

Lake County Convention and Visitors Bureau
D/B/A South Shore Convention and Visitors Authority
Minutes of March 19, 2020
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The Board of Directors of the Lake County Convention and Visitors Bureau
Met in a **REGULAR MEETING**
via Uber Conference Teleconference due to Gov. Eric Holcomb
Public Health Emergency Declarations
7770 Corinne Dr., Hammond, IN 46323
Thursday, March 19, 2020 at 12:00 P.M. (C. S. T.)
PURSUANT TO AND IN ACCORDANCE WITH THE BYLAWS AND STANDING RULES

I. Roll Call

Chairman Andy Qunell called the March 19, 2020 meeting of the Lake County Convention and Visitors Bureau to order at 12:00 P.M. (C.S.T.). Executive Assistant Peggy Parkinson called the roll.

The roll call was as follows:

Present: Brent Brashier, Christine Cash, Bernie Grisolia, Nikki Lopez, Darnail Lyles, Matthew Maloney, Chris Rich, Matthew Schuffert, Douglas Spencer, Bridget Streck, Larry Tucker, Chareice White, and Andy Qunell

Absent: Paul Anderson, Tom Dabertin, Jahnae Erpenbach, Kyle Ropac, Ed Welch, and Dr. W.F. "Bill" Wellman

Also present were President/CEO Speros A. Batistatos, Vice President Katie Holderby, Chief Financial Officer Cathy Svetanoff, Chief Marketing Officer Heather Becerra, Chief Technology Officer Luke Weinman, Director of Communications Erika Dahl, Director of Human Resources Rik Brankle-Piczczek Executive Assistant Peggy Parkinson, and Attorney James Magrames.

Public Guest(s): none present

II. Pledge Of Allegiance

A. The pledge was not recited due to remote meeting.

III. Report Of The Executive Committees

A. None to present.

IV. Report Of The Standing Committees

A. None to present.

V. Staff Reports

1. No verbal staff reports were given.

VI. Old Business

A. None to present.

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VII. New Business

A. Addition of New Items to the Agenda

1. None to present.

B. Approval of Minutes of Previous Meetings

1. Chairman Qunell sought approval of the Regular Meeting minutes from February 20, 2020.
 - a. Hearing no further questions, Member Bernie Grisolia motioned and Vice Chairman Brent Brashier seconded to approve the motion as submitted.
 - b. Motion carried unanimously by roll call vote 13-0-0.

	Present	Absent
Paul Anderson	_____	__X__
Brent Brashier	__X__	_____
Christine Cash	__X__	_____
Tom Dabertin	_____	__X__
Jahnae Erpenbach	_____	__X__
Bernie Grisolia	__X__	_____
Nikki Lopez	__X__	_____
Darnail Lyles	__X__	_____
Matthew Maloney	__X__	_____
Chris Rich	__X__	_____
Kyle Ropac	_____	__X__
Matthew Schuffert	<u> X </u>	_____
Douglas Spencer	__X__	_____
Bridget Streck	__X__	_____
Larry Tucker	__X__	_____
Ed Welch	_____	__X__
Dr. W.F. "Bill" Wellman	_____	__X__
Chareice White	__X__	_____
Andy Qunell	__X__	_____
Chairman		

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2. Chairman Qunell sought approval of the Executive Meeting minutes from February 20, 2020.
 - a. Hearing no further questions, Member Matthew Maloney motioned and Vice Chairman Brent Brashier seconded to approve the motion as submitted.
 - b. Motion carried unanimously by roll call vote 13-0-0.

	Present	Absent
Paul Anderson	_____	__X__
Brent Brashier	__X__	_____
Christine Cash	__X__	_____
Tom Dabertin	_____	__X__
Jahnae Erpenbach	_____	__X__
Bernie Grisolia	__X__	_____
Nikki Lopez	__X__	_____
Darnail Lyles	__X__	_____
Matthew Maloney	__X__	_____
Chris Rich	__X__	_____
Kyle Ropac	_____	__X__
Matthew Schuffert	__X__	_____
Douglas Spencer	__X__	_____
Bridget Streck	__X__	_____
Larry Tucker	__X__	_____
Ed Welch	_____	__X__
Dr. W.F. "Bill" Wellman	_____	__X__
Chareice White	__X__	_____
Andy Qunell	__X__	_____
Chairman		

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C. Finance Report

1. Chairman Qunell sought approval for vouchers #24012 through #24122 in the amount of \$640,717.29 for March 19, 2020.
 - a. Hearing no further questions, Treasurer Nikki Lopez motioned and Member Grisolia seconded to approve the motion as submitted.
 - b. Motion carried unanimously by roll call vote 13-0-0.

	Present	Absent
Paul Anderson	_____	___X__
Brent Brashier	___X__	_____
Christine Cash	___X__	_____
Tom Dabertin	_____	___X__
Jahnae Erpenbach	_____	___X__
Bernie Grisolia	___X__	_____
Nikki Lopez	___X__	_____
Darnail Lyles	___X__	_____
Matthew Maloney	___X__	_____
Chris Rich	___X__	_____
Kyle Ropac	_____	___X__
Matthew Schuffert	___X__	_____
Douglas Spencer	___X__	_____
Bridget Streck	___X__	_____
Larry Tucker	___X__	_____
Ed Welch	_____	___X__
Dr. W.F. "Bill" Wellman	_____	___X__
Chareice White	___X__	_____
Andy Qunell	___X__	_____
Chairman		

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D. Resolutions

1. Resolution No. 2020-03-04: A Resolution Adopting Emergency Policies And Protocols.
 - a. Hearing no further questions, Vice Chairman Brashier motioned and Member Grisolia seconded to approve the motion as submitted.
 - b. Motion carried unanimously by roll call vote 13-0-0.

	Present	Absent
Paul Anderson	_____	___X___
Brent Brashier	___X___	_____
Christine Cash	___X___	_____
Tom Dabertin	_____	___X___
Jahnae Erpenbach	_____	___X___
Bernie Grisolia	___X___	_____
Nikki Lopez	___X___	_____
Darnail Lyles	___X___	_____
Matthew Maloney	___X___	_____
Chris Rich	___X___	_____
Kyle Ropac	_____	___X___
Matthew Schuffert	___X___	_____
Douglas Spencer	___X___	_____
Bridget Streck	___X___	_____
Larry Tucker	___X___	_____
Ed Welch	_____	___X___
Dr. W.F. "Bill" Wellman	_____	___X___
Chareice White	___X___	_____
Andy Qunell	___X___	_____
Chairman		

E. Other New Business

1. President/CEO Batistatos sought a motion to approve the Kingery Printing Contract for the 2020 Visitor Guide printing in the amount of \$36,000 which allows for overage if needed over the \$34,818.70 quote.
 - a. No motions made.
 - b. This item put on hold due to the Public Health Emergency in effect and the uncertainty of events and tourism in Northwest Indiana.

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2. President/CEO Batistatos sought a motion to approve the services agreement for the Idemia Identity & Security USA, LL for the State of Indiana.
 - a. Hearing no further questions, Treasurer Lopez motioned and Member Bridget Streck seconded to approve the motion as submitted.
 - b. Motion carried unanimously by roll call vote 13-0-0.

	Present	Absent
Paul Anderson	___	__X__
Brent Brashier	__X__	___
Christine Cash	__X__	___
Tom Dabertin	___	__X__
Jahnae Erpenbach	___	__X__
Bernie Grisolia	__X__	___
Nikki Lopez	__X__	___
Darnail Lyles	__X__	___
Matthew Maloney	__X__	___
Chris Rich	__X__	___
Kyle Ropac	___	__X__
Matthew Schuffert	__X__	___
Douglas Spencer	__X__	___
Bridget Streck	__X__	___
Larry Tucker	__X__	___
Ed Welch	___	__X__
Dr. W.F. "Bill" Wellman	___	__X__
Chareice White	__X__	___
Andy Qunell	__X__	___
Chairman		

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3. President/CEO Batistatos sought a motion to approve the Federal services agreement for the Idemia Identity & Security USA, LL.
 - a. Hearing no further questions, Member Maloney motioned and Treasurer Lopez seconded to approve the motion as submitted.
 - b. Motion carried unanimously by roll call vote 13-0-0.

	Present	Absent
Paul Anderson	_____	__X__
Brent Brashier	__X__	_____
Christine Cash	__X__	_____
Tom Dabertin	_____	__X__
Jahnae Erpenbach	_____	__X__
Bernie Grisolia	__X__	_____
Nikki Lopez	__X__	_____
Darnail Lyles	__X__	_____
Matthew Maloney	__X__	_____
Chris Rich	__X__	_____
Kyle Ropac	_____	__X__
Matthew Schuffert	__X__	_____
Douglas Spencer	__X__	_____
Bridget Streck	__X__	_____
Larry Tucker	__X__	_____
Ed Welch	_____	__X__
Dr. W.F. "Bill" Wellman	_____	__X__
Chareice White	__X__	_____
Andy Qunell	__X__	_____
Chairman		

VIII. Public Presentations

- A. None to present.

IX. Miscellaneous Matters

- A. Dates to Remember
 1. Meetings
 1. **Next Regular Meeting** - Thursday, April 16, 2020 - Noon (C.S.T.) - Boardroom- South Shore Convention and Visitors Authority, 7770 Corinne Dr., Hammond, IN 46323

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X. Public Comment

- A. Two (2) minutes maximum per person or five (5) minutes for a group spokesperson. Please keep your comments civil and constructive to policy issues. The Chair, at his/her sole discretion, may recognize individuals wishing to speak on different topics at any time and may end the Public Comment Session. All speakers will be timed. This portion of the meeting shall not exceed then (10) minutes.

No public comments were made.

XI. Adjournment

Hearing of no other business to come before the board, Chairman Qunell adjourned the meeting. The meeting adjourned at 12:24 p.m. (C.S.T.).

Approved:

Andy Qunell, Chairman

Attest:

Chareice White, Secretary