



Insurance for Santa Fe Community Convention Center

For the Certificate of Liability naming the City of Santa Fe additionally insured, it should be:

“General Aggregate \$2,000,000”
“Each Occurrence \$1,000,000”

For the Certificate Holder, it should read:

City of Santa Fe
Santa Fe Community Convention Center
201 W. Marcy
Santa Fe, NM 87501

Description of Operations/Locations:

Date of the event

The Certificate can be purchased online at either one of the following:

- www.theeventhelper.com
- www.wedsafe.com

Also, through a local agent here in Santa Fe:

- Daniels Insurance 505-982-4302
- Salas Garcia 505-982-9863
- Reynolds Insurance 505-983-4353

Should you have any questions, please feel free to call Convention Services:

- Stephanie Scrimshaw 505-955-6223
- Melissa Glick 505-955-6217