

UW HEALTH SPORTS FACTORY FAQs

INTRODUCTION

UW Health Sports Factory is one of the largest sports facilities in the Midwest. It is operated by the Rockford Park District. The Rockford Area Convention & Visitors Bureau markets and books tournaments at the facility.

The UW Health Sports Factory name symbolizes the history of the site, as it was once the former Ingersoll factory located in the heart of a major manufacturing hub in Rockford. The shell of the former factory still remains in place today.



#uwhealthsportsfactory

FEATURES

- 8 Basketball Courts
- 12 Pickleball Courts
- 16 Volleyball Courts
- 2 Conference Rooms
- Changing Rooms
- Restaurants/Concessions
- Outdoor Patio
- River View
- Full Service Customer Experience Department
- Guest Wi-Fi
- 3,700 Total Capacity

EVENTS WE HOST

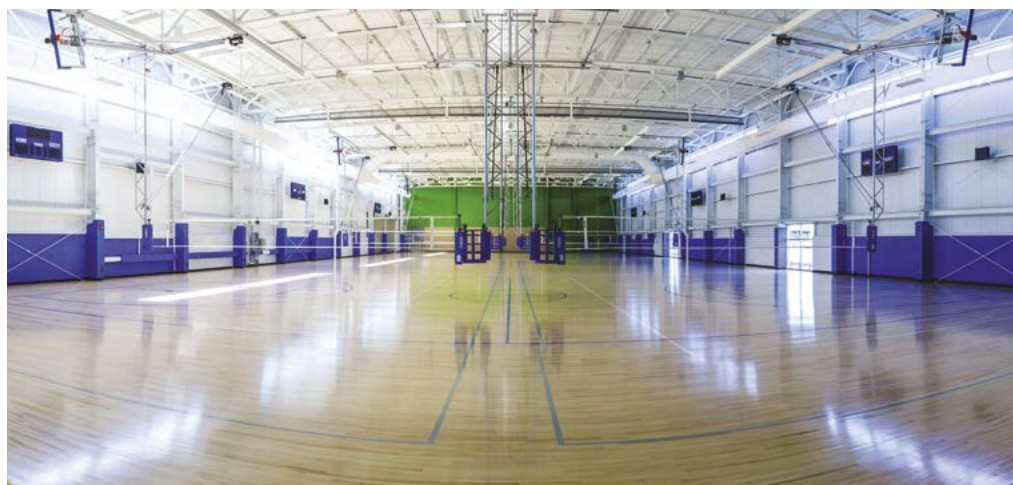
- Basketball
- Volleyball
- Pickleball
- Dodgeball
- Table Tennis
- Gymnastics Meets
- Roller Derby
- Wheelchair Adapted Sports
- Trade Shows/Expos
- Corporate Events

BOOKING & RESERVATIONS

Make a reservation by contacting UW Health Sports Factory Customer Service at 815-966-8770.

Virtual Tour

Available [here](#)



FACILITY RULES & REGULATIONS

All signs, banners, etc. must be hung using the existing system. Tape, tacks, nails, etc. are strictly prohibited. Any damages or excessive clean-up as a result of the rental will result in invoiced charges associated with additional maintenance and repair costs. Failure to abide by these policies and park regulations may result in cancellation of reservation and/or refusal of future reservations. No outside food or drink permitted.

CATERING

Catering is provided by Owly Oop Sports Pub. Owly Oop is owned by Prairie Street Brewing Co. Please contact Owly Oop staff at 815-977-4303 to discuss your catering needs.

PARKING

451 spaces plus additional street parking

- Lower Parking Lot: 133
- Upper Parking Lot: 318



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We welcome the opportunity to assist guests with disabilities. Call 815-987-8800 for info.



FLOOR COVERING

A protective vinyl flooring is required for events needing equipment from outside vendors and rental companies including chairs, tables, stages, risers, etc. This also includes event-specific equipment that would be deemed potentially harmful to the floor (i.e., gymnastics meets).

PERSONAL PROPERTY

The Park District is not responsible for personal property of groups and individuals using the UW Health Sports Factory. User groups are responsible for load in and load out of personal property and equipment.

TOURNAMENTS & SPECIAL EVENTS

Payment

Full payment is due no later than two (2) weeks prior to the day of the reservation. Non-submission of payment by the deadline will indicate that services are no longer needed, and the reservation will be cancelled unless other arrangements have been made with UW Health Sports Factory staff.

Required Insurance

A Certificate of Insurance including proof of General Liability Insurance, covering bodily injury, personal injury, and property damage, with limits of not less than \$1,000,000 per occurrence may be required, when applicable. The Certificate of Insurance must list the Rockford Park District as the certificate holder along with "additionally insured."

Cancellations

If a cancellation becomes necessary, please call as soon as possible.

- **LONG TERM CANCELLATION POLICY:** If for any reason, User cancels this Agreement prior to the Term or cancel court rentals without two weeks notice, the following will apply:
Cancellation — 14 days or less equals the total amount of court rental accessed
- **TOURNAMENT CANCELLATION POLICY:** If for any reason, User cancels this Agreement prior to the Term, the following will apply:
3 months + prior to event = 100% of deposit returned
1 month to less than 3 months = deposit not refunded
Less than 1 month = invoice for total amount of rental
- The Park District reserves the right to cancel any scheduled rental in the case of an emergency. Examples may include, but are not limited to, power outage, flooding of facility, severe weather, etc. Partial payment may be refunded in the event of inclement weather.

Vendors/Merchandise

On-site vendors/merchandise sales persons are required to pay a vendor fee and provide a Certificate of Insurance listing the Park District as "additionally insured."

GENERAL COURT RENTAL

Payment

Full payment is due at the time of reservation.

Cancellations

After rental is processed, a refund is available up to 14 days before the reserved date. If cancellation is made less than 14 days before the reserved date, a second date can be reserved without charge.

CONTACT

ADDRESS: 305 S. Madison St. — Rockford, IL

OFFICE HOURS: Monday–Friday, 10:00 AM–6:00 PM

FACILITY HOURS: Varies, depending on scheduled events

PHONE: 815-966-8770 • **WEB:** uwhealthsportsfactory.com

EMAIL: rpdmail@rockfordparkdistrict.org