

Lake County Convention and Visitors Bureau
D/B/A South Shore Convention and Visitors Authority
Minutes of February 18, 2021
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The Board of Directors of the Lake County Convention and Visitors Bureau
Met in a **REGULAR MEETING**
Hobart Community Center
111 E. Old Ridge Road, Hobart, IN 46342
Thursday, February 18, 2021 at 12:00 PM (CST)
PURSUANT TO AND IN ACCORDANCE WITH THE BYLAWS AND STANDING RULES

I. Roll Call

Chairman Andy Qunell called the February 18, 2021 meeting of the Lake County Convention and Visitors Bureau to order at 12:02 P.M. (CST). President/CEO Speros A. Batistatos called the roll.

The roll call was as follows:

Present: Brent Brashier, Christine Cash, Tom Dabertin (via phone), Jahnae Erpenbach, Sal Espino, Bernie Grisolia (via phone), Nikki Lopez, Darnail Lyles, Matt Maloney, Andy Qunell, Patrick Reardon (via phone), Chris Rich, Matthew Schuffert, Doug Spencer, Larry Tucker and Chareice White.

Absent: Paul Anderson, Ed Welch and W.F. "Bill" Wellman.

Also present were President/CEO Speros A. Batistatos, Executive VP Katie Holderby, Chief Financial Officer Cathy Svetanoff, Chief Marketing Officer Heather Becerra, Chief Technology Officer Luke Weinman, Director of Communications Erika Dahl, Parliamentarian Andrew Kyres and Attorney Jim Magrames.

II. Pledge Of Allegiance

A. The pledge was recited.

III. Report of the Executive Committee

A. None to present.

IV. Report of Standing Committee

A. None to present.

V. Staff Report

A. Staff reports were emailed prior to the meeting and presentation was given by Executive VP Katie Holderby.

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VI. Old Business

A. None to present.

VII. New Business

A. Addition of New Items to Agenda

1. Chairman Andy Qunell indicated that he had been approached by a board member about serving on the committee to review and negotiate the employment contract for President/CEO Speros A. Batistatos. He would like to add this item to the agenda for discussion. The board elected to immediately discuss.
 - a. Chairman Qunell recommended adding two (2) additional board members to the President/CEO employment contract review. Members Christine Cash and Larry Tucker volunteered.
 - b. Hearing no further questions, Member Jahnae Erpenbach motioned and Member Matthew Schuffert seconded to approve the motion as submitted.
 - c. Motion carries by voice vote: Yes 16 - No 0 - Abstain 0

	YES	NO	ABSTAIN	ABSENT
Paul Anderson	___	___	___	_x_
Brent Brashier	_x_	___	___	___
Christine Cash	_x_	___	___	___
Tom Dabertin	_x_	___	___	___
Jahnae Erpenbach	_x_	___	___	___
Sal Espino	_x_	___	___	___
Bernie Grisolia	_x_	___	___	___
Nikki Lopez	_x_	___	___	___
Darnail Lyles	_x_	___	___	___
Matthew Maloney	_x_	___	___	___
Patrick Reardon	_x_	___	___	___
Chris Rich	_x_	___	___	___
Matthew Schuffert	_x_	___	___	___
Douglas Spencer	_x_	___	___	___
Larry Tucker	_x_	___	___	___
Ed Welch	___	___	___	_x_
Dr. W.F. "Bill" Wellman	___	___	___	_x_
Chareice White	_x_	___	___	___
Andy Qunell	_x_	___	___	___
Chairman				

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B. Approval of Minutes of Previous Meetings

1. Regular Meeting Minutes from January 21, 2021

- a. Chairman Qunell sought approval of the Regular Meeting minutes from January 21, 2021.
- b. Hearing no further questions, Vice Chairman Brent Brashier motioned and Member Chris Cash seconded to approve the motion as submitted.
- c. Motion carries by voice vote: Yes 16 – No 0 – Abstain 0

	YES	NO	ABSTAIN	ABSENT
Paul Anderson	___	___	___	_x_
Brent Brashier	_x_	___	___	___
Christine Cash	_x_	___	___	___
Tom Dabertin	_x_	___	___	___
Jahnae Erpenbach	_x_	___	___	___
Sal Espino	_x_	___	___	___
Bernie Grisolia	_x_	___	___	___
Nikki Lopez	_x_	___	___	___
Darnail Lyles	_x_	___	___	___
Matthew Maloney	_x_	___	___	___
Patrick Reardon	_x_	___	___	___
Chris Rich	_x_	___	___	___
Matthew Schuffert	_x_	___	___	___
Douglas Spencer	_x_	___	___	___
Larry Tucker	_x_	___	___	___
Ed Welch	___	___	___	_x_
Dr. W.F. "Bill" Wellman	___	___	___	_x_
Chareice White	_x_	___	___	___
Andy Qunell	_x_	___	___	___
Chairman				

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C. Finance Report

1. Chairman Qunell sought approval for vouchers #24899 through #24972 in the amount of \$599,983.51 for February 18, 2021.
 - a. Hearing no further questions, Treasurer Matthew Maloney motioned and Member Matthew Schuffert seconded to approve the motion as submitted.
 - b. CFO Cathy Svetanoff indicated that Check #28206 to Canon Financial Services would be re-issued for \$890.00 but was presented in the APV Register for \$938.90. The original check includes equipment insurance charges, and staff was working with Canon Financial Services to provide adequate documentation and remove the monthly charge. This correction falls below the approved voucher amount and the re-issued check would appear on the March APV Register.
 - c. Motion carries: Yes 14 - No 0 - Abstain 2.

	YES	NO	ABSTAIN	ABSENT
Paul Anderson	___	___	___	_x_
Brent Brashier	_x_	___	___	___
Christine Cash	_x_	___	___	___
Tom Dabertin	___	___	_x_	___
Jahnae Erpenbach	_x_	___	___	___
Sal Espino	_x_	___	___	___
Bernie Grisolia	___	___	_x_	___
Nikki Lopez	_x_	___	___	___
Darnail Lyles	_x_	___	___	___
Matthew Maloney	_x_	___	___	___
Patrick Reardon	_x_	___	___	___
Chris Rich	_x_	___	___	___
Matthew Schuffert	_x_	___	___	___
Douglas Spencer	_x_	___	___	___
Larry Tucker	_x_	___	___	___
Ed Welch	___	___	___	_x_
Dr. W.F. "Bill" Wellman	___	___	___	_x_
Chareice White	_x_	___	___	___
Andy Qunell	_x_	___	___	___
Chairman				

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D. Resolutions

1. None to present.

E. Other New Business

1. Conflict of Interest Form
 - a. Forms were distributed to board members to sign and return.
2. LCCVB Employee Compensation and Benefits as per Resolution No. 2020-10-12: A Resolution Outlining The Process For Notifying The Public Of LCCVB Employee Salaries And Benefits
 - a. Full employee compensation and benefits for 2020 worksheets were distributed to board members present and would be mailed to those not in attendance.
3. Simpleview – Website Re-Design Proposal - \$62,100
 - a. Chairman Qunell sought approval for Simpleview website re-design. The cost of this project is \$62,100, but the board has authorized up to \$70,000 in expenditures to complete this project should additional funds be needed.
 - b. Hearing no further questions, Member Nikki Lopez motioned and Treasurer Matthew Maloney seconded to approve the motion as submitted.
 - c. Motion carries: Yes 16 – No 0 – Abstain 0.

	YES	NO	ABSTAIN	ABSENT
Paul Anderson	___	___	___	_x_
Brent Brashier	_x_	___	___	___
Christine Cash	_x_	___	___	___
Tom Dabertin	_x_	___	___	___
Jahnae Erpenbach	_x_	___	___	___
Sal Espino	_x_	___	___	___
Bernie Grisolia	_x_	___	___	___
Nikki Lopez	_x_	___	___	___
Darnail Lyles	_x_	___	___	___
Matthew Maloney	_x_	___	___	___
Patrick Reardon	_x_	___	___	___
Chris Rich	_x_	___	___	___
Matthew Schuffert	_x_	___	___	___
Douglas Spencer	_x_	___	___	___
Larry Tucker	_x_	___	___	___
Ed Welch	___	___	___	_x_
Dr. W.F. “Bill” Wellman	___	___	___	_x_
Chareice White	_x_	___	___	___
Andy Qunell	_x_	___	___	___
Chairman				

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4. Ice Miller - Government Services Representation
 - a. Chairman Qunell sought approval to terminate contract with Ice Miller for lobbying/government services representation.
 - b. Hearing no further questions, Member Matthew Schuffert motioned and Vice Chairman Brent Brashier seconded to approve the motion as submitted.
 - c. Motion carries: Yes 16 - No 0 - Abstain 0.

	YES	NO	ABSTAIN	ABSENT
Paul Anderson	___	___	___	_x_
Brent Brashier	_x_	___	___	___
Christine Cash	_x_	___	___	___
Tom Dabertin	_x_	___	___	___
Jahnae Erpenbach	_x_	___	___	___
Sal Espino	_x_	___	___	___
Bernie Grisolia	_x_	___	___	___
Nikki Lopez	_x_	___	___	___
Darnail Lyles	_x_	___	___	___
Matthew Maloney	_x_	___	___	___
Patrick Reardon	_x_	___	___	___
Chris Rich	_x_	___	___	___
Matthew Schuffert	_x_	___	___	___
Douglas Spencer	_x_	___	___	___
Larry Tucker	_x_	___	___	___
Ed Welch	___	___	___	_x_
Dr. W.F. "Bill" Wellman	___	___	___	_x_
Chareice White	_x_	___	___	___
Andy Qunell	_x_	___	___	___
Chairman				

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- d. Chairman Qunell sought approval sign contract with Taft Stettinius & Hollister LLP for lobbying/government services representation.
- e. Hearing no further questions, Member Chris Rich motioned and Member Matthew Schuffert seconded to approve the motion as submitted.
- f. Motion carries: Yes 16 - No 0 - Abstain 0.

	YES	NO	ABSTAIN	ABSENT
Paul Anderson	___	___	___	_x_
Brent Brashier	_x_	___	___	___
Christine Cash	_x_	___	___	___
Tom Dabertin	_x_	___	___	___
Jahnae Erpenbach	_x_	___	___	___
Sal Espino	_x_	___	___	___
Bernie Grisolia	_x_	___	___	___
Nikki Lopez	_x_	___	___	___
Darnail Lyles	_x_	___	___	___
Matthew Maloney	_x_	___	___	___
Patrick Reardon	_x_	___	___	___
Chris Rich	_x_	___	___	___
Matthew Schuffert	_x_	___	___	___
Douglas Spencer	_x_	___	___	___
Larry Tucker	_x_	___	___	___
Ed Welch	___	___	___	_x_
Dr. W.F. "Bill" Wellman	___	___	___	_x_
Chareice White	_x_	___	___	___
Andy Qunell Chairman	_x_	___	___	___

VIII. Public Presentations

- A. Mayor Brian Snedecor, City of Hobart
- B. Lisa Winstead, Executive Director, Hobart Chamber of Commerce

IX. Miscellaneous Matters

- A. Dates to Remember
 - 1. **Next Regular Meeting** - Thursday, March 18, 2021 at noon - Merrillville Recreation Center, 6600 Broadway, Merrillville, IN 46410

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X. Public Comment

- A. Two (2) minutes maximum per person or five (5) minutes for a group spokesperson. Please keep your comments civil and constructive to policy issues. The Chair, at his/her sole discretion, may recognize individuals wishing to speak on different topics at any time and may end the Public Comment Session. All speakers will be timed. This portion of the meeting shall not exceed then (10) minutes.

No public attendees were present for the meeting.

XI. Adjournment

Hearing of no other business to come before the board, Chairman Qunell adjourned the meeting. Motioned by Vice Chairman Brent Brashier, seconded by Member Matthew Schuffert. The meeting adjourned at 12:45 p.m. (CST).

Approved:

Andy Qunell, Chairman

Attest:

Chareice White, Secretary