



pay online



Hawley Winterfest December 13th and 14th - Hawley Hub Vendor Application



The cost for the space is a **two day event and vendors must be present both days** with no early tear downs. Saturday 10am-5pm and Sunday 10am to 4pm

There will be no refunds issued as this is an indoor all weather event with all payments received by November 30th with no exceptions. Spaces are reserved without priority and spots will be assigned by the DHP a week prior to the event with notification going out via email no later than 2 days prior to the event. Location and vendor friend requests will not be available. This is an **Artisan Event** with No direct sales, flea market finds or kit items are allowed. Vendor is responsible for liability insurance, loss or damage during the event and collection of any state sales tax. Checks cannot be post dated and non sufficient funds will result in a \$30 additional fee payable by vendor. **New Vendors are asked to email at minimum two pictures of their products to events@visithawleypa.com. ALL Vendors are asked to email two quality product pictures to marketing@visithawleypa.com no later than 30 days prior to the event for social media advertising.**

Please fill out and send application with check payable to
Downtown Hawley Partnership PO Box 584 Hawley, PA 18428

Please circle all that apply to your handmade Artisan products

- wood products - jewelry - pottery - ceramics
- clothing - floral arrangements - home decor
- other (please list) _____

Circle 1 for reservation space

Downstairs 10x10 \$125.00 Upstairs 10x10 space \$75

outdoor food truck \$100

please note space is limited with a first received guarantee

Business name AND First/Last Name: _____

Mailing address: _____

Email Address: _____

Telephone Number: _____

Website/Facebook Information: _____

Your signature indicates you have read and agree to the rules and requirements of vending for the DHP event as listed.