

**Visit Huntington Beach
Board of Directors Meeting**

Tuesday, April 26, 2022
3:30 p.m. – 4:45 p.m
Via Zoom or VHB Office
155 Fifth Street Suite 111
Huntington Beach, CA 92648

Join Zoom Meeting

Web link: <https://us02web.zoom.us/j/81916537665?pwd=RW1UMkFFFTjV1ZIRDbUFLdTQyK29iUT09>

Zoom Phone: (669) 900-6833

Meeting ID: 885 4427 4816

Passcode: 721912

Public Notice Information: In accordance with the Ralph M. Brown Act, VHB agendas are available for public review outside the City of Huntington Beach Council Chambers at 2000 Main Street at least 72 hours prior to each meeting. The agendas are also posted on the VHB website at surfcityusa.com. Questions on agenda items may be directed to Kelly Miller, VHB President/CEO, at (714) 969-3492 or Kelly@surfcityusa.com.

VHB Mission: To position Surf City USA® as the preferred California beach destination in order to maximize **overnight visitor** spending, **destination development** and **quality of life** for all residents.

MINUTES

I. Call to Order and Antitrust Reminder (*see reverse*) by Co-Chair Todd Szilagyi at 3:31pm

II. Roll Call:

M. Bernardo

World Surf League

P. Truxaw

Mama's Restaurant on 39

P. Fischer

Hilton, Waterfront Beach Resort

D. Killey

Republic Services

P. Maddison

Paséa Hotel And Spa

T. McGrath

Goldenwest Community College

P. Rice

Hyatt Regency Resort & Spa

S. Sattaur

MUFC Union Bank, N.A.

T. Szilagyi

Best VIP Chauffeured Worldwide

P. Townend

The ActivEmpire

M. Unvert

John Wayne Airport

J. Villa

HB Wetlands Conservancy

J. Williams

Centennial Real Estate

VHB Staff: Kelly Miller, Omark Holmes, Heather Saez, Deanna Mote, Susan Valen, Hannah Sutton, Jennifer Tong

III. Announcement of Late Communications

IV. Public Comments — Chairperson (limited to 3 minutes/person):

VHB welcomes public comments on all items on this agenda or of community interest. We respectfully request that this public forum be utilized in a positive and constructive manner. Please focus your comments on the issue or concern that you would like to bring to the attention of the Executive Committee

V. Consent Agenda (Kelly Miller)

a. Latest TOT / TBID Reports

b. CBRE/PKF / STR Reports

c. Current Financials, if available

d. Approval of previous minutes

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Motion to accept the Consent Agenda made by Szilagyi. Seconded by Killey. Yes votes: Bernardo, Fischer, Killey, Maddison, McGrath, Rice, Sattaur, Szilagyi, Townend, Truxaw, Unvert, Villa, Williams
No votes: None. Abstain: None. **Motion Passed.**

VI. Chairman's Report (Simpson)

VII. President & CEO Agenda Items (Miller)

- a. 2022 Simpleview Summit recap (Staff)
- b. New Surf City USA Website (Marketing)
- c. Discussion: Change in Accounts Payable Process
- d. Recent ADP, 401K, HR vendor update

VIII. Brief Department Updates and Department Teams' Focus for Remainder of Fiscal Year

IX. Adjournment at 4:33pm

Key dates to remember:

May 2022

- Executive Committee Meeting: Wednesday, May 25, 3:30 PM – 4:30 PM

June 2022

- Full Board Meeting & Budget Presentation: Tuesday, June 14, 3:30 PM – 5:00 PM

ANTITRUST COMPLIANCE POLICY

It is the policy of Visit Huntington Beach (VHB) to comply fully with the antitrust laws of the United States and the State of California. In order to assure full compliance, the following policies and procedures are to be followed by all employees and stakeholders of VHB and by representatives of any stakeholders of VHB.

At any meeting of the directors of VHB or any committees of VHB, or at any meeting where any employee of VHB is present or where VHB is in any way involved, there shall be no discussion of the following:

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- A. *Prices or rates for hotel or motel rooms, food and beverage, transportation, sightseeing, or other services or facilities of stakeholders, including but not limited to prices or rates to be charged to convention groups, tour groups or tour operators, including off-season prices or discounts;*
- B. *Changes or proposed changes in the prices or rates of hotel or motel rooms, food and beverage, transportation, sightseeing, or other services offered to customers of the hotel and motel industry;*
- C. *Formulas, procedures, or means for the establishment and determination of prices, rates, discounts, terms, and conditions or rental;*
- D. *Plans of individual stakeholders covering increases or reductions in distribution or marketing of particular products or services.*
- E. *Restrictions on legal advertising or promotional activities.*
- F. *Matters relating to actual or potential suppliers or customers that might have the effect of excluding them from any market or of influencing others not to deal with them.*

MEETING ASSISTANCE NOTICE – AMERICANS WITH DISABILITIES ACT

In accordance with the Americans with Disabilities Act the following services are available to members of our community who require special assistance to participate in EDC meetings. If you require special assistance, 48-hour prior notification will enable VHB to make reasonable arrangements. To make arrangements for an assisted listening device (ALD) for the hearing impaired, American Sign Language interpreters, a reader during the meeting and/or large print agendas, please contact Deanna Mote at deanna@surfcityusa.com or (714) 969-3492.