

	<p>RFP for Strategic Planning and IT Services are complete.</p>	
<p>Action Items</p> <p>a. Resolution No. 2015-018 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SEATTLE SOUTHSIDE REGIONAL TOURISM AUTHORITY APPROVING A CONTRACT FOR EMPLOYMENT BETWEEN TH SSRTA AND KATHERINE KERTZMAN</p> <p>b. Resolution NO. 2015-19 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SEATTLE SOUNTHSIDE REGIONAL TOURISM AUTHORITY APPROVING A CONTRACT FOR LEGAL SERVICES. C</p> <p>c. Resolution No. 2015-020 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SEATTLE SOUTHSIDE REIONAL TOURISM AUTHORITY APPROVING FINANCIAL POLICY AND PROCEDURE #-007-2015 RELATING TO PROCUREMENT AND CASH DISBURSEMENTS</p>	<p>a. Welton moved approval of Resolution No. 2015-018; Stockdale, second. The motion passed unanimously.</p> <p>b. Welton moved approval of Resolution No. 2015-019; Stockdale, second. The motion passed unanimously.</p> <p>c. This resolution may be a work in progress. Pacifica Law Group is currently reviewing this policy based on information coming from State Auditor’s Office.</p> <p>Sullivan moved; Brunetti, second, to approve Resolution No. 2015-020; the motion passed unanimously.</p>	<p>c. Jeff Robinson requested a copy of the BARS Chart.</p>
<p>Financials</p> <p>a. Miller and Miller Scope of Work Accomplishments</p> <p>b. 2015 Budget v Actuals</p>	<p>a. Miller and Miller, P.S. has been onboard for six weeks. Mike Cheney is working as Comptroller. He is a retired Finance Director. ADP is being used for payroll and Elizabeth Hall is compiling payroll in the interim. In the future, the in-house comptroller will do payroll. The AWC benefit trust is in place; PERS is in effect.</p> <p>b. A new report, Budget v Actuals, was included in the Agenda Packet. This report tracks monthly expense activity rather than focus on revenue. Year-end revenues should be \$2.2 million.</p>	

<p>c. 2016 Budget Preparation</p>	<p>c. A balanced 2016 Budget must be approved before December 31, 2015. That work will begin in earnest soon.</p>	
<p>SSRTA Committee Reports – Sales & Marketing Advisory Committee</p>	<p>There were no reports from the Sales and Marketing Advisory Committee and a meet-and-greet/congratulations for Kertzman’s appointment as President & CEO would be held following adjournment of the meeting.</p>	
<p>Executive Session</p>	<p>No executive session was called</p>	
<p>Staff Reports a. There were no additional staff reports</p>		
<p>Other Business</p>		
<p>Date of Next Meeting</p>	<p>The September 10, 2015 meeting was cancelled with the option of scheduling a Special Meeting, if needed. The next meeting will be: Date: Thursday, October 8, 2015 Time: 3:00 PM Location: 3100 S. 176th St., SeaTac</p>	
<p>Adjourn</p>	<p>Meeting adjourned at 3:36 p.m. SSRTA Sales & Marketing Advisory Committee Reception followed</p>	