

**Lake County Convention and Visitors Bureau
D/B/A South Shore Convention and Visitors Authority
Minutes of May 20, 2021
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The Board of Directors of the Lake County Convention and Visitors Bureau
Met in a **REGULAR MEETING**

Shrine of Christ's Passion

10630 Wicker Avenue, Cedar Lake, IN 46303

Thursday, May 20, 2021 at 12:00 PM (CST)

PURSUANT TO AND IN ACCORDANCE WITH THE BYLAWS AND STANDING RULES

I. Roll Call

Chairman Andy Qunell called the May 20, 2021 meeting of the Lake County Convention and Visitors Bureau to order at 12:08 P.M. (CST). President/CEO Speros A. Batistatos called the roll.

The roll call was as follows:

Present: Paul Anderson, Brent Brashier, Christine Cash, Sal Espino, Bernie Grisolia, Peter Kilderis, Nikki Lopez, Darnail Lyles, Matt Maloney, Andy Qunell, Chris Rich, Matthew Schuffert, Doug Spencer, Larry Tucker, W.F. "Bill" Wellman and Chareice White.

Absent: Tom Dabertin, Jahnae Erpenbach and Patrick Reardon

Also present were President/CEO Speros A. Batistatos, Executive VP Katie Holderby, Chief Financial Officer Cathy Svetanoff, Chief Technology Officer Luke Weinman, Director of Communications Erika Dahl, Parliamentarian Andrew Kyres and Attorney Jim Magrames.

II. Pledge Of Allegiance

A. The pledge was recited.

III. Report of the Executive Committee

A. None to present.

IV. Report of Standing Committee

A. None to present.

V. Staff Report

A. Staff reports were emailed prior to the meeting and presentation was given by Executive VP Katie Holderby.

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VI. Old Business

A. None to present.

VII. New Business

A. None to present.

B. Approval of Minutes of Previous Meetings

1. Regular Meeting Minutes from April 18, 2021

- a. Chairman Qunell sought approval of the Regular Meeting minutes from March 18, 2021.
- b. Hearing no further questions, Vice Chairman Brent Brashier motioned and Member Matthew Schuffert seconded to approve the motion as submitted.
- c. Motion carries by voice vote: Yes 16 - No 0 - Abstain 0

	YES	NO	ABSTAIN	ABSENT
Paul Anderson	_x_	___	___	___
Brent Brashier	_x_	___	___	___
Christine Cash	_x_	___	___	___
Tom Dabertin	___	___	___	_x_
Jahnae Erpenbach	___	___	___	_x_
Sal Espino	_x_	___	___	___
Bernie Grisolia	_x_	___	___	___
Peter Kilderis	_x_	___	___	___
Nikki Lopez	_x_	___	___	___
Darnail Lyles	_x_	___	___	___
Matthew Maloney	_x_	___	___	___
Patrick Reardon	___	___	___	_x_
Chris Rich	_x_	___	___	___
Matthew Schuffert	_x_	___	___	___
Douglas Spencer	_x_	___	___	___
Larry Tucker	_x_	___	___	___
Dr. W.F. "Bill" Wellman	_x_	___	___	___
Chareice White	_x_	___	___	___
Andy Qunell, Chairman	_x_	___	___	___

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C. Finance Report

1. Chairman Qunell sought approval for vouchers #25109 through #25198 in the Amount of \$760,672.66 for May 20, 2021.
 - a. Hearing no further question, Treasurer Matthew Maloney motioned and Member Bernie Grisolia seconded to approve the motion as submitted.
 - b. Motion carries: Yes 16 - No 0 - Abstain 0.

	YES	NO	ABSTAIN	ABSENT
Paul Anderson	_x_	___	___	___
Brent Brashier	_x_	___	___	___
Christine Cash	_x_	___	___	___
Tom Dabertin	___	___	___	_x_
Jahnae Erpenbach	___	___	___	_x_
Sal Espino	_x_	___	___	___
Bernie Grisolia	_x_	___	___	___
Peter Kilderis	_x_	___	___	___
Nikki Lopez	_x_	___	___	___
Darnail Lyles	_x_	___	___	___
Matthew Maloney	_x_	___	___	___
Patrick Reardon	___	___	___	_x_
Chris Rich	_x_	___	___	___
Matthew Schuffert	_x_	___	___	___
Douglas Spencer	_x_	___	___	___
Larry Tucker	_x_	___	___	___
Dr. W.F. "Bill" Wellman	_x_	___	___	___
Chareice White	_x_	___	___	___
Andy Qunell, Chairman	_x_	___	___	___

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D. Resolutions

1. REPEAL Resolution No. 2005-11-11: A Resolution Authorizing Electronic Payment of Gift Shop Purchases, Admissions, and Rental Fees
 - a. Chairman Qunell sought approval to repeal Resolution No. 2005-11-11.
 - b. Hearing no further questions, Member Darnail Lyles motioned and Treasurer Matthew Maloney seconded to approve the motion as submitted.
 - c. Motion carries: Yes 16 - No 0 - Abstain 0.

	YES	NO	ABSTAIN	ABSENT
Paul Anderson	_x_	___	___	___
Brent Brashier	_x_	___	___	___
Christine Cash	_x_	___	___	___
Tom Dabertin	___	___	___	_x_
Jahnae Erpenbach	___	___	___	_x_
Sal Espino	_x_	___	___	___
Bernie Grisolia	_x_	___	___	___
Peter Kilderis	_x_	___	___	___
Nikki Lopez	_x_	___	___	___
Darnail Lyles	_x_	___	___	___
Matthew Maloney	_x_	___	___	___
Patrick Reardon	___	___	___	_x_
Chris Rich	_x_	___	___	___
Matthew Schuffert	_x_	___	___	___
Douglas Spencer	_x_	___	___	___
Larry Tucker	_x_	___	___	___
Dr. W.F. "Bill" Wellman	_x_	___	___	___
Chareice White	_x_	___	___	___
Andy Qunell, Chairman	_x_	___	___	___

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2. REPEAL Resolution No. 2009-12-24: A Resolution Amending Resolution 2005-11-11 – A Resolution Authorizing Electronic Payment of Gift Shop Purchases, Admissions, And Rental Fees To Include Electronic Payments For All Marketing And LCCVB Sponsored Event Charges.
- a. Chairman Qunell sought approval to repeal Resolution No. 2009-12-24.
 - b. Hearing no further questions, Treasurer Matthew Maloney motioned and Vice Chairman Brent Brashier seconded to approve the motion as submitted.
 - c. Motion carries: Yes 16 – No 0 – Abstain 0.

	YES	NO	ABSTAIN	ABSENT
Paul Anderson	_x_	___	___	___
Brent Brashier	_x_	___	___	___
Christine Cash	_x_	___	___	___
Tom Dabertin	___	___	___	_x_
Jahnae Erpenbach	___	___	___	_x_
Sal Espino	_x_	___	___	___
Bernie Grisolia	_x_	___	___	___
Peter Kilderis	_x_	___	___	___
Nikki Lopez	_x_	___	___	___
Darnail Lyles	_x_	___	___	___
Matthew Maloney	_x_	___	___	___
Patrick Reardon	___	___	___	_x_
Chris Rich	_x_	___	___	___
Matthew Schuffert	_x_	___	___	___
Douglas Spencer	_x_	___	___	___
Larry Tucker	_x_	___	___	___
Dr. W.F. "Bill" Wellman	_x_	___	___	___
Chareice White	_x_	___	___	___
Andy Qunell, Chairman	_x_	___	___	___

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3. REPEAL Resolution No. 2019-07-10: A Resolution Amending Resolutions 2009-12-24 and 2005-11-11: Methods of Payments To The Lake County Convention and Visitors Authority.
- a. Chairman Qunell sought approval to repeal Resolution No. 2019-07-10.
 - b. Hearing no further questions, Member Chris Rich motioned and Member Matthew Schuffert seconded to approve the motion as submitted.
 - c. Motion carries: Yes 16 - No 0 - Abstain 0.

	YES	NO	ABSTAIN	ABSENT
Paul Anderson	_x_	___	___	___
Brent Brashier	_x_	___	___	___
Christine Cash	_x_	___	___	___
Tom Dabertin	___	___	___	_x_
Jahnae Erpenbach	___	___	___	_x_
Sal Espino	_x_	___	___	___
Bernie Grisolia	_x_	___	___	___
Peter Kilderis	_x_	___	___	___
Nikki Lopez	_x_	___	___	___
Darnail Lyles	_x_	___	___	___
Matthew Maloney	_x_	___	___	___
Patrick Reardon	___	___	___	_x_
Chris Rich	_x_	___	___	___
Matthew Schuffert	_x_	___	___	___
Douglas Spencer	_x_	___	___	___
Larry Tucker	_x_	___	___	___
Dr. W.F. "Bill" Wellman	_x_	___	___	___
Chareice White	_x_	___	___	___
Andy Qunell, Chairman	_x_	___	___	___

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4. Resolution No. 2021-05-06: - A Resolution Authorizing Payment Methods To And From The Special District.
- a. Chairman Qunell sought approval for Resolution No. 2021-05-06.
 - b. Hearing no further questions, Treasurer Matthew Maloney motioned and Member Christine Cash seconded to approve the motion as submitted.
 - c. Motion carries: Yes 16 - No 0 - Abstain 0.

	YES	NO	ABSTAIN	ABSENT
Paul Anderson	_x_	___	___	___
Brent Brashier	_x_	___	___	___
Christine Cash	_x_	___	___	___
Tom Dabertin	___	___	___	_x_
Jahnae Erpenbach	___	___	___	_x_
Sal Espino	_x_	___	___	___
Bernie Grisolia	_x_	___	___	___
Peter Kilderis	_x_	___	___	___
Nikki Lopez	_x_	___	___	___
Darnail Lyles	_x_	___	___	___
Matthew Maloney	_x_	___	___	___
Patrick Reardon	___	___	___	_x_
Chris Rich	_x_	___	___	___
Matthew Schuffert	_x_	___	___	___
Douglas Spencer	_x_	___	___	___
Larry Tucker	_x_	___	___	___
Dr. W.F. "Bill" Wellman	_x_	___	___	___
Chareice White	_x_	___	___	___
Andy Qunell, Chairman	_x_	___	___	___

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E. Other New Business

1. Comcast Business Class Service Quote - Phone Service - Retroactive Approval to May 11, 2021
 - a. Chairman Andy Qunell sought approval for Comcast phone services retroactive to May 11, 2021.
 - b. Hearing no further questions, Treasurer Matthew Maloney motioned and Member Doug Spencer seconded to approve the motion as submitted.
 - c. Motion carries: Yes 16 - No 0 - Abstain 0.

	YES	NO	ABSTAIN	ABSENT
Paul Anderson	_x_	___	___	___
Brent Brashier	_x_	___	___	___
Christine Cash	_x_	___	___	___
Tom Dabertin	___	___	___	_x_
Jahnae Erpenbach	___	___	___	_x_
Sal Espino	_x_	___	___	___
Bernie Grisolia	_x_	___	___	___
Peter Kilderis	_x_	___	___	___
Nikki Lopez	_x_	___	___	___
Darnail Lyles	_x_	___	___	___
Matthew Maloney	_x_	___	___	___
Patrick Reardon	___	___	___	_x_
Chris Rich	_x_	___	___	___
Matthew Schuffert	_x_	___	___	___
Douglas Spencer	_x_	___	___	___
Larry Tucker	_x_	___	___	___
Dr. W.F. "Bill" Wellman	_x_	___	___	___
Chareice White	_x_	___	___	___
Andy Qunell, Chairman	_x_	___	___	___

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2. Conflict of Interest Form
 - a. Forms were distributed to board members that do not have current form on file. Board members were asked to complete the form and return.
3. Write-Off
 - a. Chairman Qunell sought approval for a Write-Off to include the following:

Invoice No.	Date	Business/Org.	Reason	Amount
5120	3/23/2021	El Taco Real	2019 partnership; original invoice #4342	\$ 975.00
5120	3/23/2021	El Taco Real	2019 unused trade-out	\$ 483.19
5120	3/23/2021	El Taco Real	attorney fees already paid by SSCVA; used payment to pay off partnership o/s balances	\$ 368.00
Total:				\$ 1,826.19

- b. Hearing no further questions, Member Matthew Schuffert motioned and Member Darnail Lyles seconded to approve the motion as submitted.
- c. Motion carries: Yes 15 - No 0 - Abstain 1.

	YES	NO	ABSTAIN	ABSENT
Paul Anderson	<u> x </u>	_____	_____	_____
Brent Brashier	<u> x </u>	_____	_____	_____
Christine Cash	<u> x </u>	_____	_____	_____
Tom Dabertin	_____	_____	_____	<u> x </u>
Jahnae Erpenbach	_____	_____	_____	<u> x </u>
Sal Espino	<u> x </u>	_____	_____	_____
Bernie Grisolia	_____	_____	<u> x </u>	_____
Peter Kilderis	<u> x </u>	_____	_____	_____
Nikki Lopez	<u> x </u>	_____	_____	_____
Darnail Lyles	<u> x </u>	_____	_____	_____
Matthew Maloney	<u> x </u>	_____	_____	_____
Patrick Reardon	_____	_____	_____	<u> x </u>
Chris Rich	<u> x </u>	_____	_____	_____
Matthew Schuffert	<u> x </u>	_____	_____	_____
Douglas Spencer	<u> x </u>	_____	_____	_____
Larry Tucker	<u> x </u>	_____	_____	_____
Dr. W.F. "Bill" Wellman	<u> x </u>	_____	_____	_____
Chareice White	<u> x </u>	_____	_____	_____
Andy Qunell, Chairman	<u> x </u>	_____	_____	_____

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F. Addition of New Items to Agenda

1. Chairman Andy Qunell asked for a motion to add item to the agenda.
 - a. Hearing no further questions, Member Matthew Schuffert motioned and Vice Chairman Brent Brashier seconded to approve the motion as submitted.
 - b. Motion carries by voice vote: Yes 16 - No 0 - Abstain 0

	YES	NO	ABSTAIN	ABSENT
Paul Anderson	_x_	___	___	___
Brent Brashier	_x_	___	___	___
Christine Cash	_x_	___	___	___
Tom Dabertin	___	___	___	_x_
Jahnae Erpenbach	___	___	___	_x_
Sal Espino	_x_	___	___	___
Bernie Grisolia	_x_	___	___	___
Peter Kilderis	_x_	___	___	___
Nikki Lopez	_x_	___	___	___
Darnail Lyles	_x_	___	___	___
Matthew Maloney	_x_	___	___	___
Patrick Reardon	___	___	___	_x_
Chris Rich	_x_	___	___	___
Matthew Schuffert	_x_	___	___	___
Douglas Spencer	_x_	___	___	___
Larry Tucker	_x_	___	___	___
Dr. W.F. "Bill" Wellman	_x_	___	___	___
Chareice White	_x_	___	___	___
Andy Qunell, Chairman	_x_	___	___	___

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2. Employee Matters

- a. Chairman Qunell sought approval on item discussed at Executive Session.
- b. Hearing no further questions, Member Matthew Schuffert motioned and Vice Chairman Brent Brashier seconded to approve the motion as submitted.
- c. Motion carries: Yes 16 - No 0 - Abstain 0.

	YES	NO	ABSTAIN	ABSENT
Paul Anderson	_x_	___	___	___
Brent Brashier	_x_	___	___	___
Christine Cash	_x_	___	___	___
Tom Dabertin	___	___	___	_x_
Jahnae Erpenbach	___	___	___	_x_
Sal Espino	_x_	___	___	___
Bernie Grisolia	_x_	___	___	___
Peter Kilderis	_x_	___	___	___
Nikki Lopez	_x_	___	___	___
Darnail Lyles	_x_	___	___	___
Matthew Maloney	_x_	___	___	___
Patrick Reardon	___	___	___	_x_
Chris Rich	_x_	___	___	___
Matthew Schuffert	_x_	___	___	___
Douglas Spencer	_x_	___	___	___
Larry Tucker	_x_	___	___	___
Dr. W.F. "Bill" Wellman	_x_	___	___	___
Chareice White	_x_	___	___	___
Andy Qunell, Chairman	_x_	___	___	___

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3. Approval of 2021 Tourism Stimulus Grant
 - a. Vice Chairman Brent Brashier asked for a motion on item mentioned at Executive Session. The topic was creating a Tourism Stimulus Grant program for municipalities which would consist a \$25,000 grant to support festivals and other tourism related activities. Vice Chairman Brent Brashier added that the SSCVA received a PPP loan in the amount of \$388,500 therefore had a revenue surplus that was not budgeted that could be used to fund municipal events. President/CEO Speros Batistatos cautioned that there had been no previous discussion on an expenditure of this size and further cautioned the board of possible negative consequences of such an unchecked dispersement of funds. After much discussion, Chairman Qunell sought approval on 2021 Tourism Stimulus Grant
 - b. Hearing no further questions, Vice Chairman Brent Brashier motioned and Treasurer Matthew Maloney seconded to approve the motion as presented.
 - c. Motion carries: Yes 11 - No 3 - Abstain 2.

	YES	NO	ABSTAIN	ABSENT
Paul Anderson	___	_x_	___	___
Brent Brashier	_x_	___	___	___
Christine Cash	___	___	_x_	___
Tom Dabertin	___	___	___	_x_
Jahnae Erpenbach	___	___	___	_x_
Sal Espino	_x_	___	___	___
Bernie Grisolia	_x_	___	___	___
Peter Kilderis	_x_	___	___	___
Nikki Lopez	_x_	___	___	___
Darnail Lyles	_x_	___	___	___
Matthew Maloney	_x_	___	___	___
Patrick Reardon	___	___	___	_x_
Chris Rich	___	_x_	___	___
Matthew Schuffert	_x_	___	___	___
Douglas Spencer	_x_	___	___	___
Larry Tucker	___	_x_	___	___
Dr. W.F. "Bill" Wellman	___	___	_x_	___
Chareice White	_x_	___	___	___
Andy Qunell, Chairman	_x_	___	___	___

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MOTION WAS OUT OF ORDER PER PARLIMENTARIAN ANDREW KYRES.
PENDING LEGAL OPINION FOR DISTRIBUTION OF TOURISM STIMULUS
GRANT.

4. Motion was made to engage attorney in legal opinion on distributing funds to municipalities through Tourism Stimulus Grant.
 - a. Chairman Qunell sought approval to engage attorney in legal opinion on distributing funds to municipalities through Tourism Stimulus Grant.
 - b. Hearing no further questions, Vice Chairman Brent Brashier motioned and Member Darnail Lyles seconded to approve the motion as submitted.
 - c. Motion carries: Yes 16 - No 0 - Abstain 0.

	YES	NO	ABSTAIN	ABSENT
Paul Anderson	_x_	___	___	___
Brent Brashier	_x_	___	___	___
Christine Cash	_x_	___	___	___
Tom Dabertin	___	___	___	_x_
Jahnae Erpenbach	___	___	___	_x_
Sal Espino	_x_	___	___	___
Bernie Grisolia	_x_	___	___	___
Peter Kilderis	_x_	___	___	___
Nikki Lopez	_x_	___	___	___
Darnail Lyles	_x_	___	___	___
Matthew Maloney	_x_	___	___	___
Patrick Reardon	___	___	___	_x_
Chris Rich	_x_	___	___	___
Matthew Schuffert	_x_	___	___	___
Douglas Spencer	_x_	___	___	___
Larry Tucker	_x_	___	___	___
Dr. W.F. "Bill" Wellman	_x_	___	___	___
Chareice White	_x_	___	___	___
Andy Qunell, Chairman	_x_	___	___	___

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VIII. Public Presentations

A. None

IX. Miscellaneous Matters

A. Dates to Remember

1. **Next Regular Meeting** – Thursday, June 17, 2021 at noon – Location TBD

X. Public Comment

A. Two (2) minutes maximum per person or five (5) minutes for a group spokesperson. Please keep your comments civil and constructive to policy issues. The Chair, at his/her sole discretion, may recognize individuals wishing to speak on different topics at any time and may end the Public Comment Session. All speakers will be timed. This portion of the meeting shall not exceed then (10) minutes.

No public attendees were present for the meeting.

XI. Adjournment

Hearing of no other business to come before the board, Chairman Qunell adjourned the meeting. Motioned by Treasurer Matthew Maloney, seconded by Member Paul Anderson. The meeting adjourned at 1:05 p.m. (CST).

Approved:

Andy Qunell, Chairman

Attest:

Chareice White, Secretary