

**Board of Directors Regular Meeting**

**MINUTES**

November 13, 2020, 2:00pm  
3100 S. 176<sup>th</sup> St., SeaTac, WA 98188  
Video Conference

**PUBLIC CALL IN NUMBER 1 253 215 8782**  
**PLEASE SEE NOTE BELOW**

**Call to Order**

Chair Maureen Huffman called the meeting to order at 2:05 pm.

**Roll Call**

Board Members: Maureen Huffman, Embassy Suites; Elissa Cotero, Westfield Southcenter; Meredith Mara, Columbia Hospitality; Josh Ewing, Hilton Hotels; Tiffany Hart, Marriott International

**MOTION: By Board Member Ewing to excuse absent Board Members Stockdale, Rios and Schrader, seconded by Board Member Cotero. Passed unanimously.**

**Staff:** President/CEO Katherine Kertzman, Marketing & Communications Vice President Ashley Comar, Sales & Services Vice President Meagan McGuire, Comptroller Cecilia Pollock, Operations Administrator Autumn Lingle

**Approve/Amend Agenda**

**MOTION: By Board Member Ewing to approve the amended agenda, seconded by Board Member Mara. Passed unanimously.**

**Public Comments:** There were no public comments.

**Chair's Report**

**Presentation of Consent Agenda – Maureen Huffman, Board Chair**

Item 1: Approval of minutes from the September 17 & October 1, 2020, Regular Board Meetings

Item 2: Approval of Auditing Official's Certificate for September 1, 2020 through November 13, 2020. Check numbers 9165 through 9231 in the amount of \$544,864.82. Electronic payments in the amount of \$215,284.03.

**MOTION: By Board Member Hart to move to approve Consent Agenda Items 1 through 2, seconded by Board Member Ewing. Passed unanimously.**

**Financial Reports**

Comptroller Cecilia Pollock gave a presentation which included the amended budget and total revenue.

**Resolution 2020-011 Approving BPP #2020-001, Adopting an Investment Policy**

**MOTION #2020-2024: Board Member Ewing moved to approve Resolution 2020-011 BPP #001-2020, Adopting an Investment Policy, seconded by Board Member Hart. Passed unanimously.**

**President's Report** – *Katherine Kertzman*

**Informational:**

President/CEO Kertzman provided an update on the King County Tourism Recovery Campaign Update touching on the RTA tool kit with webinar. In addition, she gave the board a budget approval update, noting campaigns such as Local Visiting Family and Friends, DMSM progressive dinner. She thanked those board members who gave public comments in support of the RTA.

**Action:**

Approve Board Positions 5, 6, & 7 Terms Expire on 12/31/2020

Successive Three-year Term for Board Position 6 Ending Dec. 31, 2023 – Maureen Huffman

Successive Three-year Term for Board Position 7 Ending Dec. 31, 2023 – Josh Ewing

Successive Three-year Term for Board Position 9 Ending Dec. 31, 2023 – Meredith Mara

**MOTION #2020-2025: Board Member Hart moved to approve Board Positions 5, 6, & 7**

**Successive Three-year Term for Board Position 6 Ending Dec. 31, 2023 – Maureen Huffman**

**Successive Three-year Term for Board Position 7 Ending Dec. 31, 2023 – Josh Ewing**

**Successive Three-year Term for Board Position 9 Ending Dec. 31, 2023 – Meredith Mara**

**seconded by Board Member Cotero. Passed unanimously**

Resolution No. 2020-012 Setting the Regular Meeting Schedule for the Calendar Year 2021

**MOTION #2020-2026: Board Member Ewing moved to approve Resolution No. 2020-012, Setting the Regular Meeting Schedule for Calendar Year 2021, seconded by Board Member Hart. Passed unanimously**

Cancel Pacific Office Automation Contract for One Copier/Printer Due to Loss of RTA Funding Due to Covid-19.

**MOTION #2020-2027: Board Member Hart moved to cancel contract with Pacific Office Automation for One Copier/Printer Due to Loss of RTA Funding due to Covid-19, seconded by Board Member Ewing. Passed unanimously.**

**Executive Session** – To discuss RCW 42.30.110 (1)(g) to review the performance of a public employee, started at 2:40pm and ended 2:52pm. In attendance, Chair Huffman, and Board Members Ewing, Cotero, Hart and Mara.

**Other Business**

There was no other business.

**Next Meeting Date** – January 14, 2021

**Adjournment**

Meeting adjourned at 2:53pm

**\*PLEASE NOTE: Due to the current COVID-19 public health emergency, and social distancing protocols, pursuant to the Governor's and public health officials' orders, this meeting will be conducted virtually. The public may call in to the conference line to listen to the meeting per the details provided above. While you will be able to hear the meeting, you will not be able to participate in the meeting. You may be asked to identify yourself. Please note that if you are unable to mute your phone, everyone else on the call-in line will be able to hear you, so please refrain from speaking. If background noise or side conversations interfere with**

**the meeting, your line may be muted or disconnected. The RTA is closed so no one will be able to physically attend this meeting.**

**This is a Seattle Southside Board of Directors meeting and although open to the public, no public comment process is provided. If you have questions, please email them to [autumn@seattlesouthside.com](mailto:autumn@seattlesouthside.com)  
Thank you!**

### **Instructions to join the meeting**

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join.

<https://us02web.zoom.us/j/89470470989?pwd=TUt0RFp5YUlsdjU5TjV4N0R6WnEvUT09>

Passcode: 526888

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 253 215 8782 or +1 669 900 6833 or +1 346 248 7799 or +1 312 626 6799 or +1 929 205 6099 or  
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