



St. Tammany Parish Film Permit Checklist

All below materials and any additional that may be requested are required
at least 5 days before filming begins

Required for filming in ALL St. Tammany Parish jurisdictions and cities:

- St. Tammany Parish Tourist Commission online form submission:
<https://www.visitthenorthshore.com/film-commission/film-application/>
- Copy of production map for each filming location (filming, parking, base camp)
- Copy of neighborhood notice with primary film production contact and below included:
Roberta Carrow Jackson, Multimedia Content Manager, St. Tammany Parish Tourist Commission -
Roberta@VisitTheNorthshore.com | (985) 892-0520 or (985) 789-2158
- Copy of drone operator's FAA license, if applicable

Required for filming in Unincorporated St. Tammany Parish jurisdictions:

- Copy of signed location agreement for each filming location, parking areas and base camp, as applicable
- Copy of safety/COVID-19 production guidelines
- \$100 permit fee in cash, check or money order:
 - Deliver to 21454 Koop Drive, Building B, Mandeville, LA 70471, Attn: Mitchell Kogan
 - The Office of Planning & Development is open 8:30am-4:00pm Monday-Friday for walk-ins
 - Check or money order made out to *St. Tammany Parish Government*
 - Online payment is not available currently.
- Certificate of Insurance (COI)
 - Certificate Holder/Additional Insured must read: "*St. Tammany Parish and all its entities; 21490 Koop Drive Mandeville, LA 70471*"

City/Town/Village Jurisdictions:

Town of Abita Springs:

- Abita Springs Police for all Intermittent Traffic Control (ITC), road closure, detail, etc.
- Certificate of Insurance (COI) for town: “The Town of Abita Springs, its agents, and all of its departments, 22161 Level St., Abita Springs, LA 70420”

City of Covington:

- City of Covington permit application
- Permit fee (\$25) submitted to City of Covington in cash, check or money order made out to *City of Covington*
- City police for all Intermittent Traffic Control (ITC), road closure, detail, etc.
- Certificate of Insurance (COI) for city of filming: “The City of Covington, its agents, and all of its departments, 317 N. Jefferson Ave., Covington, LA 70433”

Village of Folsom:

- Town of Folsom permit application
- Certificate of Insurance (COI) for town: “The Village of Folsom, its agents and all of its departments, 82378 June St, Folsom, LA 70437”

Town of Madisonville:

- Town of Madisonville permit application
- Madisonville Police for all Intermittent Traffic Control (ITC), road closure, detail, etc.
- Certificate of Insurance (COI) for town: “The Town of Madisonville, its agents, and all of its departments, 403 St Francis St., Madisonville, LA 70447”

City of Mandeville:

- City police for all Intermittent Traffic Control (ITC), road closure, detail, etc.
- Permit fees determined at time of application for location, daily impact, water usage, police, fire details
- Certificate of Insurance (COI) for city: “The City of Mandeville, its agents, and all of its departments, 3101 East Causeway Approach, Mandeville, LA 70448”

Town of Pearl River:

- Town of Pearl River permit application
- Certificate of Insurance (COI) for town: “The Town of Pearl River, its agents, and all of its departments, 39460 Willis Alley, Pearl River, LA 70452”

City of Slidell:

- City police for all Intermittent Traffic Control (ITC), road closure, detail, etc.
- Certificate of Insurance (COI) for city: “The City of Slidell, its agents and all of its departments, 2055 2nd St., Slidell, LA 70458”

Village of Sun:

- Village of Sun permit application
- Certificate of Insurance (COI) for town: “The Village of Sun, its agents and all of its departments, 30285 Lock No 3 Rd, Sun, LA 70463”

Bush and Lacombe:

- Considered unincorporated St. Tammany; follows Parish Government jurisdiction permit process

Submit all materials to Roberta Carrow Jackson, Roberta@VisitTheNorthshore.com

Important Contacts:

- STP Sheriff's Office – police detail for Intermittent Traffic Control (ITC) and road closures
 - Contact: Sgt. Lacey Kelly, (985) 863-6516, LaceyKelly@stpsso.com

- LA Dept. of Transportation & Development (DOTD) for State Highway ITC and road closures
 - Contact: Ernie Matherne, (985) 375-0130, ernest.matherne@la.gov and Scott Puls, (985) 375-0135, scott.puls@la.gov

- LA Dept. of Wildlife and Fisheries (public waterways)
 - Contact: Lance Campbell, (225) 765-2800, ljcampbell@wlf.la.gov

- U.S. Fish and Wildlife Service - Big Branch Marsh, Bogue Chitto and Atchafalaya NWR's
 - Contact: Daniel Breaux, Wildlife Refuge Mgr., (985) 882-2030, daniel_breaux@fws.gov

- State Parks: Fontainebleau (Mandeville) and Fairview-Riverside (Madisonville)
 - Contact: Louisiana Office of State Parks, Laura Lindsay, (225) 921-9826, llindsay@crt.la.gov
 - Refer to Louisiana State Park Policy for Commercial Film, Videography and Photography

- St. Tammany Parish Mosquito Abatement
 - Contact: (985) 643-5050, info@stpmad.org

- Slidell Municipal Airport
 - Contact: Richard Artigue, Airport Mgr., (985) 641-7590, airport@cityofslidell.org

- Public Utilities (Water, Electricity, Gas, Waste)
 - Visit <http://www.stpgov.org/residents/my-utility-company> for a list of providers by location.

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