

**Lake County Convention and Visitors Bureau**  
**D/B/A South Shore Convention and Visitors Authority**  
**Minutes of April 15, 2021**  
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The Board of Directors of the Lake County Convention and Visitors Bureau  
Met in a **REGULAR MEETING**

2 Old Goats

12615 Wicker Avenue, Cedar Lake, IN 46303

Thursday, April 15, 2021 at 12:00 PM (CST)

PURSUANT TO AND IN ACCORDANCE WITH THE BYLAWS AND STANDING RULES

**I. Roll Call**

Chairman Andy Qunell called the April 18, 2021 meeting of the Lake County Convention and Visitors Bureau to order at 12:00 P.M. (CST). President/CEO Speros A. Batistatos called the roll.

The roll call was as follows:

**Present:** Paul Anderson, Brent Brashier, Sal Espino, Nikki Lopez, Andy Qunell, Patrick Reardon (via phone), Chris Rich, Matthew Schuffert, Doug Spencer, Larry Tucker, W.F. "Bill" Wellman and Chareice White.

**Absent:** Christine Cash, Tom Dabertin, Jahnae Erpenbach, Bernie Grisolia, Darnail Lyles, Matt Maloney and Ed Welch.

Also present were President/CEO Speros A. Batistatos, Executive VP Katie Holderby, Chief Financial Officer Cathy Svetanoff, Chief Technology Officer Luke Weinman, Director of Communications Erika Dahl, Parliamentarian Andrew Kyres and Attorney Jim Magrames.

**II. Pledge Of Allegiance**

A. The pledge was recited.

**III. Report of the Executive Committee**

A. None to present.

**IV. Report of Standing Committee**

A. None to present.

**V. Staff Report**

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A. Staff reports were emailed prior to the meeting and presentation was given by Executive VP Katie Holderby.

**VI. Old Business**

A. None to present.

**VII. New Business**

A. None to present.

B. Approval of Minutes of Previous Meetings

1. Regular Meeting Minutes from March 18, 2021
  - a. Chairman Qunell sought approval of the Regular Meeting minutes from March 18, 2021.
  - b. Hearing no further questions, Vice Chairman Brent Brashier motioned and Member Sal Espino seconded to approve the motion as submitted.
  - c. Motion carries by voice vote: Yes 12 - No 0 - Abstain 0

	YES	NO	ABSTAIN	ABSENT
Paul Anderson	_x_	___	___	___
Brent Brashier	_x_	___	___	___
Christine Cash	___	___	___	_x_
Tom Dabertin	___	___	___	_x_
Jahnae Erpenbach	___	___	___	_x_
Sal Espino	_x_	___	___	___
Bernie Grisolia	___	___	___	_x_
Nikki Lopez	_x_	___	___	___
Darnail Lyles	___	___	___	_x_
Matthew Maloney	___	___	___	_x_
Patrick Reardon	_x_	___	___	___
Chris Rich	_x_	___	___	___
Matthew Schuffert	_x_	___	___	___
Douglas Spencer	_x_	___	___	___
Larry Tucker	_x_	___	___	___
Ed Welch	___	___	___	_x_
Dr. W.F. "Bill" Wellman	_x_	___	___	___
Chareice White	_x_	___	___	___
Andy Qunell, Chairman	_x_	___	___	___

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C. Finance Report

1. Chairman Qunell sought approval for vouchers #25052 through #25108 in the amount of \$453,781.88 for April 15, 2021.
  - a. Hearing no further question, Member Matthew Schuffert motioned and Member Chris Rich seconded to approve the motion as submitted.
  - b. Motion carries: Yes 12 - No 0 - Abstain 0.

	YES	NO	ABSTAIN	ABSENT
Paul Anderson	_x_	_____	_____	_____
Brent Brashier	_x_	_____	_____	_____
Christine Cash	_____	_____	_____	_x_
Tom Dabertin	_____	_____	_____	_x_
Jahnae Erpenbach	_____	_____	_____	_x_
Sal Espino	_x_	_____	_____	_____
Bernie Grisolia	_____	_____	_____	_x_
Nikki Lopez	_x_	_____	_____	_____
Darnail Lyles	_____	_____	_____	_x_
Matthew Maloney	_____	_____	_____	_x_
Patrick Reardon	_x_	_____	_____	_____
Chris Rich	_x_	_____	_____	_____
Matthew Schuffert	_x_	_____	_____	_____
Douglas Spencer	_x_	_____	_____	_____
Larry Tucker	_x_	_____	_____	_____
Ed Welch	_____	_____	_____	_x_
Dr. W.F. "Bill" Wellman	_x_	_____	_____	_____
Chareice White	_x_	_____	_____	_____
Andy Qunell, Chairman	_x_	_____	_____	_____

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**D. Other New Business**

1. SBA PPP Loan 2021

- a. Chairman Qunell sought retroactive approval to Payroll 5 – pay date March 1, 2021 (processed in February 2021). The PPP funds can be used for payroll (0-100%) and for utilities (up to 40%).
- b. Hearing no further questions, Vice President Brent Brashier motioned and Member Nikki Lopez seconded to approve the motion as submitted.
- c. Motion carries: Yes 12 – No 0 – Abstain 0.

	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Paul Anderson	_x_	___	___	___
Brent Brashier	_x_	___	___	___
Christine Cash	___	___	___	_x_
Tom Dabertin	___	___	___	_x_
Jahnae Erpenbach	___	___	___	_x_
Sal Espino	_x_	___	___	___
Bernie Grisolia	___	___	___	_x_
Nikki Lopez	_x_	___	___	___
Darnail Lyles	___	___	___	_x_
Matthew Maloney	___	___	___	_x_
Patrick Reardon	_x_	___	___	___
Chris Rich	_x_	___	___	___
Matthew Schuffert	_x_	___	___	___
Douglas Spencer	_x_	___	___	___
Larry Tucker	_x_	___	___	___
Ed Welch	___	___	___	_x_
Dr. W.F. "Bill" Wellman	_x_	___	___	___
Chareice White	_x_	___	___	___
Andy Qunell, Chairman	_x_	___	___	___

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2. 2021 Write-Offs

- a. Chairman Qunell sought approval for 2021 Write-Offs to include the following:

Invoice No.	Date	Business/Org.	Reason	Amount
2823	3/5/2015	Horseshoe Casino	Indiana Society additional payment; bankruptcy	\$ 115.60
4727	5/9/2019	Cognito Brewery	closed	\$ 400.00
4771	7/23/2019	Comfort Inn Schererville	management organization took over; will not pay commissions	\$ 357.00
4911	12/16/2019	DeMotte Chamber of Commerce	event cancellation (event promotion services purchased - graphics and social media)	\$ 1,150.00
4977	2/7/2020	Deep River Water Park	drone services no longer offered	\$ 350.00
			<b>Total:</b>	<b>\$2,372.60</b>

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- b. Hearing no further questions, Member Matthew Schuffert motioned and Member W.F. “Bill Wellman seconded to approve the motion as submitted.
- c. Motion carries: Yes 12 - No 0 - Abstain 0.

	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Paul Anderson	_x_	_____	_____	_____
Brent Brashier	_x_	_____	_____	_____
Christine Cash	_____	_____	_____	_x_
Tom Dabertin	_____	_____	_____	_x_
Jahnae Erpenbach	_____	_____	_____	_x_
Sal Espino	_x_	_____	_____	_____
Bernie Grisolia	_____	_____	_____	_x_
Nikki Lopez	_x_	_____	_____	_____
Darnail Lyles	_____	_____	_____	_x_
Matthew Maloney	_____	_____	_____	_x_
Patrick Reardon	_x_	_____	_____	_____
Chris Rich	_x_	_____	_____	_____
Matthew Schuffert	_x_	_____	_____	_____
Douglas Spencer	_x_	_____	_____	_____
Larry Tucker	_x_	_____	_____	_____
Ed Welch	_____	_____	_____	_x_
Dr. W.F. “Bill” Wellman	_x_	_____	_____	_____
Chareice White	_x_	_____	_____	_____
Andy Qunell, Chairman	_x_	_____	_____	_____

**VIII. Public Presentations**

A. Julie Zasada, Executive Director, Cedar Lake Historical Society

**IX. Miscellaneous Matters**

A. Dates to Remember

1. **Next Regular Meeting** – Thursday, May 20, 2021 at noon – Location TBD

**X. Public Comment**

A. Two (2) minutes maximum per person or five (5) minutes for a group spokesperson. Please keep your comments civil and constructive to policy issues. The Chair, at his/her sole discretion, may recognize individuals wishing to speak on different topics at any time and may end the Public Comment Session. All speakers will be timed. This portion of the meeting shall not exceed then (10) minutes.

No public attendees were present for the meeting.

**XI. Adjournment**

Hearing of no other business to come before the board, Chairman Qunell adjourned the meeting. Motioned by Vice Chairman Brent Brashier, seconded by Member Matthew Schuffert. The meeting adjourned at 12:40 p.m. (CST).

Approved:

\_\_\_\_\_  
Andy Qunell, Chairman

Attest:

\_\_\_\_\_  
Chareice White, Secretary