

**Lake County Convention and Visitors Bureau
D/B/A South Shore Convention and Visitors Authority
Minutes of June 18, 2020
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The Board of Directors of the Lake County Convention and Visitors Bureau
Met in a **REGULAR MEETING**
via Zoom Conference Teleconference due to Gov. Eric Holcomb
Public Health Emergency Declaration
7770 Corinne Dr., Hammond, IN 46323
Thursday, June 18, 2020 at 12:00 P.M. (C. S. T.)
PURSUANT TO AND IN ACCORDANCE WITH THE BYLAWS AND STANDING RULES

I. Roll Call

Chairman Andy Qunell called the June 18, 2020 meeting of the Lake County Convention and Visitors Bureau to order at 12:00 P.M. (C.S.T.). President/CEO Spero Batistatos called the roll.

The roll call was as follows:

Present: Paul Anderson, Brent Brashier, Tom Dabertin, Jahnae Erpenbach, Bernie Grisolia, Nikki Lopez, Darnail Lyles, Matt Maloney, Andy Qunell, Chris Rich, Matt Schuffert, Douglas Spencer, Bridget Streck, Larry Tucker, Chareice White and Dr. W.F. "Bill" Wellman.

Absent: Christine Cash, Kyle Ropac and Ed Welch.

Also present via Zoom were President/CEO Speros A. Batistatos, Executive Vice President Katie Holderby, Chief Financial Officer Cathy Svetanoff, Chief Technology Officer Luke Weinman, Director of Communications Erika Dahl, Parliamentarian Andrew Kyres and Attorney James Magrames.

II. Pledge Of Allegiance

A. The pledge was not recited due to the remote meeting.

III. Report Of The Executive Committees

A. None to present.

IV. Report Of The Standing Committees

A. None to present.

V. Staff Reports

A. Staff reports were emailed prior to the meeting.

VI. Old Business

A. None to present

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VII. New Business

A. Addition of New Items to the Agenda

B. Approval of Minutes of Previous Meetings

1. Chairman Qunell sought approval of the Regular Meeting minutes from May 20, 2020.
 - a. Hearing no further questions, Member Bernie Grisolia motioned and Member Matthew Maloney seconded to approve the motion as submitted.
 - b. Motion carried unanimously by roll call vote 16-0-0.

	YES	ABSENT
Paul Anderson	__x__	___
Brent Brashier	__x__	___
Christine Cash	___	_x__
Tom Dabertin	__x__	___
Jahnae Erpenbach	__x__	___
Bernie Grisolia	__x__	___
Nikki Lopez	__x__	___
Darnail Lyles	__x__	___
Matthew Maloney	__x__	___
Chris Rich	__x__	___
Kyle Ropac	___	_x__
Matthew Schuffert	__x__	___
Douglas Spencer	__x__	___
Bridget Streck	__x__	___
Larry Tucker	__x__	___
Ed Welch	___	_x__
Dr. W.F. "Bill" Wellman	__x__	___
Chareice White	__x__	___
Andy Qunell	__x__	___
Chairman		

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2. Chairman Qunell sought approval of the Special Meeting minutes from June 4, 2020.
 - a. Hearing no further questions, Member Tom Dabertin motioned and Treasurer Nikki Lopez seconded to approve the motion as submitted.
 - b. Motion carried unanimously by roll call vote 16-0-0.

	YES	ABSENT
Paul Anderson	__x__	___
Brent Brashier	__x__	___
Christine Cash	___	_x__
Tom Dabertin	__x__	___
Jahnae Erpenbach	__x__	___
Bernie Grisolia	__x__	___
Nikki Lopez	__x__	___
Darnail Lyles	__x__	___
Matthew Maloney	__x__	___
Chris Rich	__x__	___
Kyle Ropac	___	_x__
Matthew Schuffert	__x__	___
Douglas Spencer	__x__	___
Bridget Streck	__x__	___
Larry Tucker	__x__	___
Ed Welch	___	_x__
Dr. W.F. "Bill" Wellman	__x__	___
Chareice White	__x__	___
Andy Qunell	__x__	___
Chairman		

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C. Finance Report

1. Chairman Qunell sought approval for vouchers #24272 through #24334 in the amount of \$302,606.76 for June 18, 2020.
 - a. Hearing no further questions, Member Tom Dabertin motioned and Member Doug Spencer seconded to approve the motion as submitted.
 - b. Motion carried unanimously by roll call vote 16-0-0.

	YES	ABSENT
Paul Anderson	_x_	___
Brent Brashier	_x_	___
Christine Cash	___	_x_
Tom Dabertin	_x_	___
Jahnae Erpenbach	_x_	___
Bernie Grisolia	_x_	___
Nikki Lopez	_x_	___
Darnail Lyles	_x_	___
Matthew Maloney	_x_	___
Chris Rich	_x_	___
Kyle Ropac	___	_x_
Matthew Schuffert	_x_	___
Douglas Spencer	_x_	___
Bridget Streck	_x_	___
Larry Tucker	_x_	___
Ed Welch	___	_x_
Dr. W.F. "Bill" Wellman	_x_	___
Chareice White	_x_	___
Andy Qunell	_x_	___
Chairman		

D. Resolutions

1. None to present

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E. Other New Business

1. The Board discussed the ION Technology Project, which was estimated to be a total project cost of \$30,419.78 and included the following breakdown of vendors: Global Plasma Systems (\$24,929.60), Johnson Controls (\$2,990.18) and MJ Electric (\$2,500).
 - a. Chairman Qunell sought approval for \$36,000 in total expenditures for this project, allowing leeway for unforeseen increases in costs.
 - b. Hearing no further questions, Member Tom Dabertin motioned and Secretary Chareice White seconded
 - c. Motion carries 15-1-0.

	YES	NO	ABSENT
Paul Anderson	__x__	_____	_____
Brent Brashier	__x__	_____	_____
Christine Cash	_____	_____	__x__
Tom Dabertin	__x__	_____	_____
Jahnae Erpenbach	__x__	_____	_____
Bernie Grisolia	__x__	_____	_____
Nikki Lopez	__x__	_____	_____
Darnail Lyles	__x__	_____	_____
Matthew Maloney	__x__	__x__	_____
Chris Rich	__x__	_____	_____
Kyle Ropac	_____	_____	__x__
Matthew Schuffert	__x__	_____	_____
Douglas Spencer	__x__	_____	_____
Bridget Streck	__x__	_____	_____
Larry Tucker	__x__	_____	_____
Ed Welch	_____	_____	__x__
Dr. W.F. "Bill" Wellman	__x__	_____	_____
Chareice White	__x__	_____	_____
Andy Qunell Chairman	__x__	_____	_____

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2. Payroll #8-13 Emergency Funds Transfer – completed on March 27, 2020 - \$343,422.54. The board was asked to extend the use of the emergency funds beyond PR 8-13, as additional monies were still available as the result of cost-cutting measures during the health emergency. CFO Cathy Svetanoff indicated that all funds would be reconciled once the emergency funds transfer amount fell below a full payroll cost, and the remaining funds would be returned from the Peoples Bank Payroll Accounting to the original bank account (BMO Harris). Bi-weekly payroll checks would be issued as per normal procedure prior to COVID-19.
- a. Chairman Qunell sought approval to extend the use of the emergency funds transfer beyond PR 8-13, the original intention of the payroll transfer.
 - b. Hearing no further questions, Treasurer Nikki Lopez motioned and Member Paul Anderson seconded.
 - c. Motion carries 16-0.

	YES	ABSENT
Paul Anderson	__x__	____
Brent Brashier	__x__	____
Christine Cash	____	_x__
Tom Dabertin	__x__	____
Jahnae Erpenbach	__x__	____
Bernie Grisolia	__x__	____
Nikki Lopez	__x__	____
Darnail Lyles	__x__	____
Matthew Maloney	__x__	____
Chris Rich	__x__	____
Kyle Ropac	____	_x__
Matthew Schuffert	__x__	____
Douglas Spencer	__x__	____
Bridget Streck	__x__	____
Larry Tucker	__x__	____
Ed Welch	____	_x__
Dr. W.F. "Bill" Wellman	__x__	____
Chareice White	__x__	____
Andy Qunell	__x__	____
Chairman		

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3. The board discussed the renewal of South Shore Promotions Board Member positions that expire July 1, 2020 for Calvin Bellamy, Lisa Daugherty and Michael Brown.
 - a. Chairman Qunell sought approval to renewal for these board members.
 - b. Hearing no further questions Member Jahnae Erpenbach motioned and Member Paul Anderson seconded.
 - c. Motion carried 16-0.

	YES	ABSENT
Paul Anderson	__x__	___
Brent Brashier	__x__	___
Christine Cash	___	_x__
Tom Dabertin	__x__	___
Jahnae Erpenbach	__x__	___
Bernie Grisolia	__x__	___
Nikki Lopez	__x__	___
Darnail Lyles	__x__	___
Matthew Maloney	__x__	___
Chris Rich	__x__	___
Kyle Ropac	___	_x__
Matthew Schuffert	__x__	___
Douglas Spencer	__x__	___
Bridget Streck	__x__	___
Larry Tucker	__x__	___
Ed Welch	___	_x__
Dr. W.F. "Bill" Wellman	__x__	___
Chareice White	__x__	___
Andy Qunell	__x__	___
Chairman		

VIII. Public Presentations

- A. None to present.

IX. Miscellaneous Matters

- A. Dates to Remember
 1. Meetings
 1. **Next Regular Meeting** - Thursday, July 16, 2020 - Noon

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X. Public Comment

- A. Two (2) minutes maximum per person or five (5) minutes for a group spokesperson. Please keep your comments civil and constructive to policy issues. The Chair, at his/her discretion, may recognize individuals wishing to speak on different topics at any time and may end the Public Comment Session. All speakers will be timed. This portion of the meeting shall not exceed then (10) minutes.

No public comments were made.

XI. Adjournment

Hearing of no other business to come before the board, Chairman Qunell adjourned the meeting. Motioned by Member Tom Dabertin, seconded by Member Darnail Lyles. The meeting adjourned at 12:39 p.m. (C.S.T.).

Approved:

Andy Qunell, Chairman

Attest:

Chareice White, Secretary