includes review of the 2012 FEIS purpose and need statement and refinement, including discussion of changes in passenger activity (e.g., corporate/general aviation versus air carrier split, increase in low-cost carrier activity), forecasts, and capacity-delay analyses.

CONSULTANT will prepare a draft purpose and need statement for the DOA's review, review the statement via web meeting with DOA, and finalize for review with the FAA. The statement will be documented in PowerPoint to support review with FAA (see Task 1.5).

#### **Task 1.3: Runway Alternatives Compilation and Comparison to Purpose and Need**

CONSULTANT will prepare a list of alternatives considered during previous planning studies with short descriptions to support FAA's review of the project to determine the level of NEPA review needed.

This task includes review of the 2012 FEIS alternatives chapter and 2018 PBI Master Plan. These alternatives will be summarized in a matrix format and compared to preliminary purpose and need criteria to support demonstration of the range of alternatives to be considered in a future NEPA document. In addition to reviewing the planning alternatives considered to date, this task also includes identifying any other reasonable alternatives that may be needed to support NEPA review. This task will also include identification of gaps in information that may require additional planning to support an alternatives analysis under NEPA. *Additional planning needs are not included in this scope of work.*



CONSULTANT will prepare a draft matrix summarizing alternatives for the DOA's review, review the statement via web meeting with DOA, and finalize for review with the FAA. The summary will be documented in PowerPoint to support review with FAA (see Task 1.5).

#### **Task 1.4: Review/Validate 2012 FEIS Conclusions**

CONSULTANT will review the impact determinations for each category assessed in the 2012 FEIS and qualitatively evaluate whether the impact determination may change based on current runway and aircraft operational assumptions. If any impacts are anticipated to exceed FAA's significance thresholds, a high-level assessment of the potential to mitigate impacts below significance levels will be identified. This review will allow a preliminary assessment of whether any impacts that may exceed significance thresholds are able to be mitigated to below significance thresholds. The review will also include identification of any new issues/environmental resources that may need to be examined in the NEPA document based on FAA guidance issued since the FEIS was published in 2012.

CONSULTANT will coordinate with the DOA's noise consultant, HMMH, to prepare and integrate potential impact summary for the environmental category of noise. *HMMH's effort is **not** included in this scope of work.*

This information will be compiled for review with FAA to support development of the EA Scope of Work in Task 1.5.

CONSULTANT will prepare a draft matrix summarizing potential environmental impacts of the proposed airfield project for the DOA's review, review the summary via web meeting with DOA, and finalize for review with the FAA. The summary will be documented in PowerPoint to support review with FAA (see Task 1.5).

#### **Task 1.5: NEPA Review Meeting and Memorandum**

CONSULTANT will prepare materials for, attend, and prepare meeting notes for a meeting with the DOA and FAA to review the information compiled in Tasks 1.1 through 1.4, along with a work program outline prepared as part of this task to support FAA's decision of level of NEPA review needed for the runway project.

*It is assumed that DOA's noise consultant, HMMH, would also attend this meeting; however, HMMH attendance is **not** included in this scope of work.* Following the meeting with FAA, CONSULTANT will document the project justification in a memorandum for DOA's submission to the FAA to support the FAA's decision regarding the level of NEPA review required.

#### **Task 1.6: Local Stakeholder Briefing Support**

CONSULTANT will assist the DOA with preparing presentation materials associated with various stakeholder briefings. These briefings will include:





- individual meetings with the Board of County Commissioners (BOCC),
- a workshop with the Citizens Committee on Airport Noise (CCAN) and Airports and Aviation Advisory Board (AAAB), and
- a BOCC Workshop.

In addition to preparing presentation materials for these meetings and workshops, Ricondo will also attend each meeting/workshop to provide expert services. The meeting materials will consist of a summary PowerPoint presentation and/or presentation boards. For budgeting purposes, it is anticipated that each meeting and/or workshop would be attended by a Director from Ricondo.

**Task 1.7: Pre-NEPA Task Schedule Development and Updates**

To facilitate the management of the various Pre-NEPA tasks outlined above, the CONSULTANT will prepare a detailed task schedule in Microsoft Project. This schedule will outline the various elements associated with the technical analyses and stakeholder consultations leading up the potential initiation of NEPA review and processing associated with the potential airfield improvements at PBI. This task schedule will be developed in consultation with DOA staff and be reviewed and updated with DOA staff on a bi-weekly basis through the end of calendar year 2022.



## **Appendix A**

### **Fee Estimate Summary**



# Fee Proposal for Task III-22-PBI-002-001: Pre-NEPA Services for PBI Airfield Improvements Palm Beach County Department of Airports - Airport Planning Consultant Services Ricondo & Associates, Inc. Budget Breakdown and Overall Budget Summary

Rates: \$376.00 \$305.00 \$245.00 \$205.00 \$163.00

## 1 Pre-NEPA Services:

|  | Officer  | Director           | HOURS               |                   |                        | Ricondo Labor (\$) | REIMBURSABLE          |             | TOTAL COST (\$)    |
|--|--|--------------------|---------------------|-------------------|------------------------|--------------------|-----------------------|-------------|--------------------|
|  |  |                    | Managing Consultant | Senior Consultant | Technical Specialist I |                    | Ricondo Expenses (\$) | Travel (\$) |                    |
| 1.1 Project Description                            | 2  | 12                 | 16                  | 8                 |                        | \$9,972.00         | \$0.00                |             | \$9,972.00         |
| 1.2 Purpose and Need                               | 2  | 8                  | 4                   |                   |                        | \$4,172.00         | \$0.00                |             | \$4,172.00         |
| 1.3 Runway Alternatives                            | Task to be Performed in Conjunction with Task I-22-PBI-R-001 |                    |                     |                   |                        | \$0.00             | \$0.00                |             | \$0.00             |
| 1.4 Review/Validate 2012 FEIS Conclusions          | 2  | 16                 | 32                  | 4                 |                        | \$14,292.00        | \$0.00                |             | \$14,292.00        |
| 1.5 NEPA Review Meeting and Memorandum             | 8  | 48                 | 8                   | 12                |                        | \$22,068.00        | \$2,300.00            |             | \$24,368.00        |
| 1.6 Local Stakeholder Briefing Support (CCAN/BOCC) | 4  | 24                 | 40                  | 16                | 24                     | \$25,816.00        | \$200.00              |             | \$26,016.00        |
| <b>Subtotal</b>                                    | <b>18</b>  | <b>108</b>         | <b>100</b>          | <b>40</b>         | <b>24</b>              | <b>\$76,320.00</b> | <b>\$2,500.00</b>     |             | <b>\$78,820.00</b> |
| Total Base Proposal Hours                          | 18   | 108                | 100                 | 40                | 24                     |                    |                       |             |                    |
| <b>Subtotal Base Labor Costs &amp; Expenses</b>    | <b>\$6,768.00</b>  | <b>\$32,940.00</b> | <b>\$24,500.00</b>  | <b>\$8,200.00</b> | <b>\$3,912.00</b>      |                    | <b>\$2,500.00</b>     |             | <b>\$78,820.00</b> |

Table 2

Ricordo &amp; Associates, Inc. - Reimbursable Travel Expenses (III-22-PBJ-R-002-1)

| Task Description                                   | Travel Expense Assumptions |             |                          |           |   |           |                          |           |                        |            |                          |             | Grand Total |  |
|--|----------------------------|-------------|--------------------------|-----------|---|-----------|--------------------------|-----------|------------------------|------------|--------------------------|-------------|-------------|--|
|  | HOTEL<br>(Unit Cost)       | # of Nights | # of People<br>Traveling | Subtotal  | Meals and<br>Incidentals<br>(Allowance) | # of Days | # of People<br>Traveling | Subtotal  | Airfare<br>(Unit Cost) | # of Trips | # of People<br>Traveling | Subtotal    |             | Local<br>Transportation<br>(Rental Car/<br>Mileage, Taxi,<br>Tolls, Parking<br>etc.) |
|  |                            |             |                          |           |   |           |                          |           |                        |            |                          |             |             |  |
| 1 Pre-NEPA Services:                               |                            |             |                          |           |   |           |                          |           |                        |            |                          |             |             |  |
| 1.1 Project Description                            | \$ 350.00                  |             |                          | \$ -      | \$ 100.00                               |           |                          | \$ -      | \$ 500.00              |            |                          | \$ -        | \$ -        |  |
| 1.2 Purpose and Need                               | \$ 350.00                  |             |                          | \$ -      | \$ 100.00                               |           |                          | \$ -      | \$ 500.00              |            |                          | \$ -        | \$ -        |  |
| 1.3 Runway Alternatives                            | \$ 350.00                  |             |                          | \$ -      | \$ 100.00                               |           |                          | \$ -      | \$ 500.00              |            |                          | \$ -        | \$ -        |  |
| 1.4 Review/Validate 2012 FEIS Conclusions          | \$ 350.00                  |             |                          | \$ -      | \$ 100.00                               |           |                          | \$ -      | \$ 500.00              |            |                          | \$ -        | \$ -        |  |
| 1.5 NEPA Review Meeting and Memorandum             | \$ 350.00                  | 1           | 2                        | \$ 700.00 | \$ 100.00                               | 2         | 2                        | \$ 400.00 | \$ 500.00              | 1          | 2                        | \$ 1,000.00 | \$ 200.00   |  |
| 1.6 Local Stakeholder Briefing Support (CCAN/BOCC) | \$ 350.00                  | 0           | 0                        | \$ -      | \$ 100.00                               | 0         | 0                        | \$ -      | \$ 500.00              | 0          | 0                        | \$ -        | \$ 200.00   |  |
|  |                            |             |                          |           |   |           |                          |           |                        |            |                          | Subtotal    | \$ 2,500.00 |  |



**SCHEDULE 1(A) LIST OF PROPOSED SBE FIRMS**  
(Professional Services)LOI/SOQ Project Description: PBI Pre-NEPA Services for PBI Airfield ImprovementsChange Order/Task/Amendment No.: III-22-PBI-R-002-001Name of Respondent: Ricondo & Associates, Inc.Contact Person: David Ramacorti, C.M.Email Address: dramacorti@ricondo.comAddress: 1000 NW 57<sup>th</sup> Court, Suite Miami FL 33126Phone No.: (305) 260-2727 Ext. 715Fax No. (305) 260-2728

| NAME, ADDRESS & PHONE NO.<br>OF DSE FIRM | DESCRIPTION OF TYPE<br>OF WORK | CLASSIFICATION<br>(Check Applicable Box)  | DOLLAR AMOUNT                      |                                       |                           |
|--|--------------------------------|---|------------------------------------|---------------------------------------|---------------------------|
|  |                                |   | SMALL WOMAN<br>BUSINESS ENTERPRISE | SMALL MINORITY<br>BUSINESS ENTERPRISE | OTHER<br>(Please Specify) |
|  |                                | <input type="checkbox"/> Prime Consultant<br><input type="checkbox"/> Subcontractor<br><input type="checkbox"/> Supplier<br><input type="checkbox"/> Manufacturer | ____%                              | ____%                                 | ____%                     |
|  |                                | <input type="checkbox"/> Prime Consultant<br><input type="checkbox"/> Subcontractor<br><input type="checkbox"/> Supplier<br><input type="checkbox"/> Manufacturer | ____%                              | ____%                                 | ____%                     |
|  |                                | <input type="checkbox"/> Prime Consultant<br><input type="checkbox"/> Subcontractor<br><input type="checkbox"/> Supplier<br><input type="checkbox"/> Manufacturer | ____%                              | ____%                                 | ____%                     |

**Total Percentage of SBE Participation: 0.0%**

## NOTES:

- 1 The percentages listed on this form for each SBE Firm must be supported by the percentages included on Schedule 2(A), "Letter of Intent to Perform as a "Small Business Enterprise", in order to be counted toward attainment of the SBE goal.
- 2 Firms identified on this form must be certified as a SBE by the Palm Beach County Office of Equal Business Opportunity (OEBO). Certification status can be verified on the Palm Beach County OEBO website at <https://www.pbccgov.org/pbcevendors>.
- 3 If materials or supplies are proposed to be purchased from a SBE regular dealer, the undersigned acknowledges that only sixty percent (60%) of the proposed expenditure will be counted toward attainment of the SBE goal.

**By signing this form the undersigned Respondent is committing to utilize the above referenced SBE Firms on the Project and that the Respondent will monitor the SBE Firms to ensure that the work is actually performed by the SBE Firms.**

**Pete Ricondo**

By: \_\_\_\_\_

Date: September 28, 2022**Pete Ricondo, P.M.**

Print Name/Title of Person Executing on Behalf of Respondent

# Ricondo Associates, Inc. Status - Original Contract (as of September 20, 2022)

| Task                 | NTP       | Project Name  | Status                       |                              | Contract Value | Total Invoiced Completed | Remaining     | % Billed Through 09/15/2022 |
|----------------------|-----------|---|------------------------------|------------------------------|----------------|--------------------------|---------------|-----------------------------|
| Original Contract    |           |   |                              |                              |                |                          |               |                             |
| I-22-PBI-R-001       | 8/23/2022 | PBI Airfield Capacity Update and Alternatives Analysis        | Ongoing                      | Labor - L.S.                 | \$ 233,330.00  | \$ -                     | \$ 233,330.00 | 0.0%                        |
|                      |           |   |                              | T&M                          | \$ -           | \$ -                     | \$ -          |                             |
|                      |           |   |                              | Expenses                     | \$ 8,600.00    | \$ -                     | \$ 8,600.00   |                             |
| I-22-PBI-R-002       | 8/23/2022 | PBI Wildlife Hazard Assessment                                | Ongoing                      | Labor - L.S.                 | \$ 215,567.90  | \$ -                     | \$ 215,567.90 | 0.0%                        |
|                      |           |   |                              | T&M                          | \$ -           | \$ -                     | \$ -          |                             |
|                      |           |   |                              | Expenses                     | \$ 14,175.00   | \$ -                     | \$ 14,175.00  |                             |
| I-22-PBI-R-003       | 8/23/2022 | PBI Gate Capacity Analysis & Incremental Development Strategy | Ongoing                      | Labor - L.S.                 | \$ 175,502.64  | \$ -                     | \$ 175,502.64 | 0.0%                        |
|                      |           |   |                              | T&M                          | \$ -           | \$ -                     | \$ -          |                             |
|                      |           |   |                              | Expenses                     | \$ 9,250.00    | \$ -                     | \$ 9,250.00   |                             |
| I-22-PBI-R-004       | 8/23/2022 | PBI Aviation Activity Forecasts                               | Ongoing                      | Labor - L.S.                 | \$ 174,170.00  | \$ -                     | \$ 174,170.00 | 0.0%                        |
|                      |           |   |                              | T&M                          | \$ -           | \$ -                     | \$ -          |                             |
|                      |           |   |                              | Expenses                     | \$ 250.00      | \$ -                     | \$ 250.00     |                             |
| I-22-PBI-R-005       | 8/23/2022 | PBI Public/Employee Parking Capacity Analysis                 | Ongoing                      | Labor - L.S.                 | \$ 87,580.00   | \$ -                     | \$ 87,580.00  | 0.0%                        |
|                      |           |   |                              | T&M                          | \$ -           | \$ -                     | \$ -          |                             |
|                      |           |   |                              | Expenses                     | \$ 2,400.00    | \$ -                     | \$ 2,400.00   |                             |
| I-22-PBI-R-006       | 8/23/2022 | PBI Airport Layout Plan Revision                              | Ongoing                      | Labor - L.S.                 | \$ 90,216.00   | \$ -                     | \$ 90,216.00  | 0.0%                        |
|                      |           |   |                              | T&M                          | \$ -           | \$ -                     | \$ -          |                             |
|                      |           |   |                              | Expenses                     | \$ -           | \$ -                     | \$ -          |                             |
| I-22-DOA-R-007       | 8/23/2022 | CIP Manual and Project Sheets                                 | Ongoing                      | Labor - L.S.                 | \$ 148,989.46  | \$ -                     | \$ 148,989.46 | 0.0%                        |
|                      |           |   |                              | T&M                          | \$ -           | \$ -                     | \$ -          |                             |
|                      |           |   |                              | Expenses                     | \$ 250.00      | \$ -                     | \$ 250.00     |                             |
| I-22-DOA-R-008       | 8/23/2022 | GASB 87 Lease Accounting Support                              | Ongoing                      | Labor - L.S.                 | \$ 83,500.00   | \$ -                     | \$ 83,500.00  | 0.0%                        |
|                      |           |   |                              | T&M                          | \$ -           | \$ -                     | \$ -          |                             |
|                      |           |   |                              | Expenses                     | \$ 5,300.00    | \$ -                     | \$ 5,300.00   |                             |
| I-22-DOA-R-009       | 8/23/2022 | GA Airport Master Plan Updates GAP Analysis                   | Ongoing                      | Labor - L.S.                 | \$ 22,084.00   | \$ -                     | \$ 22,084.00  | 0.0%                        |
|                      |           |   |                              | T&M                          | \$ -           | \$ -                     | \$ -          |                             |
|                      |           |   |                              | Expenses                     | \$ -           | \$ -                     | \$ -          |                             |
| III-22-PBI-R-002-001 | 8/23/2022 | Pre-NEPA Services for PBI Airfield Improvements               | Pending (Proposal Submitted) | Labor - L.S.                 | \$ 76,320.00   | \$ -                     | \$ 76,320.00  | 0.0%                        |
|                      |           |   |                              | T&M                          | \$ -           | \$ -                     | \$ -          |                             |
|                      |           |   |                              | Expenses                     | \$ 2,500.00    | \$ -                     | \$ 2,500.00   |                             |
|                      |           |   |                              | Subtotal (Original Contract) |                |                          |               |                             |



## Palm Beach County Compliance Summary Report

| Vendor Number | Vendor Name                | AM Best Rating | Insurance Carrier                              | Policy #        | Eff. Date | Exp. Date | Coverage          | Contract Number | Contract Name              |
|---------------|----------------------------|----------------|--|-----------------|-----------|-----------|-------------------|-----------------|----------------------------|
| DX00001780    | Ricondo & Associates, Inc. | Modified       | Compliant                                      |                 |           |           |                   | DOA 21-11       | Ricondo & Associates, Inc. |
|               |                            | A++g, XV       | Travelers Property Casualty Company of America | CUP6S20480A22NF | 8/1/2022  | 8/1/2023  | Excess Liability  |                 |                            |
|               |                            | A++g, XV       | Travelers Indemnity Company of Connecticut     | 6801h025632     | 8/1/2022  | 8/1/2023  | General Liability |                 |                            |
|               |                            | A++g, XV       | Travelers Indemnity Company of Connecticut     | 6801h089603     | 8/1/2022  | 8/1/2023  | General Liability |                 |                            |
|               |                            | A++g, XV       | Travelers Property Casualty Company of America | 6604h024167     | 8/1/2022  | 8/1/2023  | General Liability |                 |                            |
|               |                            | A++g, XV       | Travelers Property Casualty Company of America | 6804h307641     | 8/1/2022  | 8/1/2023  | General Liability |                 |                            |
|               |                            | A++g, XV       | Standard Fire Insurance Company                | ub8k116645      | 8/1/2022  | 8/1/2023  | Workers Comp      |                 |                            |

Risk Profile :

Standard - Professional Services

Required Additional Insured :

Palm Beach County Board of County Commissioners

Ownership Entity :