

Board of Directors Regular Meeting

AGENDA

June 13, 2019

3100 S. 176th St., SeaTac, WA 98188

RTA Board Room

3:00 p.m. – Call to Order—*Maureen Huffman, Board Chair*

1. Roll Call

Excuse absent Board Members – Motion

2. Approve/Amend Agenda

3. Call for Public Comment

Anyone wishing to speak before the Board, either as an individual or as a member of a group may do so at this time. Individuals desiring to speak shall give their name, address, and the group they represent, if any. A speaker is limited to three minutes unless granted an extension of time.

4. Chair's Report

A. Presentation of Consent Agenda – Maureen Huffman, Board Chair

Item 1: Approval of minutes from the March 28, 2019 Regular Board Meeting

Item 2: Approval of Auditing Official's Certificate for March 27, 2019 through June 6, 2019.

(Claim checks and electronic payments for March 27, 2019 through June 6, 2019. Check numbers 8512 through 8633 in the amount of \$576,514.47. Electronic payments for payroll for the dates of March 27, 2019 through June 5, 2019 in the amount of \$271,648.28.

RECOMMENDED MOTION: I move to approve Consent Agenda Items 1 through 2.

B. Financial Reports – Cecilia Pollock

5. Special Presentation – GreenRubino

6. President's Report – Katherine Kertzman

A. Informational:

- a. Bruce Janzen has accepted a position in Bellevue and has resigned from the RTA Board, effective April 30, 2019.
- b. RTA Board Appointment applicant, Elissa Coterio, Westfield Southcenter Marketing Manager.
- c. Garden Tourism Taskforce Update
- d. International Holiday Festival Update

B. Action Items:

a. **Contract for Creative Services**

RECOMMENDED MOTION: I move to authorize President/CEO to execute a multi-year service agreement with Sherri Scott for Creative Services, in a not to exceed amount of \$90,000 annually.

b. **Printing Travel Planner**

RECOMMENDED MOTION: I move to authorize President/CEO to approve printing of 20,000 hardbound Travel Planners through Emerald City Graphics for \$63,362.00 plus shipping cost.

c. **Approve Annual Report**

RECOMMENDED MOTION: I move to approve the Annual Report for publication.

7. Staff Reports

A. Informational: None at this time.

B. Action Items: None at this time.

8. Executive Session – *Optional*

9. Other Business – *Anyone*

10. Next Meeting Dates - September 12, 2019

October 10, 2019

November 7 or 14, 2019 – Rescheduled

11. Adjournment