

Published Meeting Minutes

PLEASANT PRAIRIE CONVENTION & VISITORS BUREAU

VILLAGE HALL CONFERENCE ROOM

9915-39TH AVE.

PLEASANT PRAIRIE, WI 53158

TUESDAY, April 2, 2019

4:00PM

In attendance: Mike Pollocoff, Michelle Williamson, Carol Willke, Nathan Thiel, Pam Jacobsen, Craig Anderson, Steve Kumorkiewicz

Excused: - Kyle Highberg

Absent: none

1. **Called to Order** by Mike Pollocoff @ 4:07 pm

2. **Approval of March Board Meeting Minutes**

- motion made and 2nded. March minutes approved unanimously

3. **Director's Report** – Michelle Williamson

- STR Reports are coming weekly. Binder available for review in Michelle's office.
- Conferences
 - i. Upcoming Potential Conferences:
 1. Simpleview, Phoenix, May 19-22 (~\$1,500 + travel and Hotel) **or** Destinations International St. Louis July 23-26 (~1,000 + travel and hotel and potential educational courses) – board recommends Destinations International
 2. Upper Midwest CVB, Fargo, ND Sept 8-10 (~300 + Travel and hotel)
 3. Fall WICVB conference, November
- PPCVB Insurance for Workman's Compensation & Liability for D&O
 - i. Received quote from David's Insurance.
 - ii. Board has questions re: Question on the general liabilities form re: exclusions for: medical payments, exclusion for discrimination, medical payments for volunteers (will it be necessary to get coverage for volunteers per event? Or is there coverage for volunteers in general?). Does the coverage cover Errors and Omissions? On the D&O – why would the Harassment, molestation and sexual misconduct be excluded? And if included cost would be?

4. **Other Business**

- Michelle Williamson will look into the process of how organizations will be able to make requests for donations from the PPCVB (i.e. such as Race Day which would get \$2,500 from the KACVB and received the same amount from the PPCVB last year). We will discuss further at the next board meeting in May.

5. **Adjourn**

- Motion to adjourn was made and seconded. Motion unanimously approved.
- Meeting was adjourned at 5 pm by Mike Pollocoff

The Village Hall is handicapped accessible. If you have other special needs, please contact the

Village Clerk's Office, 9915 – 39th Ave., Pleasant Prairie, WI (262) 694-1400