

VISIT  
**THE NORTHSORE**  
LOUISIANA'S *Easy* ESCAPE



## What to Expect...

### AFTER LISTING YOUR PROPERTY:

1. You will receive a confirmation e-mail from us that your submission was received.
2. If a producer is interested in your property as a potential location, they or the St. Tammany Tourist Commission will contact you to schedule a visit.
3. A film's location requirements are usually very specific. Producers may look at hundreds of locations just to find one site. Our office may make digital images of your property available to producers for their consideration, but there are no assurances that they will choose your property to film.

### IF YOUR PROPERTY IS SELECTED:

1. If a production company is interested in your property, initial contact is generally made by a Location Scout or Location Manager hired by the production company who will want to schedule a visit. This does not obligate either party; it is simply an in-person visit to see if the property might work as a potential location for the project.
2. If more than one person has legal claims to the property, please be sure they are involved in the negotiations, and make sure the production company is aware of other owners.
3. Obtain a Letter of Agreement or Location Contract from the Production Company that states the specific terms and conditions before preparation or filming begin.
4. Most everything in the contract is negotiable; be sure to have a signed agreement in hand before any work begins, and that it indemnifies you against loss.
5. Obtain a Certificate of Insurance from the production company. All professional productions should carry liability insurance. We do not recommend working with a production that is not insured.
6. Never give your bank account information to someone who wants to wire you funds.
7. All negotiations for filming use, rates, insurance, etc. will be between the production company and the property owner, not the St. Tammany Tourist Commission.
8. Our office does not advise on location fees. In most cases, the production will make a specific offer based on budget and shooting requirements.
9. A professional location scout or producer's representative will have a business card or some other appropriate form of ID confirming that they are working for a legitimate production company.
10. **If you have any questions about the legitimacy of the person in question, do not hesitate to call our office at (985) 892-0520 to verify the credentials of the location scout and/or the project.**

**Questions? Contact Roberta Carrow Jackson, Multimedia Content Manager, at (985) 892-0520 or [Roberta@VisitTheNorthshore.com](mailto:Roberta@VisitTheNorthshore.com).**