

Board of Directors Regular Meeting

AGENDA

June 11, 2020

3:00pm – 4:30pm

Video Conference

3:00 p.m. – Call to Order—*Maureen Huffman, Board Chair*

1. Roll Call

Excuse absent Board Members – Motion

2. Board Positions

- A. Approve the appointment of Bob Schrader, Marriott Seattle Airport, for Board of Directors
Position 3.

RECOMMENDED MOTION: I move to approve the appointment of Bob Schrader, Marriott Seattle Airport, for Board of Directors Position 3.

- B. Elect Board Vice Chair & Treasurer

**RECOMMENDED MOTION: I move to elect _____, as Executive Committee Vice Chair
And _____, as Executive Committee Treasurer.**

(Current Executive Committee Members & Positions: Chair, Maureen Huffman; Secretary, Ken Stockdale)

3. Approve/Amend Agenda

- 4. Public Comments (any topic):** *In an effort to adhere to the social distancing protocols, pursuant to the Governor's and public health officials' orders, and in order to keep our residents, Board Members, and staff healthy, the Board of Directors will not hear any in-person public comments during this COVID-19 public health emergency. If you wish to submit a public comment, please email your comments to publiccomments@seattlesouthside.com by 2:00 p.m. the day of the meeting.*

5. Chair's Report

- A. Presentation of Consent Agenda – Maureen Huffman, Board Chair**

Item 1: Approval of Minutes from the May 14, 2020, Regular Board Meeting.

Item 2: Approval of Auditing Official's Certificate for May 7, 2020 through June 15, 2020. Check numbers 9079 through 9093 in the amount of \$95,072.36. Electronic payments in the amount of \$108,976.92.

Item 3: Resolution No. 2020-002, Declaring certain property a surplus and authorizing its disposal (obsolete IT equipment, devices, and furniture).

RECOMMENDED MOTION: I move to approve Consent Agenda Items 1 through 3.

- B. Financial Reports - Cecilia Pollock**

6. President's Report – Katherine Kertzman

- A. Informational:**

- a. King County Funding Request– *Update*
- b. SeaTac Hotel Motel Advisory Committee Funding Request – *Update*
- c. Tukwila Lodging Tax Advisory Committee Funding Request – *Update*
- d. ROI Report 2019 – *Update*
- e. Destinations International Accreditation – *Received*
- f. Port of Seattle Tourism Grant – *Update*

B. Action:

- a. Authorize President/CEO to negotiate a contract with Digital Edge provided the cities fund the “Bring Meetings Safely Back to Seattle Southside” emergency funding request.
RECOMMENDED MOTION: I authorize President/CEO to negotiate contract with Digital Edge provided the cities fund the “Bring Meetings Safely Back to Seattle Southside” emergency funding request.
- b. Authorize President/CEO to renew the RTA’s SimpleView Website and CRM Three Year Contracts at \$34,200 and \$23,500 per year. The total spend with SimpleView will not exceed \$125,000 annually per motion #2018-026 and motion #2018-002 without prior Board approval.
RECOMMENDED MOTION: I move to authorize President/CEO to renew SimpleView Website and CRM Three Year Contracts at \$34,200 and \$23,500 annually.
- c. Approve Amending Family and Medical Leave of Absence Resolution No. 2017 -004, Exhibit A.
RECOMMENDED MOTION: I move to approve Amending Family and Medical Leave of Absence Resolution No. 2017-004, Exhibit A.

7. Staff Reports

A. Informational:

- a. No Report

B. Action:

- a. No Action

8. Executive Session – to discuss RCW 42.30.110 (1)(g) to review the performance of a public employee.

9. Other Business – *Anyone*

10. Next Meeting Date – *September 17, 2020*

11. Adjournment

You are invited to a Zoom meeting.

When: Jun 11, 2020 03:00 PM Pacific Time (US and Canada)

Register in advance for this meeting:

<https://us02web.zoom.us/meeting/register/tZlpfu2srDgrGtc60QWTUKY14uj4MZcrLTmT>

After registering, you will receive a confirmation email containing information about joining the meeting.

Or call in:

Meeting ID: 864 9442 3103

Password: 719533

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Dial by your location

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+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

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Find your local number: <https://us02web.zoom.us/j/keG5fz576B>