

POSITION DESCRIPTION Visit Salt Lake



SALT LAKE

Job Title: Financial Analyst
FLSA: Full-time, Exempt
Reports to: Chief Financial Officer
Department: Administration
Rate: Based Upon Experience
Schedule: Monday-Friday

Primary Responsibilities

Visit Salt Lake is a private, non-profit organization promoting Salt Lake as a travel and convention destination. We are seeking a talented Financial Analyst to join our dynamic team and play a crucial role in providing insightful financial analysis and strategic recommendations to drive our organization's growth. Visit Salt Lake is an exciting organization with its hands in most major events happening in Salt Lake. Employees enjoy competitive pay, great benefits, amazing perks and the ability to help the community.

Job Duties

- Conduct financial analysis, including budgeting, forecasting, and variance analysis.
- Evaluate financial performance and identify key trends, risks, and opportunities.
- Prepare financial reports, presentations, and dashboards for senior management and stakeholders.
- Develop financial models to support business decision-making and strategic planning.
- Collaborate with cross-functional teams to gather relevant financial information and ensure data accuracy.
- Conduct ad hoc analysis and provide insights to support operational improvements and cost-saving initiatives.
- Monitor industry trends, market conditions, and regulatory changes to identify potential impacts on the company's financial performance.
- Assist in the development and implementation of financial policies, procedures, and internal controls.

Qualifications

- Bachelor's degree in Finance, Accounting, or a related field.
- Proven experience as a Financial Analyst or similar role.
- Strong proficiency in financial modeling & data analysis.
- Proficient in using financial software (NetSuite preferred) and advanced MS Excel skills.
- Excellent analytical, problem-solving, and critical thinking abilities.
- Solid understanding of financial principles, concepts, and accounting standards.
- Ability to effectively communicate complex financial information to non-financial stakeholders.
- Strong attention to detail and accuracy.
- Self-motivated and able to work independently as well as part of a team.
- Ability to thrive in a fast-paced, deadline-driven environment.

Benefits Package

Insurance: medical, dental, life, long term disability. 401(k) plan, Vacation, Sick, and major holidays PTO.

Application

Interested candidates are encouraged to submit their resume and a cover letter to Kelly Ware: HRvisitSL@visitsaltlake.com. Please include "Financial Analyst Application" in the subject line. In

your cover letter, briefly outline your relevant experience and why you believe you are the ideal candidate for this position.

Visit Salt Lake is an equal opportunity employer. We value diversity and encourage applicants from all backgrounds to apply. Only qualified candidates will be contacted for an interview. We thank all applicants for their interest in joining our team.

Final candidates will be subject to a background and reference check. E/O/E