



REQUEST FOR QUOTATION
For: Film and Video Equipment

RFQ #: RFQ-2519

The Rhode Island Commerce Corporation ("Corporation") seeks quotations for the purchase of professional-grade film and video equipment. This equipment will enhance the quality of production for our Multimedia Designer and the Rhode Island Commerce marketing team, enabling us to elevate our video and digital content to better promote Rhode Island.

This document constitutes a Request for Quotation ("RFQ"), in a competitive format, from qualified vendors. This request is an offer by the Corporation to procure, in accordance with the terms and conditions of this RFQ, the equipment proposed by the successful vendor.

The respondents ("Proposers") to this RFQ shall provide a Quotation, in accordance with the terms and conditions set forth herein, to provide the equipment to the Corporation that are described in the Equipment Requirements Section.

Equipment Requirements

This request seeks quotes from qualified vendors to provide competitive pricing, cost efficiency, and timely delivery of the following professional-grade film equipment:

Qty.	Product Description	Part #	Unit Cost	Ext. Cost
3	15 lbs. Sandbags (Black)	IMSBFB15 (MFR SBF-B-15)		
2	Westcott Scrim Jim Cine Clamps with 5/8" Studs	WESJCC58S (MFR 2080)		
1	Westcott Scrim Jim Cine 6x6' Solid Black Block Fabric	WE1778 (MFR 1778)		
2	Impact Heavy-Duty 9' Crossbars (Black)	IMBGCB9DB (MFR BG-CB9DB)		
1	MultiCart RocknRoller R12STEALTH 8-in-1 All-Terrain Equipment Cart	1402111-REG		
1	Aputure LS 60x Bi-Color LED Focusing Flood Light	1560654-REG		
1	Rycote Undercover Lavalier Wind Cover (Black, 100-Pack, 100 Stickies)	RYUCB100 (MFR 065104)		

2	Anton/Bauer Titon Micro 90 V-Mount Lithium-Ion Battery	1596817-REG		
1	SmallHD ULTRA 5 Bolt 6 TX 750 Monitor	SM160529 (MFR 16-0529)		
1	SmallHD Ultra 5 Bolt 6 RX 750 Monitor Kit (V-Mount)	1721203-REG		
4	Sensei 67-77mm Aluminum Step-Up Ring	SESUR6777 (MFR SUR-6777)		
1	Rock-N-Roller RSA-WAG10 Wagon Bag for R8/R10/R11/R12 Multi-Carts	B0849M6H7W		
1	Aputure Spotlight Mini Zoom for LS 60d and 60x LED Lights	B098BKHJ31		
1	Westcott Scrim Jim Cine Video Kit (8x8') with Frame, Diffusion, Reflector, and Case	B08FCWV79Y		
2	SMALLRIG V Mount Batteries VB50, 50Wh	B0BQLV3W1F		
1	Battery Charger BC-ZD1 for NP-FZ100 Batteries (x2)	ISOBCZD1		
2	Sony NPFZ100 Z-Series Rechargeable Battery Packs	ISONPFZ100		
1	B+W 77mm Master High Transmission Kaesemann Circular Polarizer Filter	BWCPHTM77		
1	B+W 77mm XS-Pro Digital Vario ND Filter	661072522		
2	SanDisk 128GB Extreme PRO SDXC UHS-II Memory Cards	B08YF7PB14		
1	Aputure Fresnel 2X Lens Mount	B01MR4X4RH / B07RGNLNDX / B07P5J3SFH		
1	Aputure 300X LED Video Light, 300W (V-Mount)	B086JKLF7P		
1	WANDRD PRVKE Photography Travel Backpack & Bundle	WAPK31BKP3		
1	Pelican 0915 Memory Card Case	B005D2JE2A		
1	H&A Boom Pole Holder	HABPH		
1	Sachtler Flowtech 75 MS Carbon Fiber Tripod System with Ace XL Mark II Fluid Head	SC1017MSL		
1	Pelican 1535 Air Wheeled Carry-On Case with Dividers	PL1535AD17BK		
1	Flashpoint C-Stand Traveler Kit with Rolling Bag	FPLSCSLK		

1	Anton Bauer 2x Titon 90 Battery Bundle with VM2 Dual Charger	ABT90VMA		
1	Sennheiser MKH 50P48 Wired Super-Cardioid Condenser Studio Microphone	SEMKH50P48B		
	Shipping and Handling			

Project Timeline

The Corporation requires that the equipment be delivered and operational no later than October 31, 2025.

Instructions and Notifications to Proposers

1. Potential proposers are advised to review all sections of this RFQ carefully and to follow instructions completely, as failure to make a complete submission as described elsewhere herein may result in rejection of the Quotation.
2. All costs associated with developing or submitting a Quotation in response to this RFQ, or to provide oral or written clarification of its content, shall be borne by the proposer. The Corporation assumes no responsibility for such costs.
3. Quotations are considered to be irrevocable for a period of not less than 120 days following the date set for submission of Quotations.
4. All pricing submitted will be considered to be firm and fixed unless otherwise indicated herein.
5. Quotations that are submitted late, misdirected or sent to the wrong email address will not be accepted.
6. All Quotations should include the proposer's FEIN or Social Security number as evidenced by a W9, downloadable from <https://www.irs.gov/pub/irs-pdf/fw9.pdf>.
7. All Quotations should include a completed RFQ Response Certification Cover Form, included in this document and available here:
https://assets.simpleviewinc.com/simpleview/image/upload/v1/clients/rhodeisland/RFQ_RESPONSE_CERTIFICATION_COVER_FORM_88d2b6a2-2798-4d0f-81b8-cedbe5692088.pdf
8. An award made pursuant to this RFQ will be contingent on the availability of funds and made at the discretion of the Corporation.
9. Interested parties are instructed to peruse the Corporation's website (www.commerceri.com) on a regular basis, as additional information relating to this solicitation may be released in the form of an addendum to this RFQ. Addenda will also be posted to the Rhode Island State Division of Purchases' website at www.ridop.ri.gov.
10. The Corporation reserves the right to award to one or more Proposers.

Quotation Requirements

In order to be considered responsive, Quotations must at a minimum contain the following:

*Respondents must provide a total maximum, fixed price for the equipment they are quoting on. No substitutions will be accepted. However, partial quotes are permitted; vendors may submit quotes for one, several, or all of the listed items.

*The Corporation intends to issue a Purchase Order to the successful Vendor(s).

*Payment terms will be Net 30 upon receipt of a vendor invoice for the delivered equipment. Pre-payments and credit card transactions will not be accepted.

*Please be advised that the RI Commerce Corporation is a Quasi-State Tax Exempt organization.

Quotation Submission

Responses to this RFQ must be received as follows: one (1) electronic (PDF) version must be provided by email to RFP@commerceri.com by **11:59 pm on September 22, 2025**. Submissions that are late, misdirected or sent to the wrong email address will not be accepted.

Note: To ensure transparency, no phone calls pertaining to this RFQ will be accepted.

Questions, interpretations, or clarifications concerning this RFQ should be directed by e-mail to RFP@commerceri.com no later than 11:59 pm on September 16, 2025. Responses to questions, interpretations, or clarifications concerning this RFQ will be posted online via addendum at www.commerceri.com and www.ridop.ri.gov on September 18, 2025 to ensure equal awareness of important facts and details.

The Rhode Island Commerce Corporation reserves the right to terminate this solicitation prior to entering into any agreement with any qualified firm pursuant to this Request for Quotation, and by responding hereto, no firms are vested with any rights in any way whatsoever.

Rhode Island Commerce Corporation reserves the right to reject any or all Quotations for not complying with the terms of this RFQ.

RFP/RFQ RESPONSE CERTIFICATION COVER FORM

Instruction: To fulfill your RFP/RFQ response, this form must be completed, printed, signed and included with your submission.

SECTION 1 - RESPONDENT INFORMATION

RFP/RFQ Number:

RFP/RFQ Title:

RFP/RFQ Respondent Name:

Address:

Telephone:

Fax:

Contact Name:

Contact Title:

Contact Email:

SECTION 2 —DISCLOSURES

RFP/RFQ Respondents must respond to every statement. RFP/RFQ Responses submitted without a complete response may be deemed nonresponsive.

Indicate "Y" (Yes) or "N" (No) for Disclosures 1-4, and if "Yes," provide details below

____ 1. State whether the Respondent, or any officer, director, manager, stockholder, member, partner, or other owner or principal of the Respondent or any parent, subsidiary, or affiliate has been subject to suspension or debarment by any federal, state, or municipal governmental authority, or the subject of criminal prosecution, or convicted of a criminal offense within the previous 5 years. If "Yes," provide details below.

____ 2. State whether the Respondent, or any officer, director, manager, stockholder, member, partner, or other owner or principal of the Respondent or any parent, subsidiary, or affiliate has had any contracts with a federal, state, or municipal governmental authority terminated for any reason within the previous 5 years. If "Yes," provide details below.

____ 3. State whether the Respondent, or any officer, director, manager, stockholder, member, partner, or other owner or principal of the Respondent or any parent, subsidiary, or affiliate has been fined more than \$5000 for violation(s) of any Rhode Island environmental law(s) by the Rhode Island Department of Environmental Management within the previous 5 years. If "Yes," provide details below.

____ 4. State whether any officer, director, manager, stockholder, member, partner, or other owner or principal of the Respondent is serving or has served within the past two calendar years as either an appointed or elected official of any state governmental authority or quasi-public corporation, including without limitation, any entity created as a legislative body or public or state agency by the general assembly or constitution of this state.

Disclosure details (continue on additional sheets if necessary):

SECTION 3 —OWNERSHIP DISCLOSURE

Respondents must provide all relevant information. Respondent proposals submitted without a complete response may be deemed nonresponsive.

If the Respondent is publicly held, the Respondent may provide owner information about only those stockholders, members, partners, or other owners that hold at least 10% of the record or beneficial equity interests of the Respondent; otherwise, complete ownership disclosure is required.

List each officer, director, manager, stockholder, member, partner, or other owner or principle of the Respondent, and each intermediate parent company and the ultimate parent company of the Respondent. For each individual, provide his or her name, business address, principal occupation, position with the Respondent, and the percentage of ownership, if any, he or she holds in the Respondent, and each intermediate parent company and the ultimate parent company of the Respondent.

SECTION 4 —CERTIFICATIONS

Respondents must respond to every statement. Responses submitted without a complete response may be deemed nonresponsive.

Indicate "Y" (Yes) or "N" (No), and if "No," provide details below.

THE RESPONDENT CERTIFIES THAT:

____ 1. The Respondent will immediately disclose, in writing, to the Rhode Island Commerce Corporation any potential conflict of interest which may occur during the term of any contract awarded pursuant to this solicitation.

____ 2. The Respondent possesses all licenses and anyone who will perform any work will possess all licenses required by applicable federal, state, and local law necessary to perform the requirements of any contract awarded pursuant to this solicitation and will maintain all required licenses during the term of any contract awarded pursuant to this solicitation. In the event that any required license shall lapse or be restricted or suspended, the Respondent shall immediately notify the Rhode Island Commerce Corporation in writing.

____ 3. The Respondent will maintain all required insurance during the term of any contract pursuant to this solicitation. In the event that any required insurance shall lapse or be canceled, the Respondent will immediately notify the Rhode Island Commerce Corporation in writing.

____ 4. The Respondent understands that falsification of any information in its RFP/RFQ response or failure to notify the Rhode Island Commerce Corporation of any changes in any disclosures or certifications in this Respondent Certification may be grounds for suspension, debarment, and/or prosecution for fraud.

____ 5. The Respondent has not paid and will not pay any bonus, commission, fee, gratuity, or other remuneration to any employee or official of the Rhode Island Commerce Corporation or the State of Rhode Island or any subdivision of the State of Rhode Island or other governmental authority for the purpose of obtaining an award of a contract pursuant to this solicitation. The Respondent further certifies that no bonus, commission, fee, gratuity, or other remuneration has been or will be received from any third party or paid to any third party contingent on the award of a contract pursuant to this solicitation.

____ 6. This RFP/RFQ response is not a collusive RFP/RFQ response. Neither the Respondent, nor any of its owners, stockholders, members, partners, principals, directors, managers, officers, employees, or agents has in any way colluded, conspired, or agreed, directly or indirectly, with any other Respondent or person to submit a collusive response to the solicitation or to refrain from submitting response to the solicitation, or has in any manner, directly or indirectly, sought by agreement or collusion or other communication with any other Respondent or person to fix the price or prices in the response or the response of any other Respondent, or to fix any overhead, profit, or cost component of the price in the response or the response of any other Respondent, or to secure through any collusion, conspiracy, or unlawful agreement any advantage against the Rhode Island Commerce Corporation or the State of Rhode Island or any person with an interest in the contract awarded pursuant to this solicitation. The price in the response is fair and proper and is not tainted by any collusion, conspiracy, or unlawful agreement on the part of the Respondent, its owners, stockholders, members, partners, principals, directors, managers, officers, employees, or agents.

____ 7. The Respondent: (i) is not identified on the General Treasurer's list created pursuant to R.I. Gen. Laws § 37-2.5-3 as a person or entity engaging in investment activities in Iran described in § 37-2.5-2(b); and (ii) is not engaging in any such investment activities in Iran.

___ 8. The Respondent will comply with all of the laws that are incorporated into and/or applicable to any contract with the Rhode Island Commerce Corporation.

Certification details (continue on additional sheet if necessary):

Submission by the Respondent of a response pursuant to this solicitation constitutes an offer to contract with the Rhode Island Commerce Corporation on the terms and conditions contained in this solicitation and the response. The Respondent certifies that: (1) the Respondent has reviewed this solicitation and agrees to comply with its terms and conditions; (2) the response is based on this solicitation; and (3) the information submitted in the response (including this Respondent Certification Cover Form) is accurate and complete. The Respondent acknowledges that the terms and conditions of this solicitation and the response will be incorporated into any contract awarded to the Respondent pursuant to this solicitation and the response. The person signing below represents, under penalty of perjury, that he or she is fully informed regarding the preparation and contents of this response and has been duly authorized to execute and submit this response on behalf of the Respondent.

RESPONDENT

Date: _____

Name of Respondent

Signature in ink

Printed name and title of person signing on behalf of Respondent