**Drury Inn & Suites Sugar Land** 13770 Southwest Freeway Sugar Land, TX, 77478 P: 281-277-9700 F: 1-877-997-9824

### **Drury Inn & Suites Houston Sugar Land Meeting Rooms**

Conveniently located in Sugar Land, the Drury Inn & Suites offers meeting space that can accommodate a wide variety of groups. Let our hotel work to deliver an exceptional level of service for your next event.



### **Contact Us**

For more information on planning your next meeting or event, please contact us at 1-800-436-1169.



### **Meeting Room Capacities**

Our meeting space can accommodate a variety of different groups and events based on room setup. See below for detailed information on room sizes and capacities.

Meeting Room	Dimensions	Sq. Ft.	Classroom	Theater	U-Shape	Conference	Banquet
Large #110	27' x 36'	972	40	45	24	20	NA
Small #214	15' x 24'	360	NA	NA	NA	4	NA
Small #314	15' x 24'	360	NA	NA	NA	8	NA
Small #414	15' x 24'	360	NA	NA	NA	8	NA

**Drury Inn & Suites Sugar Land** 13770 Southwest Freeway Sugar Land, TX, 77478 P: 281-277-9700 F: 1-877-997-9824

### **Break Packages**

Planning a successful meeting or event is simple with Drury Hotels! With a wide variety of package break options, you can choose from a selection of food and beverages to fit everyone's tastes.

## **Meeting Room Packaged Breaks**

Beverage Break Regular/Decaf Coffee & Hot Tea, Bottled Water & Assorted Pepsi Brand Soft Drinks, Fresh Whole Fruit (Seasonal).

All Day Service - Will Refresh As Needed

### \$6.00 Per Person

Fit & Fancy Break Fresh Whole Fruit (Seasonal), Assorted Flavored Yogurt, Assorted Muffins. With Purchase of Beverage Break \$5.00 Per Person

Snack Attack Break Fresh Whole Fruit (Seasonal), Choose 3 of the following crunchy munchies: Potato Chips, Popcorn, Pretzels or Chips & Salsa. With Purchase of Beverage Break \$5.00 Per Person

Sweet Tooth Break Fresh Whole Fruit (Seasonal), Choose 2 of the following sweets: Freshly baked cookies, Assorted Muffins or vanilla ice cream (1/2 pints). \$5.00 Per Person

Drury HOT! QUIKSTART® Breakfast We're not confused about the meaning of "HOT!" - Enjoy Scrambled Eggs, Sausage, Biscuits & Gravy, Fresh Whole Fruit, Assorted Cereals, & More. \$5.99 Per Person

**Drury Inn & Suites Sugar Land** 13770 Southwest Freeway Sugar Land, TX, 77478 P: 281-277-9700 F: 1-877-997-9824

### Meeting Food and Beverage (a la carte)

ltem	Description	Price
Donuts	Assortment of flavors	\$12.00/dozen
Cookies (by the dozen)	Freshly baked	\$15.00/dozen
Coffee	Regular and Decaf	\$8.00/half gallon
Assorted Pepsi Soft Drinks	Charged based on consumption	\$2.00/beverage
Fruit Juice	Apple or Orange Juice	\$12.00/carafe
Bottled Water	Charged based on consumption	\$2.50/bottle
Iced Tea	Charged based on consumption	\$2.50/bottle

CATERING: Only the break items & packages listed above can be ordered for our meetings. Any additional F&B, such as lunch and/or dinner, must be ordered from an outside caterer. Meeting planner/group contact must have caterer provide hotel with proof of insurance. The meeting planner/group contact will work directly with the caterer. Break items and pricing are subject to change. Please contact our National Group Sales office at 1-800-436-1169 for complete details.

### **Catering Options**

It's easy to plan excellent dining for your guests with exclusive catering options to choose from. You will be able to work directly with these caterers to coordinate meals for your event.

### Caterers

For all of your catering needs, please contact your National Sales Coordinator for a list of our preferred caterers in the local area. Our preferred caterers come highly recommended and will be able to help with all catering needs for your event. You can work directly with your selected caterer, who will be happy to help with all menu selection, pricing, gratuities and payment. If you choose to use a caterer other than one on our preferred list, we do ask for documentation of insurance to be provided. Please inform your National Sales Coordinator if you are planning a catered meal so that we may help to confirm delivery times.

**Drury Inn & Suites Sugar Land** 13770 Southwest Freeway Sugar Land, TX, 77478 P: 281-277-9700 F: 1-877-997-9824

## **Audio Visual Equipment**

We have a selection of onsite audio visual equipment available to rent for your meeting. If you have any special AV requests not available onsite, our National Group Sales Coordinators will help setup an order for additional equipment.

AV Pricing		
ltem	Description	Price
TV, VCR & DVD	AV Combo Package	\$50.00/day
Screen (free standing)	Projection screen	\$20.00/day
Flipchart with markers	Flipchart with easel and markers	\$20.00/day
Speaker phone (select hotels)	Poly com sound station speaker phone	\$50.00/day
Additional power strip & extension cord	Standard 5 outlet power strip & cord	\$15.00/day

NOTE: All AV equipment comes with an extension cord and power strip.

NOTE: Price does not include tax.

NOTE: For the convenience of meeting planners, groups may bring their own audio visual equipment if desired. If the hotel does not have additional AV required; the equipment will be ordered from an approved local AV supplier. The customer will be billed for the additional equipment. AV equipment and pricing are subject to change. Please contact our National Group Sales office at 1-800-436-1169 for complete details.



**Drury Inn & Suites Sugar Land** 13770 Southwest Freeway Sugar Land, TX, 77478 P: 281-277-9700 F: 1-877-997-9824

### **Meeting Room Floor Plans**

