



**Downtown Hawley Partnership Last Saturdays
May through August 2025
Vendor Application**



pay online

The cost for the space is a **1 day event** with no early tear downs. Saturday 10am-5pm

There will be no refunds issued as this is an all weather outdoor event . Spaces are reserved without priority and spots will be assigned by the DHP with notification going out via email no later than 2 days prior to the event. Downtown Location and vendor friend requests will not be available. No direct sales, flea market finds or kit items are allowed. Vendor is responsible for liability insurance, loss or damage during the event and collection of any state sales tax. Checks cannot be post dated and non sufficient funds will result in a \$30 additional fee payable by vendor.

New Vendors are asked to email at minimum two pictures of their products to events@visithawleypa.com. ALL Vendors are asked to email two quality product pictures to marketing@visithawleypa.com no later than 30 days prior to the event for social media advertising.

Please fill out and send application with check payable to
Downtown Hawley Partnership PO Box 584 Hawley, PA 18428

**Checks must be received no later then 10 days priors to the event
Please circle date(s) reserving and if you are a food truck or Vendor**

Vendor cost per Last Saturday Event
\$25 per event

Food Truck cost per Last Saturday Event
\$45 per event

May 31st June 28th July 26th August 30th

Special note: While on sidewalks, a 4' walkway must be kept.
Will you be using a tent yes no

Business name AND First/Last Name: _____
Mailing address: _____
Email Address: _____
Telephone Number: _____
Website/Facebook Information: _____

Your signature indicates you have read and agree to the rules and
requirements of vending for the DHP event as listed.