

**Lake County Convention and Visitors Bureau
D/B/A South Shore Convention and Visitors Authority
Minutes of October 14, 2020
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The Board of Directors of the Lake County Convention and Visitors Bureau
Met in a **REGULAR MEETING**

Bulldog Park

183 S. West Street, Crown Point, IN 46307

Wednesday, October 14, 2020 at 12:00 P.M. (C. S. T.)

PURSUANT TO AND IN ACCORDANCE WITH THE BYLAWS AND STANDING RULES

I. Roll Call

Chairman Andy Qunell called the October 14, 2020 meeting of the Lake County Convention and Visitors Bureau to order at 12:00 P.M. (C.S.T.). President/CEO Spero Batistatos called the roll.

The roll call was as follows:

Present: Brent Brashier (via phone), Tom Dabertin, Bernie Grisolia (via phone), Nicole Lopez, Darnail Lyles, Matt Maloney, Andy Qunell, Matt Schuffert (via phone), Douglas Spencer, Bridget Streck, Larry Tucker, and Chareice White.

Absent: Paul Anderson, Christine Cash, Jahnae Erpenbach, Chris Rich, Kyle Ropac, Ed Welch and W.F. "Bill" Wellman.

Also present were President/CEO Speros A. Batistatos, Executive Vice President Katie Holderby, Chief Financial Officer Cathy Svetanoff, Chief Marketing Officer Heather Becerra, Chief Technology Officer Luke Weinman, Director of Communications Erika Dahl and Attorney James Magrames.

II. Pledge Of Allegiance

A. The pledge was recited.

III. Request to take meeting out of order.

1. Chairman Andy Qunell sought a motion to take meeting out of order to allow Mayor David Uran, City of Crown Point, to welcome and provide a brief presentation to the board.
 - a. Hearing no further questions Treasurer Nikki Lopez made a motion to take agenda out of order. Member Matthew Maloney seconded the motion.
 - b. Motion carries: Yes 12 - No 0 - Abstain 0.

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	YES	NO	ABSTAIN	ABSENT
Paul Anderson	___	___	___	_x_
Brent Brashier	_x_	___	___	___
Christine Cash	___	___	___	_x_
Tom Dabertin	_x_	___	___	___
Jahnae Erpenbach	___	___	___	_x_
Bernie Grisolia	_x_	___	___	___
Nikki Lopez	_x_	___	___	___
Darnail Lyles	_x_	___	___	___
Matthew Maloney	_x_	___	___	___
Chris Rich	___	___	___	_x_
Kyle Ropac	___	___	___	_x_
Matthew Schuffert	_x_	___	___	___
Douglas Spencer	_x_	___	___	___
Bridget Streck	_x_	___	___	___
Larry Tucker	_x_	___	___	___
Ed Welch	___	___	___	_x_
Dr. W.F. "Bill" Wellman	___	___	___	_x_
Chareice White	_x_	___	___	___
Andy Qunell Chairman	_x_	___	___	___

IV. Public Presentation

- A. Mayor David Uran, City of Crown Point
- B. President/CEO Batistatos segued into the National Softball Association (NSA) additional three year partnership with the South Shore Convention and Visitors Authority given the connection to the use of Legacy Fields in Crown Point for this event.

1. National Softball Association & Baseball Players Association - Three (3) Year National Partner Agreement was reviewed.
 - a. President/CEO Spero Batistatos gave overview of 3-year commitment including Bid Payment \$15,000/year for 2021, 2022 and 2023
 - b. Chairman Qunell sought approval to approve NSA Three Year contract for 2021, 2022 and 2023.
 - c. Hearing no further questions Member Matthew Maloney made a motion to approve and Member Doug Spencer seconded.
 - d. Motion carries: Yes 12 - No 0 - Abstain 0.

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	YES	NO	ABSTAIN	ABSENT
Paul Anderson	___	___	___	_x_
Brent Brashier	_x_	___	___	___
Christine Cash	___	___	___	_x_
Tom Dabertin	_x_	___	___	___
Jahnae Erpenbach	___	___	___	_x_
Bernie Grisolia	_x_	___	___	___
Nikki Lopez	_x_	___	___	___
Darnail Lyles	_x_	___	___	___
Matthew Maloney	_x_	___	___	___
Chris Rich	___	___	___	_x_
Kyle Ropac	___	___	___	_x_
Matthew Schuffert	_x_	___	___	___
Douglas Spencer	_x_	___	___	___
Bridget Streck	_x_	___	___	___
Larry Tucker	_x_	___	___	___
Ed Welch	___	___	___	_x_
Dr. W.F. "Bill" Wellman	___	___	___	_x_
Chareice White	_x_	___	___	___
Andy Qunell	_x_	___	___	___
Chairman				

V. Report Of The Executive Committees

A. None to present.

VI. Report Of The Standing Committees

A. None to present.

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VII. Staff Reports

A. Staff reports were emailed prior to the meeting and presentation was given by Vice President Holderby.

VIII. Old Business

A. Update: Report LCCVB Employee Compensation & Benefits to the Public:
See Agenda Item D1: Resolution No. 2020-10-12

IX. New Business

A. Addition of New Items to the Agenda

1. None

B. Approval of Minutes of Previous Meetings

1. Chairman Qunell sought approval of the Regular Meeting minutes from September 17, 2020.

a. Hearing no further questions, Treasurer Nikki Lopez motioned and Member Bridget Streck seconded to approve the motion as submitted.

b. Motion carries: Yes 12 - No 0 - Abstain 0.

	YES	NO	ABSTAIN	ABSENT
Paul Anderson	___	___	___	_x_
Brent Brashier	_x_	___	___	___
Christine Cash	___	___	___	_x_
Tom Dabertin	_x_	___	___	___
Jahnae Erpenbach	___	___	___	_x_
Bernie Grisolia	_x_	___	___	___
Nikki Lopez	_x_	___	___	___
Darnail Lyles	_x_	___	___	___
Matthew Maloney	_x_	___	___	___
Chris Rich	___	___	___	_x_
Kyle Ropac	___	___	___	_x_
Matthew Schuffert	_x_	___	___	___
Douglas Spencer	_x_	___	___	___
Bridget Streck	_x_	___	___	___
Larry Tucker	_x_	___	___	___
Ed Welch	___	___	___	_x_
Dr. W.F. "Bill" Wellman	___	___	___	_x_
Chareice White	_x_	___	___	___
Andy Qunell	_x_	___	___	___
Chairman				

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X. Finance Report

1. Chairman Qunell sought approval for vouchers #24539 through #24605 in the amount of \$589,682.91 for October 14, 2020.
 - a. Hearing no further questions, Member Matthew Maloney motioned and Member Bridget Streck seconded to approve the motion as submitted.
 - b. Motion carries: Yes 10 – No 0 – Abstain 2.

	YES	NO	ABSTAIN	ABSENT
Paul Anderson	___	___	___	_x_
Brent Brashier	_x_	___	___	___
Christine Cash	___	___	___	_x_
Tom Dabertin	___	___	_x_	___
Jahnae Erpenbach	___	___	___	_x_
Bernie Grisolia	___	___	_x_	___
Nikki Lopez	_x_	___	___	___
Darnail Lyles	_x_	___	___	___
Matthew Maloney	_x_	___	___	___
Chris Rich	___	___	___	_x_
Kyle Ropac	___	___	___	_x_
Matthew Schuffert	_x_	___	___	___
Douglas Spencer	_x_	___	___	___
Bridget Streck	_x_	___	___	___
Larry Tucker	_x_	___	___	___
Ed Welch	___	___	___	_x_
Dr. W.F. "Bill" Wellman	___	___	___	_x_
Chareice White	_x_	___	___	___
Andy Qunell	_x_	___	___	___
Chairman				

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A. Resolutions

1. **Resolution No. 2020-10-12: A Resolution Outlining the Process For Notifying The Public Of LCCVB Employee Salaries And Benefits**

- a. Chairman Qunell sought approval to approve Resolution 2020-10-12.
- b. Member Tom Dabertin suggested the addition of the word “full” to complete the sentence, as noted below, located in the fourth WHEREAS paragraph:

Beginning in 2021, the LCCVB will prepare a listing of full compensation and benefits for each full-time employee to coincide with the annual 100R submission.

This addition was hand-written on the resolution prior to being distributed and signed by board members.

- c. Hearing no further questions, Member Darnail Lyles made a motion to approve and Member Matthew Maloney seconded.
- d. Motion carries: Yes 12 - No 0 - Abstain 0.

	YES	NO	ABSTAIN	ABSENT
Paul Anderson	___	___	___	_x_
Brent Brashier	_x_	___	___	___
Christine Cash	___	___	___	_x_
Tom Dabertin	_x_	___	___	___
Jahnae Erpenbach	___	___	___	_x_
Bernie Grisolia	_x_	___	___	___
Nikki Lopez	_x_	___	___	___
Darnail Lyles	_x_	___	___	___
Matthew Maloney	_x_	___	___	___
Chris Rich	___	___	___	_x_
Kyle Ropac	___	___	___	_x_
Matthew Schuffert	_x_	___	___	___
Douglas Spencer	_x_	___	___	___
Bridget Streck	_x_	___	___	___
Larry Tucker	_x_	___	___	___
Ed Welch	___	___	___	_x_
Dr. W.F. “Bill” Wellman	___	___	___	_x_
Chareice White	_x_	___	___	___
Andy Qunell	_x_	___	___	___
Chairman				

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2. **Resolution No. 2020-10-13: A Resolution Establishing Appointment Procedures For Members Of The Lake County Convention And Visitors Bureau**

- a. Chairman Qunell sought approval to approve Resolution 2020-10-13.
- b. Hearing no further questions, Member Darnail Lyles made a motion to approve and Member Matthew Maloney seconded.
- c. Motion carries: Yes 10 - No 0 - Abstain 2.

	YES	NO	ABSTAIN	ABSENT
Paul Anderson	___	___	___	_x_
Brent Brashier	_x_	___	___	___
Christine Cash	___	___	___	_x_
Tom Dabertin	___	___	_x_	___
Jahnae Erpenbach	___	___	___	_x_
Bernie Grisolia	___	___	_x_	___
Nikki Lopez	_x_	___	___	___
Darnail Lyles	_x_	___	___	___
Matthew Maloney	_x_	___	___	___
Chris Rich	___	___	___	_x_
Kyle Ropac	___	___	___	_x_
Matthew Schuffert	_x_	___	___	___
Douglas Spencer	_x_	___	___	___
Bridget Streck	_x_	___	___	___
Larry Tucker	_x_	___	___	___
Ed Welch	___	___	___	_x_
Dr. W.F. "Bill" Wellman	___	___	___	_x_
Chareice White	_x_	___	___	___
Andy Qunell	_x_	___	___	___
Chairman				

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3. Resolution No. 2020-10-14: A Resolution To Adopt Association Membership Dues And Subscriptions That May Be Paid From Bureau Funds For the Budget Year 2021.

- a. Chairman Qunell sought approval to approve Resolution 2020-10-14.
- b. Hearing no further questions, Member Larry Tucker made a motion to approve and Vice President Brent Brashier seconded.
- c. Motion carries: Yes 10 - No 0 - Abstain 2.

	YES	NO	ABSTAIN	ABSENT
Paul Anderson	___	___	___	_x_
Brent Brashier	_x_	___	___	___
Christine Cash	___	___	___	_x_
Tom Dabertin	___	___	_x_	___
Jahnae Erpenbach	___	___	___	_x_
Bernie Grisolia	___	___	_x_	___
Nikki Lopez	_x_	___	___	___
Darnail Lyles	_x_	___	___	___
Matthew Maloney	_x_	___	___	___
Chris Rich	___	___	___	_x_
Kyle Ropac	___	___	___	_x_
Matthew Schuffert	_x_	___	___	___
Douglas Spencer	_x_	___	___	___
Bridget Streck	_x_	___	___	___
Larry Tucker	_x_	___	___	___
Ed Welch	___	___	___	_x_
Dr. W.F. "Bill" Wellman	___	___	___	_x_
Chareice White	_x_	___	___	___
Andy Qunell	_x_	___	___	___
Chairman				

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4. **Resolution No. 2020-10-15: A Resolution Adopting Policies For Gift Shop Sales, Rental Fees, And Other Miscellaneous Fees for the Year 2021**

- a. Chairman Qunell sought approval to approve Resolution 2020-10-15.
- a. Hearing no further questions, Member Tom Dabertin made a motion to approve and Member Darnail Lyles seconded.
- b. Motion carries: Yes 12 - No 0 - Abstain 0.

	YES	NO	ABSTAIN	ABSENT
Paul Anderson	___	___	___	_x_
Brent Brashier	_x_	___	___	___
Christine Cash	___	___	___	_x_
Tom Dabertin	_x_	___	___	___
Jahnae Erpenbach	___	___	___	_x_
Bernie Grisolia	_x_	___	___	___
Nikki Lopez	_x_	___	___	___
Darnail Lyles	_x_	___	___	___
Matthew Maloney	_x_	___	___	___
Chris Rich	___	___	___	_x_
Kyle Ropac	___	___	___	_x_
Matthew Schuffert	_x_	___	___	___
Douglas Spencer	_x_	___	___	___
Bridget Streck	_x_	___	___	___
Larry Tucker	_x_	___	___	___
Ed Welch	___	___	___	_x_
Dr. W.F. "Bill" Wellman	___	___	___	_x_
Chareice White	_x_	___	___	___
Andy Qunell	_x_	___	___	___
Chairman				

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B. Other New Business

1. Nominating Committee – President/CEO Spero A. Batistatos gave reminder that the Nominating Committee should conduct its annual meeting prior to the November 18, 2020 board meeting, at which time the slate of officers will be presented for board consideration.
2. Dental, Vision, Life/ AD&D Renewal – Retroactive to October 1, 2020 (correct rates were not available for September meeting)
 - a. Chairman Qunell sought approval to approve Resolution 2020-10-15.
 - b. Hearing no further questions, Member Tom Dabertin made a motion to approve and Member Bernie Grisolia seconded.
 - c. Motion carries: Yes 12 – No 0 – Abstain 0

	YES	NO	ABSTAIN	ABSENT
Paul Anderson	___	___	___	_x_
Brent Brashier	_x_	___	___	___
Christine Cash	___	___	___	_x_
Tom Dabertin	_x_	___	___	___
Jahnae Erpenbach	___	___	___	_x_
Bernie Grisolia	_x_	___	___	___
Nikki Lopez	_x_	___	___	___
Darnail Lyles	_x_	___	___	___
Matthew Maloney	_x_	___	___	___
Chris Rich	___	___	___	_x_
Kyle Ropac	___	___	___	_x_
Matthew Schuffert	_x_	___	___	___
Douglas Spencer	_x_	___	___	___
Bridget Streck	_x_	___	___	___
Larry Tucker	_x_	___	___	___
Ed Welch	___	___	___	_x_
Dr. W.F. “Bill” Wellman	___	___	___	_x_
Chareice White	_x_	___	___	___
Andy Qunell	_x_	___	___	___
Chairman				

3. Board Member Code of Professional Conduct – Updated Form
 - a. Board members discussed a further review and suggested possible changes. The agenda item was tabled and will be reviewed in November.

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XI. Public Presentations

- A. Heather Ennis, President, Northwest Indiana Forum; Don Babcock, Board Member, Northwest Indiana Forum

XII. Miscellaneous Matters

- A. Dates to Remember
 - 1. Meetings
 - 1. **Next Regular Meeting** - Wednesday, November 18, 2020 - Up Your Alley, Schererville, IN at Noon

XIII. Public Comment

- A. Two (2) minutes maximum per person or five (5) minutes for a group spokesperson. Please keep your comments civil and constructive to policy issues. The Chair, at his/her sole discretion, may recognize individuals wishing to speak on different topics at any time and may end the Public Comment Session. All speakers will be timed. This portion of the meeting shall not exceed then (10) minutes.

No public comment

XIV. Adjournment

Hearing of no other business to come before the board, Chairman Qunell adjourned the meeting. Motioned by Member Matthew Maloney, seconded by Member Tom Dabertin. The meeting adjourned at 1:33 p.m. (C.S.T.).

Approved:

Andy Qunell, Chairman

Attest:

Chareice White, Secretary