

**Lake County Convention and Visitors Bureau  
D/B/A South Shore Convention and Visitors Authority  
Minutes of February 21, 2019  
Page 1 of 4**

The Board of Directors of the Lake County Convention and Visitors Bureau  
Met in a **REGULAR MEETING**  
at South Shore Convention and Visitors Bureau in the Board Room  
7770 Corrinne Dr., Hammond, IN 46323  
Thursday, February 21, 2019 at 12:00 P.M. (C. S. T.)  
PURSUANT TO AND IN ACCORDANCE WITH THE BYLAWS AND STANDING RULES

**I. Roll Call**

Chairman Robert Forster called the February 21, 2019 meeting of the Lake County Convention and Visitors Bureau to order at 12:05 P.M. (C.S.T.). Executive Assistant Peggy Parkinson called the roll.

The roll call was as follows:

**Present:** Paul Anderson, Brent Brashier, Christine Cash, Raymundo Garcia, Nikki Lopez, Matthew Maloney, Andy Qunell, Chris Rich, Michelle Robinson, Douglas Spencer, Larry Tucker, Ed Welch, Marty Wielgos, and Robert Forster

**Absent:** John Kiernan, Darnail Lyles, Matthew Schuffert, Dr. W.F. "Bill" Wellman, and Chareice White

Also present were President/CEO Speros A. Batistatos, Vice President Katie Holderby, Chief Financial Officer Cathy Svetanoff, Director of Communications Erika Dahl, and Executive Assistant Peggy Parkinson.

**II. Pledge Of Allegiance**

A. The pledge was recited.

**III. Report Of The Executive Committees**

1. None to present.

**IV. Report Of The Standing Committees**

1. None to present.

**V. Staff Reports**

- A. Vice President Katie Holderby stated the following:
1. Savor the South Shore Restaurant weeks would be February 18th – March 3<sup>rd</sup> with 35 restaurants participating.
  2. Partnership Summit had been rescheduled for February 26, 2019.
  3. SSCVA had partnered with the Indiana Toll Road.

Lake County Convention and Visitors Bureau  
D/B/A South Shore Convention and Visitors Authority  
Minutes of February 21, 2019  
Page 2 of 4

**VI. Old Business**

1. None to present.

**VII. New Business**

**A. Addition of New Items to the Agenda**

1. None to present.

**B. Approval of Minutes of Previous Meetings**

1. Chairman Robert Forster sought approval of the Regular Meeting minutes from January 17, 2019.
  - a. Hearing no further questions, Member Andy Qunell motioned and Member Brent Brashier seconded to approve the motion as submitted.
  - b. Motion carried unanimously by voice vote 14-0-0. Members John Kiernan, Darnail Lyles, Matthew Schuffert, Dr. W.F. "Bill" Wellman, and Chareice White were absent.

**C. Finance Report**

1. Chief Financial Officer Cathy Svetanoff sought approval for vouchers #22522 through #22638 in the amount of \$656,286.06 for February 21, 2019.
  - a. Hearing no further questions, Member Garcia motioned and Member Nikki Lopez seconded to approve the motion as submitted.
  - b. Motion carried unanimously by voice vote 14-0-0. Members John Kiernan, Darnail Lyles, Matthew Schuffert, Dr. W.F. "Bill" Wellman, and Chareice White were absent.

**D. Resolutions**

1. None to present.

**E. Other New Business**

1. Vice President Katie Holderby sought approval for the **Interlocal Cooperation Agreement For The Purchase And Utilization of Construction Services For Mutual Benefit Connected With A Federal Aid Bicycle Trail** with NIRPC.
  - a. Hearing no further questions, Member Brashier motioned and Member Qunell seconded to approve the motion as submitted.
  - b. Motion carried unanimously by voice vote 14-0-0. Members John Kiernan, Darnail Lyles, Matthew Schuffert, Dr. W.F. "Bill" Wellman, and Chareice White were absent.

**Lake County Convention and Visitors Bureau  
D/B/A South Shore Convention and Visitors Authority  
Minutes of February 21, 2019  
Page 3 of 4**

2. President/CEO Spero Batistatos updated the board on the SSCVA's possible role in P3/Convention Center Financing. Vice Chairman Brent Brashier made a motion to draft an amendment to explore the option of increasing the Innkeeper Tax from the current 5% to 6%.
  - a. Hearing no further questions, Member Qunell seconded to approve the motion as submitted.
  - b. Motion carried unanimously by voice vote 14-0-0. Members John Kiernan, Darnail Lyles, Matthew Schuffert, Dr. W.F. "Bill" Wellman, and Chareice White were absent.
  - c. President/CEO Batistatos made a note that a legislative sponsor would have to be found to support this proposed bill before moving forward with a draft amendment.

\*\*\*\*\*Note: Vice Chairman Brent Brashier left the meeting at 1:00 PM and did not vote on any further items.

3. Chief Financial Officer Svetanoff sought a motion to write-off the following items.
  - a. Hearing no further questions, Member Garcia motioned and Member Michelle Robinson seconded to approve the motion as submitted.
  - b. Motion carried unanimously by voice vote 13-0-0. Members Brent Brashier, John Kiernan, Darnail Lyles, Matthew Schuffert, Dr. W.F. "Bill" Wellman, and Chareice White were absent.

Invoice No.	Business/Organization	Date	Reason	Amount
3812	Hampton Inn Michigan City	5/1/2017	Wrong vendor billed – two Hampton Inns in Michigan City; new invoice will be generated for correct hotel	\$1021.68
4512	Old Lowell Watering Hole	10/31/2018	Business closed before services were rendered	\$400.00
			Total:	\$1,421.68

**Lake County Convention and Visitors Bureau  
D/B/A South Shore Convention and Visitors Authority  
Minutes of February 21, 2019  
Page 4 of 4**

4. Chief Financial Officer Svetanoff sought a motion to adjust the trade amount with Lucrezia Café' to reflect a \$200.00 overstatement.
  - a. Hearing no further questions, Member Matt Maloney motioned and Member Chris Rich seconded to approve the motion as submitted
  - b. Motion carried unanimously by voice vote 13-0-0. Members Brent Brashier, John Kiernan, Darnail Lyles, Matthew Schuffert, Dr. W.F. "Bill" Wellman, and Chareice White were absent.

**VIII. Public Presentations**

1. None to present.

**IX. Miscellaneous Matters**

**A. Dates to Remember**

1. Meetings
  1. **Next Regular Meeting** - Thursday, March 21, 2019 - Noon (C.S.T.) - SSCVA Board Room
  2. **\*\*\*Note** - The May Board Meeting date has changed to Wednesday, May 15, 2019.

**B. Adjournment**

Hearing of no other business to come before the board, Secretary White adjourned the meeting. The meeting adjourned at 1:30 p.m. (C.S.T.).

Approved:

\_\_\_\_\_  
Robert Forster, Chairman

Attest:

\_\_\_\_\_  
Chareice White, Secretary