

**Lake County Convention and Visitors Bureau
D/B/A South Shore Convention and Visitors Authority
Minutes of November 21, 2019
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The Board of Directors of the Lake County Convention and Visitors Bureau
Met in a **REGULAR MEETING**
at South Shore Convention and Visitors Authority
7770 Corinne Dr., Hammond, IN 46323
Thursday, November 21, 2019 at 12:00 P.M. (C. S. T.)
PURSUANT TO AND IN ACCORDANCE WITH THE BYLAWS AND STANDING RULES

I. Roll Call

Chairman Andy Qunell called the November 21, 2019 meeting of the Lake County Convention and Visitors Bureau to order at 12:05 P.M. (C.S.T.). Secretary Chareice White called the roll.

The roll call was as follows:

Present: Christine Cash, Tom Dabertin, Jahnae Erpenbach, Bernie Grisolia, John Kiernan, Nikki Lopez, Matthew Maloney, Chris Rich, Matthew Schuffert, Doug Spencer, Larry Tucker, Dr. W.F. "Bill" Wellman, Chareice White, and Andy Qunell

Absent: Paul Anderson, Brent Brashier, Darnail Lyles, Bridget Streck, and Ed Welch

Also present were President/CEO Speros A. Batistatos, Vice President Katie Holderby, Chief Financial Officer Cathy Svetanoff, Chief Marketing Officer Heather Becerra, Chief Technology Officer Luke Weinman, Director of Communications Erika Dahl, Executive Assistant Peggy Parkinson, Parliamentarian Andrew Kyres, and Attorney James Magrames.

Public Guest(s): Frank Petritas

II. Pledge Of Allegiance

A. The pledge was recited.

III. Report Of The Executive Committees

1. None to present.

IV. Report Of The Standing Committees

1. None to present.

V. Staff Reports

- A. Vice President Katie Holderby stated the following:
1. The Holiday Market would be open December 7th and 8th.
 2. Holiday for Hereos would be December 5th.
 3. Crossroads Bowl and ISOC reception would be December 7th.

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VI. Old Business

- a. None to present.

VII. New Business

A. Addition of New Items to the Agenda

1. None to present.

B. Approval of Minutes of Previous Meetings

1. Chairman Qunell sought approval of the Executive Meeting minutes from October 16, 2019.
 - a. Hearing no further questions, Member Doug Spencer motioned and Member Matthew Schuffert seconded to approve the motion as submitted.
 - b. Motion carried unanimously by voice vote 14-0-0. Members Paul Anderson, Brent Brashier, Darnail Lyles, Bridget Streck, and Ed Welch were absent.
2. Chairman Qunell sought approval of the Regular Meeting minutes from October 16, 2019.
 - a. Hearing no further questions, Member W.F. "Bill" Wellman motioned and Member Chris Rich seconded to approve the motion as submitted.
 - b. Motion carried unanimously by voice vote 14-0-0. Members Paul Anderson, Brent Brashier, Darnail Lyles, Bridget Streck, and Ed Welch were absent.

C. Corrections

1. President/CEO Batistatos sought a motion to correct the regular meeting minutes from July 18, 2019 Item VII, new business, D5. Minutes incorrectly sought motion to "Approve Resolution No. 2019-10-14", but should indicate "Repeal Resolution No. 2011-10-14".
 - a. Hearing no further questions, Schuffert motioned and Member Nikki Lopez seconded to approve the motion as submitted.
 - b. Motion carried unanimously by voice vote 14-0-0. Members Paul Anderson, Brent Brashier, Darnail Lyles, Bridget Streck, and Ed Welch were absent.

D. Finance Report

1. Treasurer John Kiernan sought approval for vouchers #23517 through #23625 in the amount of \$885,934.95 for November 21, 2019.
 - a. Hearing no further questions, Member W.F. "Bill" Wellman motioned and Member Schuffert seconded to approve the motion as submitted.
 - b. Motion carried unanimously by voice vote 14-0-0. Members Paul Anderson, Brent Brashier, Darnail Lyles, Bridget Streck, and Ed Welch were absent.

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E. Resolutions

1. President/CEO Batistatos sought a motion to approve **Resolution No. 2019-11-20: A Resolution To Approve Salaries And Certain Benefits For Employees Of The Lake County Convention And Visitors Bureau As Fixed By The Board of Directors For The Year 2020.**
 - a. Hearing no further questions, Member Tom Dabertin motioned and Member Christine Cash seconded to approve the motion as submitted.
 - b. Motion carried unanimously by voice vote 14-0-0. Members Paul Anderson, Brent Brashier, Darnail Lyles, Bridget Streck, and Ed Welch were absent.

2. President/CEO Batistatos sought a motion to approve **Resolution No. 2019-11-21: A Resolution Approving The Disposal Of Certain Fixed Assets.**
 - a. Hearing no further questions, Member Matt Maloney motioned and Member Schuffert seconded to approve the motion as submitted.
 - b. Motion carried unanimously by voice vote 14-0-0. Members Paul Anderson, Brent Brashier, Darnail Lyles, Bridget Streck, and Ed Welch were absent.

F. Other New Business

1. President/CEO Spero Batistatos sought a motion to approve Indiana Office of Tourism Development Partnership for the Spring Summer 2020 in the amount of \$50,000.
 - a. Hearing no further questions, Member Schuffert motioned and Member Bernie Grisolia seconded to approve the motion as submitted.
 - b. Motion carried unanimously by voice vote 14-0-0. Members Paul Anderson, Brent Brashier, Darnail Lyles, Bridget Streck, and Ed Welch were absent.

2. President/CEO Spero Batistatos sought a motion to approve entering a partnership with the UES Federal Fingerprinting Partnership Program – TWIC, HME, and TSA Pre-Check to become an approved location for fingerprinting.
 - a. Hearing no further questions, Member Schuffert motioned and Member Bernie Grisolia seconded to approve the motion as submitted.
 - b. Motion carried unanimously by voice vote 14-0-0. Members Paul Anderson, Brent Brashier, Darnail Lyles, Bridget Streck, and Ed Welch were absent.

3. Chairman Qunell respectively submitted the nominating committee recommendations in the absence of the Nominating Chair, Vice Chairman Brent Brashier. The recommendations are as follows:
 - a. Chairman – Andy Qunell
 - b. Vice Chairman – Brent Brashier
 - c. Secretary – Chareice White
 - d. Treasurer – John Kiernan

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VIII. Public Presentations

- a. Nicholas Elliott, Community Partnership Specialist, U.S. Census Bureau gave the board a presentation on the US Census and its effect on the area. Please refer to 2020census.gov.
- b. Brian Fitzpatrick, CEO Humane Indiana brought rescued animal ambassadors and provided an overview on the organization's activities.

IX. Miscellaneous Matters

A. Dates to Remember

1. Meetings

1. **Next Regular Meeting** - Thursday, November 21, 2019 - Noon (C.S.T.)
- Boardroom- South Shore Convention and Visitors Authority, 7770
Corinne Dr., Hammond, IN 46323

X. Public Comment

- A. Two (2) minutes maximum per person or five (5) minutes for a group spokesperson. Please keep your comments civil and constructive to policy issues. The Chair, at his/her sole discretion, may recognize individuals wishing to speak on different topics at any time and may end the Public Comment Session. All speakers will be timed. This portion of the meeting shall not exceed then (10) minutes.

No public comments were made.

XI. Adjournment

Hearing of no other business to come before the board, Chairman Qunell adjourned the meeting. The meeting adjourned at 1:17 p.m. (C.S.T.).

Approved:

Andy Qunell, Chairman

Attest:

Chareice White, Secretary