

**Lake County Convention and Visitors Bureau
D/B/A South Shore Convention and Visitors Authority
Minutes of May 20, 2020
Page 1 of 8**

The Board of Directors of the Lake County Convention and Visitors Bureau
Met in a **REGULAR MEETING**
via Zoom Conference Teleconference due to Gov. Eric Holcomb
Public Health Emergency Declaration
7770 Corinne Dr., Hammond, IN 46323
Wednesday May 20, 2020 at 12:00 P.M. (C. S. T.)
PURSUANT TO AND IN ACCORDANCE WITH THE BYLAWS AND STANDING RULES

I. Roll Call

Chairman Andy Qunell called the May 20, 2020 meeting of the Lake County Convention and Visitors Bureau to order at 12:04 P.M. (C.S.T.). President/CEO Spero Batistatos called the roll.

The roll call was as follows:

Present: Christine Cash, Tom Dabertin, Bernie Grisolia, Nikki Lopez, Chris Rich, Matt Schuffert, Kyle Ropac, Douglas Spencer, Larry Tucker, Chareice White and Andy Qunell

Absent: Paul Anderson, Brent Brasher, Jahnae Erpenbach, Darnail Lyles, Matt Maloney, Bridget Streck, Ed Welch and Dr. W.F. "Bill" Wellman

Also present via Zoom were President/CEO Speros A. Batistatos, Executive Vice President Katie Holderby, Chief Financial Officer Cathy Svetanoff, Chief Marketing Officer Heather Becerra, Chief Technology Officer Luke Weinman, Director of Communications Erika Dahl and Attorney James Magrames.

II. Pledge Of Allegiance

A. The pledge was not recited due to the remote meeting.

III. Report Of The Executive Committees

A. None to present.

IV. Report Of The Standing Committees

A. None to present.

V. Staff Reports

A. Staff reports were emailed prior to the meeting.

VI. Old Business

A. None to present

**Lake County Convention and Visitors Bureau
D/B/A South Shore Convention and Visitors Authority
Minutes of May 20, 2020
Page 2 of 8**

VII. New Business

A. Addition of New Items to the Agenda

B. Approval of Minutes of Previous Meetings

1. Chairman Qunell sought approval of the Executive Session minutes from April 16, 2020.
 - a. Hearing no further questions, Member Bernie Grisolia motioned and Member Tom Dabertin seconded to approve the motion as submitted.
 - b. Motion carried unanimously by roll call vote 11-0-0.

	Present	Absent
Paul Anderson	___	__x__
Brent Brashier	___	__x__
Christine Cash	__x__	___
Tom Dabertin	__x__	___
Jahnae Erpenbach	___	__x__
Bernie Grisolia	__x__	___
Nikki Lopez	__x__	___
Darnail Lyles	___	__x__
Matthew Maloney	___	__x__
Chris Rich	__x__	___
Kyle Ropac	__x__	___
Matthew Schuffert	__x__	___
Douglas Spencer	__x__	___
Bridget Streck	___	__x__
Larry Tucker	__x__	___
Ed Welch	___	__x__
Dr. W.F. "Bill" Wellman	___	__x__
Chareice White	__x__	___
Andy Qunell	__x__	___
Chairman		

**Lake County Convention and Visitors Bureau
D/B/A South Shore Convention and Visitors Authority
Minutes of May 20, 2020
Page 3 of 8**

2. Chairman Qunell sought approval of the Regular Meeting minutes from April 16, 2020.
 - a. Hearing no further questions, Member Tom Dabertin motioned and Treasurer Nikki Lopez seconded to approve the motion as submitted.
 - b. Motion carried unanimously by roll call vote 11-0-0.

	Present	Absent
Paul Anderson	___	__x__
Brent Brashier	___	__x__
Christine Cash	__x__	___
Tom Dabertin	__x__	___
Jahnae Erpenbach	___	__x__
Bernie Grisolia	__x__	___
Nikki Lopez	__x__	___
Darnail Lyles	___	__x__
Matthew Maloney	___	__x__
Chris Rich	__x__	___
Kyle Ropac	__x__	___
Matthew Schuffert	__x__	___
Douglas Spencer	__x__	___
Bridget Streck	___	__x__
Larry Tucker	__x__	___
Ed Welch	___	__x__
Dr. W.F. "Bill" Wellman	___	__x__
Chareice White	__x__	___
Andy Qunell	__x__	___
Chairman		

**Lake County Convention and Visitors Bureau
D/B/A South Shore Convention and Visitors Authority
Minutes of May 20, 2020
Page 4 of 8**

3. Chairman Qunell sought approval of the Executive Meeting minutes from May 5, 2020.
 - a. Hearing no further questions, Member Bernie Grisolia motioned and Member Chris Rich seconded to approve the motion as submitted.
 - b. Motion carried unanimously by roll call vote 11-0-0.

	Present	Absent
Paul Anderson	___	__x__
Brent Brashier	___	__x__
Christine Cash	__x__	___
Tom Dabertin	__x__	___
Jahnae Erpenbach	___	__x__
Bernie Grisolia	__x__	___
Nikki Lopez	__x__	___
Darnail Lyles	___	__x__
Matthew Maloney	___	__x__
Chris Rich	__x__	___
Kyle Ropac	__x__	___
Matthew Schuffert	__x__	___
Douglas Spencer	__x__	___
Bridget Streck	___	__x__
Larry Tucker	__x__	___
Ed Welch	___	__x__
Dr. W.F. "Bill" Wellman	___	__x__
Chareice White	__x__	___
Andy Qunell	__x__	___
Chairman		

**Lake County Convention and Visitors Bureau
D/B/A South Shore Convention and Visitors Authority
Minutes of May 20, 2020
Page 5 of 8**

4. Chairman Qunell sought approval of the Special Meeting minutes from May 5, 2020.
 - a. Hearing no further questions, Treasurer Nikki Lopez motioned and Member Matt Schuffert seconded to approve the motion as submitted.
 - b. Motion carried unanimously by roll call vote 11-0-0.

	Present	Absent
Paul Anderson	___	__x__
Brent Brashier	___	__x__
Christine Cash	__x__	___
Tom Dabertin	__x__	___
Jahnae Erpenbach	___	__x__
Bernie Grisolia	__x__	___
Nikki Lopez	__x__	___
Darnail Lyles	___	__x__
Matthew Maloney	___	__x__
Chris Rich	__x__	___
Kyle Ropac	__x__	___
Matthew Schuffert	__x__	___
Douglas Spencer	__x__	___
Bridget Streck	___	__x__
Larry Tucker	__x__	___
Ed Welch	___	__x__
Dr. W.F. "Bill" Wellman	___	__x__
Chareice White	__x__	___
Andy Qunell	__x__	___
Chairman		

**Lake County Convention and Visitors Bureau
D/B/A South Shore Convention and Visitors Authority
Minutes of May 20, 2020
Page 6 of 8**

C. Finance Report

1. Chairman Qunell sought approval for vouchers #24198 through #24270 in the amount of \$615,128.23 for May 20, 2020.
 - a. Hearing no further questions, Member Matt Schuffert motioned and Member Chariece White seconded to approve the motion as submitted.
 - b. Motion carried unanimously by roll call vote 11-0-0.

	Present	Absent
Paul Anderson	___	__x__
Brent Brashier	___	__x__
Christine Cash	__x__	___
Tom Dabertin	__x__	___
Jahnae Erpenbach	___	__x__
Bernie Grisolia	__x__	___
Nikki Lopez	__x__	___
Darnail Lyles	___	__x__
Matthew Maloney	___	__x__
Chris Rich	__x__	___
Kyle Ropac	__x__	___
Matthew Schuffert	__x__	___
Douglas Spencer	__x__	___
Bridget Streck	___	__x__
Larry Tucker	__x__	___
Ed Welch	___	__x__
Dr. W.F. "Bill" Wellman	___	__x__
Chareice White	__x__	___
Andy Qunell	__x__	___
Chairman		

D. Resolutions

1. None to present

**Lake County Convention and Visitors Bureau
D/B/A South Shore Convention and Visitors Authority
Minutes of May 20, 2020
Page 7 of 8**

E. Other New Business

1. Contract Approval – Proven IT - \$34,710.00 (39 months at \$890.00 per month)
 - a. Termination of existing contract, downgrade in service, and new contract.
 - b. Proven to provide \$7,167.50 reimbursement to offset lease until end of term with Marlin Business Bank.
 - c. Proven to provide \$2,000 service credit.
 - d. Chairman Qunell sought approval for approval of the new Proven IT contract.
 - e. Hearing no further question, Treasurer Nikki Lopez motioned and Member Larry Tucker seconded to approve the motion as submitted. Motion carried unanimously by roll call vote 11-0-0.

	Present	Absent
Paul Anderson	___	__x__
Brent Brashier	___	__x__
Christine Cash	__x__	___
Tom Dabertin	__x__	___
Jahnae Erpenbach	___	__x__
Bernie Grisolia	__x__	___
Nikki Lopez	__x__	___
Darnail Lyles	___	__x__
Matthew Maloney	___	__x__
Chris Rich	__x__	___
Kyle Ropac	__x__	___
Matthew Schuffert	__x__	___
Douglas Spencer	__x__	___
Bridget Streck	___	__x__
Larry Tucker	__x__	___
Ed Welch	___	__x__
Dr. W.F. “Bill” Wellman	___	__x__
Chareice White	__x__	___
Andy Qunell	__x__	___
Chairman		

**Lake County Convention and Visitors Bureau
D/B/A South Shore Convention and Visitors Authority
Minutes of May 20, 2020
Page 8 of 8**

VIII. Public Presentations

A. None to present.

IX. Miscellaneous Matters

A. Dates to Remember

1. Meetings

1. **Next Regular Meeting** - Thursday, June 18, 2020 - Noon

X. Public Comment

A. Two (2) minutes maximum per person or five (5) minutes for a group spokesperson. Please keep your comments civil and constructive to policy issues. The Chair, at his/her sole discretion, may recognize individuals wishing to speak on different topics at any time and may end the Public Comment Session. All speakers will be timed. This portion of the meeting shall not exceed then (10) minutes.

No public comments were made.

XI. Adjournment

Hearing of no other business to come before the board, Chairman Qunell adjourned the meeting. Motioned by Member Tom Dabertin, seconded by Treasurer Nikki Lopez. The meeting adjourned at 12:30 p.m. (C.S.T.).

Approved:

Andy Qunell, Chairman

Attest:

Chareice White, Secretary