



Board of Director Meeting
June 11, 2015
 3100 S. 176th St. SeaTac, WA 98188

Time: 3:00pm **Scribe:** Ashley Comar

Attendees: Barry Baxter; Maureen Huffman; Sanjay Mahajan; Ken Stockdale; David Sullivan; Frank Welton

Absent: Barbara Brunetti

Chair: Maureen Huffman

Staff: Katherine Kertzman, Executive Director, SSVS; Ashley Comar, Marketing & Communications Manager, SSVS

Public: Jeff Robinson, City of SeaTac, Economic Development Manager; Deanna Gregory, Pacifica Law Group

Topic: Recommendations/Action Follow-up (if needed)

Approval of the Agenda	Mahajan motioned to approve the agenda. Welton seconded. No discussion. All approved.	
Approval of the Minutes	Welton motioned to approve both minutes from the Mar. 12th 2015 Regular Meeting and June 2nd 2015 Special Meeting. Stockdale seconded. No discussion. All approved.	
Action Items <ul style="list-style-type: none"> a. Resolution No. 2015-009 Authorize the SSRTA to participate in the Washington Public Employees Retirement System (PERS) Policy #007-2015 b. Resolution No. 2015-010 Approve policies related to the board agenda and meeting process. Policy and procedure #003-2015 c. Resolution No. 2015-011 Approve the 2015 budget. d. Resolution No. 2015-012 Approve policies related to benefits for SSRTA employees. e. Resolution No. 2015-013 Authorize the execution of a lease with regard to the 	<ul style="list-style-type: none"> a. Huffman reviewed the information presented at the June 2nd Study Session. Welton commented on how the benefits will tie into compensation. Discussion ensued. Mahajan motioned to approve Resolution No. 2015-009. Welton seconded. All in favor. b. Huffman reviewed the information presented at the June 2nd Study Session. Brief discussion. Welton motioned to approve Resolution No. 2015-010. Mahajan seconded. All in favor. c. Kertzman explained the budget summary will be presented at the City of SeaTac Council meeting on July 14, 2015 as per the Interlocal Agreement. Robinson commented on the process of Council approval. Discussion ensued about the possibility of bringing 	<ul style="list-style-type: none"> a. NA b. NA c. Research will be conducted regarding contracted employees. d. NA e. NA f. NA

<p>lease of certain office space.</p> <p>f. Resolution No. 2015-014 Authorize the execution of a lease for space at Westfield Shopping Center.</p>	<p>contracted employees on before final transition is complete. Gregory pointed out potential issues with contracted employees and retirement programs. It was determined more research was needed. Sullivan motioned to approve Resolution No. 2015-011. Stockdale seconded. All in favor.</p> <p>d. Huffman reviewed the information presented at the June 2nd Study Session. Kertzman clarified details about vacation accrual. Welton motioned to approve Resolution No. 2015-012. Stockdale seconded. All in favor.</p> <p>e. Kertzman noted the lease has been reviewed by multiple attorneys. Stockdale motioned to approve Resolution No. 2015-013. Baxter seconded. All in favor.</p> <p>f. Kertzman explained Westfield created a lease for the RTA with same terms as the previous lease with the City of Tukwila and it will extend through February 2016. Welton motioned to approve Resolution No. 2015-014. Mahajan seconded. All in favor.</p>	
<p>Old Business</p> <p>a. AWC Benefits Trust Application approved</p> <p>b. Sales & Marketing Committee applications</p>	<p>a. Kertzman announced at the AWC June 15th Board meeting, SSRTA’s application to join was approved. She recently received the packet of information.</p> <p>b. Kertzman recapped the Study Session discussion about applicants. She answered questions about the number of positions available. Discussion ensued about applicants and their experience. It was determined that experience was the most important factor. Sullivan motioned to accept the slate of Mike Bush, Tiffany Hart, Owen Leinbach, Molly Anne Mad, Peter Philips and Raquel Wheeler. Mahajan seconded. All in favor.</p>	<p>a. Kertzman will present the options at a future board meeting.</p> <p>b. Committee applicants will be notified of their acceptance status.</p>
<p>New Business</p> <p>a. Accounting services</p> <p>b. Compensation committee</p>	<p>a. Kertzman discussed the necessity of having a comptroller and public records clerk working for the RTA as soon as possible. The group discussed the proposal received from Miller & Miller for accounting services. Welton motioned for Huffman to facilitate the contract with Miller & Miller for financial services. Sullivan seconded. All in favor.</p> <p>b. The board nominated a committee to evaluate and recommend compensation packages. Welton</p>	<p>a. Miller & Miller will be notified and more information will be presented at a later date.</p> <p>b. Committee will report on findings at the next board meeting.</p>

	volunteered as chair and Huffman and Mahajan volunteered to serve on the committee.	
Staff Reports a. Tukwila Boeing Access Road Multimodal Station Advocacy Effort	a. Kertzman overviewed a potential light rail/heavy rail station at Boeing Access Road. She encouraged members to vote in the Sound Transit survey and advocate for this project to move forward.	a. NA
Executive Session	It was determined the executive session will be conducted at the following board meeting.	
General Public Comment	No public comment.	
Date of Next Meeting	Date: July 9, 2015 Time: 3:00 PM Location: 3100 S. 176 th St., SeaTac	
Adjourn	Meeting adjourned at 4:15pm.	