

## Public Health Order 2020-03 Summary

The following is a summary to help your business comply with Public Health Orders 2020-03. We encourage business owners to read the full order [here](#).

Who does the order apply to?

- This Order applies to any individual, business or organization.
- The term “employee” used in the order includes owners, contractors, subcontractors, workers, and volunteers regardless of the absence of any employer-employee relationship.

Where does the order apply?

- This Order is effective within the entirety of Routt County, including all cities and towns within the County.

### **For Critical Businesses**

#### **Mitigation Protocol**

Critical Government Functions, Critical Businesses and all businesses maintaining minimum basic operations where there is more than one person present at any time (whether employees or members of the public) must prepare a “Mitigation Protocol” by **8:00 a.m. on April 14, 2020**, for each facility or operational location in Routt County. Fill out [Mitigation Protocol form here](#).

- The Mitigation Protocol must be posted at or near the entrance of each facility that remains in use, and shall be easily viewable by the public and employees.
- A copy of the Mitigation Protocol must also be provided to each employee performing work at the facility.
- The Mitigation Protocol includes additional requirements for construction businesses. Please refer to full [Public Health Order 2020-03 for details](#).

### **Social Distancing Requirements for Critical Businesses**

#### **Requirements:**

- Every Employee must self-screen for COVID 19 symptoms prior to reporting for work. Including taking their temperature. Symptoms of COVID 19 include: fever, dry cough and trouble breathing.
  - The business is required to keep a record that each employee reporting for work has completed the screen by having each employee sign-in and verify that the check was completed and no symptoms were reported.
  - Any employee exhibiting signs of illness must be excluded from working.
- Social distancing measures must be employed to ensure that employees and people from the public can easily maintain a minimum of 6 foot distance from each other.
  - The number of employees/customers in a business may need to be limited in order to maintain the required 6 foot distance between people.
  - Exceptions from the 6 foot minimum included circumstances that take limited time such as ringing up a transaction, walking past to perform necessary tasks and delivering goods.

- Where lines form at a facility, six-foot increments at a minimum must be marked, establishing where individuals should stand to maintain adequate social distancing.
- Signage must be posted at the entrance of the facility that includes:
  - Employees and customers should avoid entering the facility if they have a cough or fever
  - Everyone must maintain a minimum six-foot distance from one another
  - Sneeze and cough into a cloth or tissue or, if not available one's elbow
  - Advise everyone to not shake hands, or engage in any unnecessary physical contact.
- All employees must cover their nose and mouth with a face-covering.
- Hand sanitizer, soap and water, or effective disinfectant must be available at or near the entrance of the facility and any area where employees have high-frequency interactions with others.
- All payment portals, pens, and styluses must be disinfected after each use. Contactless payment methods are preferred.
- Vehicles, other than those used for public transit, that transport more than one employee of a business are a higher-risk environment therefore the following requirements must be met.
  - Employees must use hand sanitizer prior to entering the vehicle.
  - Employees must cover their nose and mouth with a non-medical, cloth face-covering when in vehicle.
  - The number of passengers must be limited to 50% of the vehicle's occupancy to increase the distance between passengers to the largest extent possible.
  - Windows must remain open and/or ventilation increased.
  - High-touch surfaces in the vehicle shall be disinfected daily.
  - Businesses shall limit travel by employees in and out of Routt County. If a Business has employees that travel in order to work, the Business shall take reasonable measures to reduce this travel, such as allowing employees to remain in Routt County to complete their work. Such measures must be included in the Mitigation Protocol.

#### **Suggestions:**

- High-touch surfaces should be cleaned and disinfected regularly.
- Older adults (60+) and people with underlying medical conditions are encouraged not to attend work.
- Employers should provide special mitigations for older employees and those with underlying medical conditions.

#### **For the Public**

- All customers must cover their nose and mouth with a face-covering.
- Where lines may form at a facility individuals should maintain adequate social distancing of 6 feet.
- If you are experiencing symptoms of COVID 19 you should not enter a business.
- Older adults (60+) and people with underlying medical conditions are encouraged not to visit businesses.