

**Lake County Convention and Visitors Bureau  
D/B/A South Shore Convention and Visitors Authority  
Minutes of May 15, 2019  
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The Board of Directors of the Lake County Convention and Visitors Bureau  
Met in a **REGULAR MEETING**  
at Mascot Hall of Fame  
1907 Front St., Whiting, IN 46394  
Wednesday, May 15, 2019 at 12:00 P.M. (C. S. T.)  
PURSUANT TO AND IN ACCORDANCE WITH THE BYLAWS AND STANDING RULES

**I. Roll Call**

Chairman Robert Forster called the May 15, 2019 meeting of the Lake County Convention and Visitors Bureau to order at 12:15 P.M. (C.S.T.). Executive Assistant Peggy Parkinson called the roll.

The roll call was as follows:

**Present:** Christine Cash, Raymundo Garcia, John Kiernan, Darnail Lyles, Matthew Maloney, Andy Qunell, Chris Rich, Michelle Robinson, Douglas Spencer, Larry Tucker, Dr. W.F. "Bill" Wellman, Marty Wielgos, and Robert Forster

**Absent:** Paul Anderson, Brent Brashier, Nikki Lopez, Matthew Schuffert, Ed Welch, and Chareice White

Also present were President/CEO Speros A. Batistatos, Chief Financial Officer Cathy Svetanoff, Vice President Katie Holderby, Director of Communications Erika Dahl, Executive Assistant Peggy Parkinson and Attorney Jim Magrames.

**II. Pledge Of Allegiance**

A. The pledge was recited.

**III. Report Of The Executive Committees**

- A. Administrative Committee Member Andy Qunell made a motion to accept the recommendations of the Administrative Committee related to bonus compensation for the President/CEO.
1. Hearing no further questions, Member Darnial Lyles seconded to approve the motion as submitted.
  2. Motion carried unanimously by voice vote 13-0-0. Members Paul Anderson, Brent Brashier, Nikki Lopez, Matthew Schuffert, Ed Welch, and Chareice White.

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**IV. Report Of The Standing Committees**

1. None to present.

**V. Staff Reports**

- A. Vice President Katie Holderby stated the following:
  1. The groups and sporting events that have come to the area have generated an estimated \$2 million in economic impact.
  2. The South Shore Beer Fest would be held on September 21, 2019 at Whihala Beach.
  3. The SSCVA exhibit hall would be featuring the Dunes interactive exhibit starting Thursday, May 23, 2019 and go throughout the summer.
  4. The Indiana Dunes National Park renaming event would be held Tuesday, May 28, 2019 at 10:00 am at The Paul H. Douglas Center for Environmental Education in Gary, Indiana.

**VI. Old Business**

- A. Member Qunell made a motion to accept the Family Support Benefits presented to the board. After the motion was passed, the board requested additional information about other organizations and the types of family support benefits plans offered.
  1. Hearing no further questions, Member Chris Rich seconded to approve the motion as submitted.
  2. Motion carried by voice vote 10-2-1. Treasurer John Kiernan abstained from voting and Members Raymundo Garcia and Marty Wielgos opposed. Members Paul Anderson, Brent Brashier, Nikki Lopez, Matthew Schuffert, Ed Welch, and Chareice White.

**VII. New Business**

**A. Addition of New Items to the Agenda**

1. None to present.

**B. Approval of Minutes of Previous Meetings**

1. Chairman Robert Forster sought approval of the Regular Meeting minutes from April 18, 2019.
  - a. Hearing no further questions, Treasurer Kiernan motioned and Member Raymundo Garcia seconded to approve the motion as submitted.
  - b. Motion carried unanimously by voice vote 13-0-0. Members Paul Anderson, Brent Brashier, Nikki Lopez, Matthew Schuffert, Ed Welch, and Chareice White.

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C. Finance Report

1. Treasurer John Kiernan sought approval for vouchers #22849 through #22951 in the amount of \$817,479.60 for May 15, 2019.
  - a. Hearing no further questions, Member Wielgos motioned and Member Wielgos seconded to approve the motion as submitted.
  - b. Motion carried unanimously by voice vote 13-0-0. Members Paul Anderson, Brent Brashier, Nikki Lopez, Matthew Schuffert, Ed Welch, and Chareice White.

D. Resolutions

1. Chief Financial Officer Cathy Svetanoff sought a motion to approve **Resolution No. 2019-05-04: A Resolution Establishing A Capital Asset Policy**
  - a. Hearing no further questions, Member Larry Tucker motioned and Member Christine Cash seconded to approve the motion as submitted.
  - b. Motion carried unanimously by voice vote 13-0-0. Members Paul Anderson, Brent Brashier, Nikki Lopez, Matthew Schuffert, Ed Welch, and Chareice White.
2. Chief Financial Officer Cathy Svetanoff sought a motion to approve **Resolution No. 2019-05-05: A Resolution Outlining Employee And Board Members Travel Policies**
  - a. Hearing no further questions, Member Qunell motioned and Member Garcia seconded to approve the motion as submitted.
  - b. Motion carried unanimously by voice vote 13-0-0. Members Paul Anderson, Brent Brashier, Nikki Lopez, Matthew Schuffert, Ed Welch, and Chareice White.
3. Chief Financial Officer Cathy Svetanoff sought a motion to approve **Resolution No. 2019-05-06: A Resolution Authorizing The Closure Of The BMO Harris Business PMMA Plus Account**
  - a. Hearing no further questions, Member Garcia motioned and Member Chris Rich seconded to approve the motion as submitted.
  - b. Motion carried unanimously by voice vote 13-0-0. Members Paul Anderson, Brent Brashier, Nikki Lopez, Matthew Schuffert, Ed Welch, and Chareice White.
4. Chief Financial Officer Cathy Svetanoff sought a motion to approve **Resolution No. 2019-05-07: An Update to Resolution 2005-11-17: A Resolution Of The Lake County Convention And Visitors Bureau Establishing A Write Off Procedure And Authorizing The Collection And Write Off of Various Receivables**
  - a. Hearing no further questions, Member Matthew Maloney motioned and Member Qunell seconded to approve the motion as submitted.

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- b. Motion carried unanimously by voice vote 13-0-0. Members Paul Anderson, Brent Brashier, Nikki Lopez, Matthew Schuffert, Ed Welch, and Chareice White.

**E. Other New Business**

1. President/CEO Spero Batistatos sought a motion to approve the contract for the 2019 Indiana Society of Chicago NWI reception at Loews Hotels & Co. The event is scheduled to take place in Chicago on December 7, 2019.
  - a. Hearing no further questions, Member Cash motioned and Member W.F. "Bill" Wellman seconded to approve the motion as submitted.
  - b. Motion carried unanimously by voice vote 13-0-0. Members Paul Anderson, Brent Brashier, Nikki Lopez, Matthew Schuffert, Ed Welch, and Chareice White.
2. President/CEO Spero Batistatos sought a motion to approve the Health Insurance Renewal, Option 3700E, for July 1, 2019 – June 30, 2020.
  - a. Hearing no further questions, Member Michelle Robinson motioned and Member Doug Spencer seconded to approve the motion as submitted.
  - b. Motion carried unanimously by voice vote 13-0-0. Members Paul Anderson, Brent Brashier, Nikki Lopez, Matthew Schuffert, Ed Welch, and Chareice White.

**VIII. Public Presentations**

1. Mayor Joe Stahura, Whiting, stated the following:
  - a. The Mascot Hall of Fame was fully operational and performing well.
  - b. Pierogi Fest would be expanding in 2019, and would include more family-friendly options.
  - c. The Mascot Hall of Fame would be holding an induction ceremony for four mascots on June 14, 15, and 16, 2019.
  - d. There was a destination playground in the works on the lakefront that would be one-of-a-kind in terms of ADA accessibility.

**IX. Miscellaneous Matters**

**A. Dates to Remember**

1. Meetings

1. **Next Regular Meeting** – Thursday, June 20, 2019 – Noon (C.S.T.) – Hobart Lakefront. 111 E. Old Ridge Rd., Hobart, IN 46342

**B. Adjournment**

Hearing of no other business to come before the board, Chairman Forster adjourned the meeting. The meeting adjourned at 1:40 p.m. (C.S.T.).

Approved:

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Robert Forster, Chairman

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Attest:

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Chareice White, Secretary