

Job Title: Kitchen Utility Worker	FLSA: Hourly (Non-exempt)- Part-time
Company: Spectra	Department: Kitchen
Reports To: Executive Chef / Sous Chef	Wage:
Exempt or Non-exempt: Non-exempt	
Supervises People? No	Number of Direct Reports: 0

Job Summary:

The Kitchen Utility Worker is responsible for assisting in the efficient operation of the kitchen and restaurants by maintaining cleanliness standards through the operation of dishwashing equipment and sinks, polishing silverware, removing garbage, cleaning of equipment and work areas including the sweeping and mopping of floors. The Kitchen Utility Worker will also assist in general food preparation for events.

The employee must maintain excellent attendance and be available to work events as scheduled per business need.

Essential Job Functions:

- Responsible for operating the dishwashing machine ensuring water temperature is correct and soap and drying agents are connected and working properly.
- Maintain organization of dishware, smallwares, pots and pans in storage room.
- Responsible for cleaning the food production areas in the kitchen and restaurants including walls, floors and other areas as necessary.
- Responsible for removing garbage and recyclables from the kitchen and depositing them in the appropriate venue garbage and recycling area.
- Responsible for cleaning the kitchen equipment and ensuring items disassembled for cleaning are properly reassembled and operational.
- Assist with basic food preparation and buffet set-up.
- Maintains sanitation, health and safety standards in work areas.
- Must show demonstrated ability to meet the company standard for excellent attendance.

Knowledge, Skills and Abilities:

- Ability to work in a team-oriented, fast-paced, event-driven environment.
- Working knowledge of all applicable sanitation requirements.

Education, Qualifications and Experience:

- Possess valid food handling certificate if required by state and federal regulations.

Physical Requirements:

	0-24%	25-49%	50-74%	75-100%
Seeing:				X
Hearing:				X
Standing/Walking/Mobility:				X
Climbing/Stooping/Kneeling:			X	
Lifting/Pulling/Pushing:				X
Fingering/Grasping/Feeling:				X

Note: The statement herein are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified.