

POSITION: Facility Plant Manager

EMPLOYMENT TYPE: Full-time

DEPARTMENT: Operations

REPORTS TO: General Manager

FLSA STATUS: Exempt

POSITION SUMMARY:

This position is responsible for all aspects of facility maintenance, ensures all facility equipment, including HVAC, plumbing and electrical plants, lighting and climate control systems, roofing systems, food service and maintenance/cleaning equipment is operating properly and efficiently, and maintained in good condition.

POSITION RESPONSIBILITIES:

- Ensures proper and efficient operation of central Building Management Systems (BMS)
- Schedules, coordinates and supervises/monitors general maintenance of facility
- Develops and emergency action plan for system malfunctions or breakdowns; develops corrective actions and solutions
- Provides technical support, oversees and/or assists with repairs and maintenance of all facility systems and equipment
- Ensures proper utilization of the Work Order and ASM Global Maintenance Manager systems
- Acts as contact for suppliers, contractors and vendors
- Ensures adherence to OSHA, NFPA and other applicable safety codes
- Analyzes needs and plans preventative maintenance programs and upgrades for systems

SUPERVISORY RESPONSIBILITIES:

Directly supervises employees in the Engineering Department. Carries out supervisory responsibilities in accordance with ASM Global's policies and applicable laws. Responsibilities include interviewing, hiring and training employees; planning, assigning and directing work, appraising performance, rewarding and disciplining employees in conjunction with Human Resources and addressing complaints and resolving problems.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION AND /OR EXPERIENCE

- Associates, Trade Licensed (like HVAC tech, or Electrical license), OR 5+ years of experience in the operation and maintenance of a large building, including HVAC, electrical and plumbing.

- Specific licensing in the trades (plumbing, electrical, refrigeration, carpentry, etc.) is preferred.
- OSHA training is preferred.

SKILLS AND ABILITIES

- Excellent organizational skills
- Ability to prioritize and to handle multiple projects simultaneously
- Good written, verbal and interpersonal skills required
- Ability to interact with all levels of staff including management
- Ability to effectively supervise staff
- Strong customer service skills
- Professional presentation, appearance and work ethic
- Ability to work irregular/extended hours including nights and weekends

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

This position requires heavy lifting, climbing, carrying, stooping, crawling and equipment operation. The position requires work both indoors and outdoors and is subject to adverse conditions.

NOTE

The essential responsibilities of this position are described under the headings above. They may be subject to change at any time due to reasonable accommodation or other reasons. Also, this document in no way states or implies that these are the only duties to be performed by the employee.

TO APPLY:

This position offers a competitive salary and benefit package. Please send a copy of your most recent resume and cover letter including salary requirements by clicking and following the link below:

https://asmglobal.wd1.myworkdayjobs.com/en-US/careers/details/Facility-Plant-Manager_R10019538?q=rochester,%20mn