

Board of Directors Regular Meeting

AGENDA

September 17, 2020

3:00pm – 4:30pm

Video Conference

PUBLIC CALL IN NUMBER 1 253 215 8782

PLEASE SEE NOTE BELOW

3:00 p.m. – Call to Order—*Maureen Huffman, Board Chair*

1. Roll Call

Excuse absent Board Members – Motion

Fill Position 9, Vacated by Jill Andrews, Ending Dec. 31, 2020

RECOMMENDED MOTION: I move to appoint Meredith Mara to Board Position 9, Ending December 31, 2020.

2. Approve/Amend Agenda

3. Public Comments*

4. Chair’s Report

A. Presentation of Consent Agenda – Maureen Huffman, Board Chair

Item 1: Approval of Minutes from the June 11, 2020, Regular Board Meeting.

Item 2: Approval of Auditing Official’s Certificate from June 7, 2020 through August 31, 2020.

Check numbers 9094 through 9171 in the amount of \$546,086.44. Electronic payments in the amount of \$224,216.56.

RECOMMENDED MOTION: I move to approve Consent Agenda Items 1 through 2.

5. President’s Report – Katherine Kertzman

A. Informational:

- a. “Bring Meetings Back” City Emergency Funding Request - Update
- b. “King County Tourism Recovery” Funding Request – Update
 - i. Visit Seattle Contract
- c. Lease Extension – Discussion
- d. Seattle Southside RTA 2021 Business Plan

B. Action:

- a. Resolution No. 2020 – 005 Authorizing the President and CEO to enter into a 2-year contract with City of SeaTac for \$175,000 to implement a Meeting’s Marketing Sponsorship Program, amending the RTA’s 2020 budget adopted September 12, 2019.
RECOMMENDED MOTION: I move to authorize the President and CEO to enter into a 2-year contract with City of SeaTac for \$175,000 to implement a Meeting’s Marketing Sponsorship Program, amending the RTA’s 2020 budget adopted September 12, 2019.

- b. Resolution No. 2020 – 006 Authorizing the President and CEO to enter into a 2-year contract with City of Tukwila for \$75,000 to implement a Meeting’s Marketing Sponsorship Program, amending the RTA’s 2020 budget adopted September 12, 2019.
RECOMMENDED MOTION: I move to authorize the President and CEO to enter into a 2-year contract with City of Tukwila for \$75,000 to implement a Meeting’s Marketing Sponsorship Program, amending the RTA’s 2020 budget adopted September 12, 2019.
- c. Resolution No. 2020 – 007 Authorizing the President and CEO to enter into a contract with King County to implement a Tourism Recovery Plan, amending the RTA’s 2020 budget adopted September 12, 2019 and becomes effective March 1, 2020.
RECOMMENDED MOTION: I move to authorize President and CEO to enter into a contract with King County to implement a Tourism Recovery Plan, amending the RTA’s 2020 budget adopted September 12, 2019 and becomes effective March 1, 2020.
- d. Resolution No. 2020 – 008 Authorizing the President and CEO to work with Pacifica Law Group to enter into a contract with Seattle King County Convention and Visitors Bureau d/b/a Visit Seattle to implement Phase 1 of the King County Tourism Recovery Plan amending the RTA’s 2020 budget adopted September 12, 2019, and becomes effective March 1, 2020.
RECOMMENDED MOTION: I move to authorize the President and CEO to work with Pacifica Law Group to enter into a contract with Seattle King County Convention and Visitors Bureau d/b/a Visit Seattle to implement Phase 1 of the King County Tourism Recovery Plan amending the RTA’s 2020 budget adopted September 12, 2019, and becomes effective March 1, 2020.
- e. Motion to approve the Seattle Southside RTA 2021 Business Plan
RECOMMENDED MOTION: I move to approve the Seattle Southside RTA 2021 Business Plan

6. Financial Reports – Cecilia Pollock

A. Informational:

- a. YTD Financial Reports
- b. Updated TPA Revenue Projections
- c. Updated 3-year Financial Proforma
- d. Amended 2020 Budget
- e. 2021 Budget

B. Action Items

- a. Resolution No. 2020-003, Amending the 2020 Budget Resolution No. 2019-004
RECOMMENDED MOTION: I move to approve Resolution 2020-003, Amending the 2020 Budget Resolution No. 2019-004
- b. Resolution No. 2020–004 Approve 2021 Budget
RECOMMENDED MOTION: I move to approve Resolution 2020-004 authorizing the 2021 Budget

7. Other Business – Anyone?

8. Executive Session - to discuss RCW 42.30.110 (1)(g) to review the performance of a public employee.

9. Next Meeting Date – October 15, 2020

10. Adjournment

***PLEASE NOTE:** Due to the current COVID-19 public health emergency, and social distancing protocols, pursuant to the Governor’s and public health officials’ orders, this meeting will be conducted virtually. The public may call in to the conference line to listen to the meeting per the details provided above. While you

will be able to hear the meeting, you will not be able to participate in the meeting. You may be asked to identify yourself. Please note that if you are unable to mute your phone, everyone else on the call-in line will be able to hear you, so please refrain from speaking. If background noise or side conversations interfere with the meeting, your line may be muted or disconnected. The RTA is closed so no one will be able to physically attend this meeting.

This is a Seattle Southside Board of Directors meeting and although open to the public, no public comment process is provided. If you have questions, please email them to autumn@seattlesouthside.com
Thank you!

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