REGISTRATION TRANSFER INSTRUCTIONS
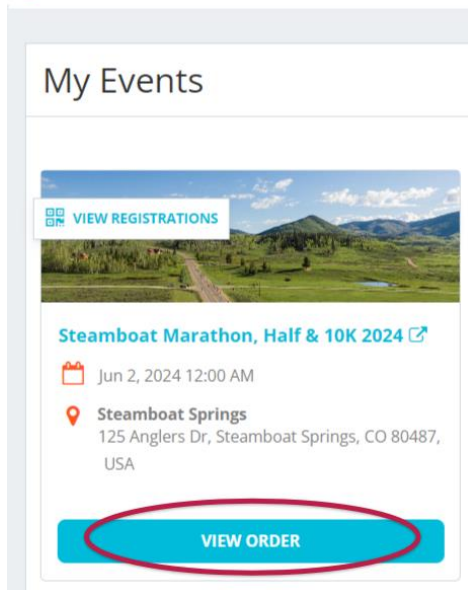
Please Note: Only the Buyer of the registration can initiate a transfer.

1. **Log In** to Events.com Experience. If you don't have an account, select **Sign Up** and use the same email as your order.
   Here's the direct link https://org.events.com/#/en_US/login?client=experience
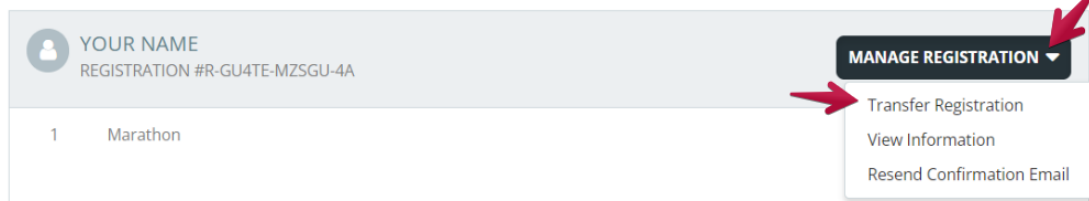
2. Find your Steamboat Marathon order and click **VIEW ORDER**.

3. Scroll to the registration you'd like to transfer, click **MANAGE REGISTRATION**, then **Transfer Registration**.

4. Enter the **Email Address** of the person you would like to transfer your registration to. Click **SEND TRANSFER**
   Please note: The transfer recipient will be charged an additional fee for the transfer.

Steamboat Marathon, Half & 10K 2024

Transfer Registration

Can't make it to the event? No problem!
You can transfer a registration/ticket to another person - just complete the details below and we'll send an email to allow someone else to claim it. Learn More

Email Address

The transfer recipient will be charged an additional fee for the transfer.

SEND TRANSFER   CANCEL

5. After sending, the page will return to the order view. You'll see a pop up confirming the transfer has been initiated as well as under the registrant's name there will now be a status of **PENDING TRANSFER**.

Steamboat Marathon, Half & 10K 2024

You have successfully initiated the transfer process. We'll send you a copy of the email. You'll get a cancellation email once the transfer goes through.

ORDER #O-GM3DS-NRTGM-YQ ▼
Last update 1 JAN 1999

YOUR NAME
REGISTRATION #R-GU4TE-MZSGU-4A
PENDING TRANSFER

MANAGE REGISTRATION ▼

6. As part of the transfer, both you and the transfer recipient will receive an email to claim your registration. The new person will need to open it, click **COMPLETE TRANSFER**, fill out the registration questions and pay the transfer fee. When they've finished their registration, they will receive a confirmation email and you'll receive a cancellation email to signify the transfer was successful.