

**Lake County Convention and Visitors Bureau  
D/B/A South Shore Convention and Visitors Authority  
Minutes of July 16, 2020  
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The Board of Directors of the Lake County Convention and Visitors Bureau  
Met in a **REGULAR MEETING**  
via Zoom Conference Teleconference due to Gov. Eric Holcomb  
Public Health Emergency Declaration  
7770 Corinne Dr., Hammond, IN 46323  
Thursday, July 16, 2020 at 12:00 P.M. (C. S. T.)  
PURSUANT TO AND IN ACCORDANCE WITH THE BYLAWS AND STANDING RULES

**I. Roll Call**

Chairman Andy Qunell called the July 16, 2020 meeting of the Lake County Convention and Visitors Bureau to order at 12:00 P.M. (C.S.T.). President/CEO Spero Batistatos called the roll.

The roll call was as follows:

**Present:** Paul Anderson, Christine Cash, Bernie Grisolia, Nikki Lopez, Darnail Lyles, Matt Maloney, Andy Qunell, Chris Rich, Larry Tucker, Dr. W.F. "Bill" Wellman and Chareice White.

**Absent:** Brent Brashier, Tom Dabertin, Jahnae Erpenbach, Kyle Ropac, Matt Schuffert, Douglas Spencer, Bridget Streck, and Ed Welch.

Also present via Zoom were President/CEO Speros A. Batistatos, Executive Vice President Katie Holderby, Chief Financial Officer Cathy Svetanoff, Chief Marketing Officer Heather Becerra, Chief Technology Officer Luke Weinman, Director of Communications Erika Dahl, Parliamentarian Andrew Kyres and Attorney James Magrames.

**II. Pledge Of Allegiance**

A. The pledge was not recited due to the remote meeting.

**III. Report Of The Executive Committees**

A. None to present.

**IV. Report Of The Standing Committees**

A. None to present.

**V. Staff Reports**

A. Staff reports were emailed prior to the meeting.

**VI. Old Business**

A. None to present

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**VII. New Business**

A. Addition of New Items to the Agenda

B. Approval of Minutes of Previous Meetings

1. Chairman Qunell sought approval of the correction of Regular Meeting minutes from April 16, 2020.
  - a. Hearing no further questions, Member Bernie Grisolia motioned and Treasurer Nikki Lopez seconded to approve the motion as submitted.
  - b. Motion carried unanimously by roll call vote 11-0-0.

	YES	ABSENT
Paul Anderson	__x__	___
Brent Brashier	___	_x__
Christine Cash	__x__	___
Tom Dabertin	___	_x__
Jahnae Erpenbach	___	_x__
Bernie Grisolia	__x__	___
Nikki Lopez	__x__	___
Darnail Lyles	__x__	___
Matthew Maloney	__x__	___
Chris Rich	__x__	___
Kyle Ropac	___	_x__
Matthew Schuffert	___	_x__
Douglas Spencer	___	_x__
Bridget Streck	___	_x__
Larry Tucker	__x__	___
Ed Welch	___	_x__
Dr. W.F. "Bill" Wellman	__x__	___
Chareice White	__x__	___
Andy Qunell	__x__	___
Chairman		

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2. Chairman Qunell sought approval of the Regular Meeting minutes from June 18, 2020.
  - a. Hearing no further questions, Member Matthew Maloney motioned and Secretary Chareice White seconded to approve the motion as submitted.
  - b. Motion carried unanimously by roll call vote 11-0-0.

	<b>YES</b>	<b>ABSENT</b>
Paul Anderson	__x__	___
Brent Brashier	___	_x__
Christine Cash	__x__	___
Tom Dabertin	___	_x__
Jahnae Erpenbach	___	_x__
Bernie Grisolia	__x__	___
Nikki Lopez	__x__	___
Darnail Lyles	__x__	___
Matthew Maloney	__x__	___
Chris Rich	__x__	___
Kyle Ropac	___	_x__
Matthew Schuffert	___	_x__
Douglas Spencer	___	_x__
Bridget Streck	___	_x__
Larry Tucker	__x__	___
Ed Welch	___	_x__
Dr. W.F. "Bill" Wellman	__x__	___
Chareice White	__x__	___
Andy Qunell	__x__	___
Chairman		

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**C. Finance Report**

1. Chairman Qunell sought approval for vouchers #24336 through #24417 in the amount of \$471,336.56 for July 16, 2020.
  - a. Hearing no further questions, Treasurer Nikki Lopez motioned and Member Chris Rich seconded to approve the motion as submitted.
  - b. Motion carried unanimously by roll call vote 11-0-0.

	YES	ABSENT
Paul Anderson	__x__	___
Brent Brashier	___	_x__
Christine Cash	__x__	___
Tom Dabertin	___	_x__
Jahnae Erpenbach	___	_x__
Bernie Grisolia	__x__	___
Nikki Lopez	__x__	___
Darnail Lyles	__x__	___
Matthew Maloney	__x__	___
Chris Rich	__x__	___
Kyle Ropac	___	_x__
Matthew Schuffert	___	_x__
Douglas Spencer	___	_x__
Bridget Streck	___	_x__
Larry Tucker	__x__	___
Ed Welch	___	_x__
Dr. W.F. "Bill" Wellman	__x__	___
Chareice White	__x__	___
Andy Qunell	__x__	___
Chairman		

**D. Resolutions**

1. None to present

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**E. Other New Business**

1. The Board discussed UV lights, which was estimated to be a total project cost of \$37,0000 and included the following breakdown of vendors: Grainger Inc. for five (5) UV lights - two (2) men’s bathroom and three (3) women’s bathroom (\$32,993.40) and installation by MJ Electric (\$4,000)
  - a. Chairman Qunell sought approval for \$37,000 in total expenditures for this project. Discussion ensued.
  - b. Hearing no further questions, Member Larry Tucker motioned and Secretary Chareice White seconded
  - c. Motion carries 7-3-0. Mr. Wellman exited the Zoom Conference prior to the discussion of this agenda item and thus did not vote.

	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>
Paul Anderson	_x_	___	___
Brent Brashier	___	___	_x_
Christine Cash	___	_x_	___
Tom Dabertin	___	___	_x_
Jahnae Erpenbach	___	___	_x_
Bernie Grisolia	_x_	___	___
Nikki Lopez	_x_	___	___
Darnail Lyles	_x_	___	___
Matthew Maloney	___	_x_	___
Chris Rich	_x_	___	___
Kyle Ropac	___	___	_x_
Matthew Schuffert	___	___	_x_
Douglas Spencer	___	___	_x_
Bridget Streck	___	___	_x_
Larry Tucker	_x_	___	___
Ed Welch	___	___	_x_
Dr. W.F. “Bill” Wellman	___	___	_x_
Chareice White	_x_	___	___
Andy Qunell	___	_x_	___
Chairman			

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2. Periodic review of Materiality Threshold in reference to **Resolution 2018-09-10: A Resolution Establishing Materiality Threshold for Reporting Irregular Variances, Losses, Shortages and Thefts**. This includes Government activities of \$2,000 or above; Gift Shop activities of \$500 or above and Activities/Events off premises of \$100 or above.
- a. Chairman Qunell sought approval to approve the above materiality threshold amounts.
  - b. Hearing no further questions, Member Matthew Maloney motioned and Treasurer Nikki Lopez seconded.
  - c. Motion carries 10-0.

	YES	ABSENT
Paul Anderson	__x__	___
Brent Brashier	___	_x_
Christine Cash	__x__	___
Tom Dabertin	___	_x_
Jahnae Erpenbach	___	_x_
Bernie Grisolia	__x__	___
Nikki Lopez	__x__	___
Darnail Lyles	__x__	___
Matthew Maloney	__x__	___
Chris Rich	__x__	___
Kyle Ropac	___	_x_
Matthew Schuffert	___	_x_
Douglas Spencer	___	_x_
Bridget Streck	___	_x_
Larry Tucker	__x__	___
Ed Welch	___	_x_
Dr. W.F. "Bill" Wellman	___	_x_
Chareice White	__x__	___
Andy Qunell	__x__	___
Chairman		

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**VIII. Public Presentations**

A. None to present.

**IX. Miscellaneous Matters**

A. Dates to Remember

1. Meetings

1. **Next Regular Meeting** - Thursday, August 20, 2020 - Noon

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**X. Public Comment**

- A. Two (2) minutes maximum per person or five (5) minutes for a group spokesperson. Please keep your comments civil and constructive to policy issues. The Chair, at his/her discretion, may recognize individuals wishing to speak on different topics at any time and may end the Public Comment Session. All speakers will be timed. This portion of the meeting shall not exceed then (10) minutes.

No public comments were made.

**XI. Adjournment**

Hearing of no other business to come before the board, Chairman Qunell adjourned the meeting. Motioned by Member Tom Dabertin, seconded by Member Darnail Lyles. The meeting adjourned at 12:39 p.m. (C.S.T.).

Approved:

\_\_\_\_\_  
Andy Qunell, Chairman

Attest:

\_\_\_\_\_  
Chareice White, Secretary