



JOB DESCRIPTION

TITLE: Stagehand

DEPARTMENT: Operations

TYPE: Part-Time, Non-Exempt

IMMEDIATE SUPERVISOR: Production & Technical Manager

POSITION SUMMARY:

Essential Duties and Responsibilities include the following. Other duties may be assigned.

- Construct set pieces, risers, stages, musical equipment, etc.
- Participate in all aspects of the conversion process for events including but not limited to setup and tear down of all event/productions, as well as numerous assignments required by the event
- Loading and unloading trucks
- Assisting in the assembly and disassembly of show productions
- Spotlight, light, sound, and video board operation during shows/events for qualified personnel
- Assist with video, sound and light production before, during and after shows
- Move furniture, road cases, miscellaneous equipment
- Duties may include setting up and tearing down flooring, portable chairs, barricades, staging, tables and other furnishings and equipment.
- Perform routine facility maintenance as related to backstage and production areas

QUALIFICATIONS:

- Ability to work flexible hours including weekends, days, evenings and holidays.
- Ability to work long and irregular hours that vary function to function and may include days, evenings, weekends, and holidays.
- Able to stand for long periods; able to walk up and down steep stairs.
- Occasionally required to kneel, climb to high walkways or balance.
- Ability to lift up to 50 pounds or more
- Ability to read, write and speak English.

Reasonable accommodations will be considered for those with disabilities.



OTHER QUALIFICATIONS

- Knowledge of video, sound, lighting and technical theater experience a plus.
- Networking Experience a plus.
- Touring Experience a plus.
- Soft skills pertaining to client-side relations a plus.
- Interest in Light Design, Audio Engineering, Carpentry, Theatrical or Arena Rigging, General Production a plus.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to move around the facility; to stand for long hours during events; speak and listen. This position may require work inside or outside of the building, as needed.

NOTE:

The essential responsibilities of this position are described under the headings above. They may be subject to change at any time. This document in no way states or implies that these are the only duties to be performed by the employee occupying this position.