

Topeka Youth Commission Meeting Minutes
Monday, March 25, 2019
Greater Topeka Partnership Board Room
6pm-8pm

Commissioners Attendance: Makenna Orton, Nikky Bloomquist, Bryce Liedtke, Lillian Holmberg, Oscar Retana, Cally Anderson, Perla Soto, Cleo Foster, Vanessa Riaz, Isabel Hernandez, Karla Navarrete, Ashten Corber, Kristen Hines, Thorne Osborne, Jacob Gernon, Irene Caracioni, Aditi Malay, Christian Robinson
 Commissioners Absent: Aden Shute, Eva Noble, Forrest Brungardt, Joseph Phillips, LilliAnna Lucio
 Advisors: Leo Espinoza, Carolyn Ward
 Guests: Angela Lewis, Mark Braun, Ed West, Lindsay Lebhan, Angel Zimmerman

Agenda Item	Discussion	Action/Follow Up
I. Welcome & Introductions		Bryce Liedtke called the meeting to order at 6:00 pm.
II. Ice Breaker	Popcorn game lead by Nikky Bloomquist	
III. Voting for Executive Board	<p>Lillian Holmberg presented a slate of officers for consideration</p> <ul style="list-style-type: none"> ● Described slate (a proposed set of officers) members also had the opportunity to write in any nominations ● Each commissioner received a voting slip listing the executive officers position and a single candidate and allowance for write-in candidates. Each commissioner voted to accept or deny the candidate and position as presented. <ul style="list-style-type: none"> ○ Chair: Bryce Liedtke ○ Vice Chair: Nicole Bloomquist ○ Secretary: Makenna Orton 	<p>Lillian Holmberg made a motion to call to vote the proposed slate of officers. Bryce Liedtke seconded the motion.</p> <ul style="list-style-type: none"> ● Unanimous election of Bryce Liedtke for a one year term as Chair ● Unanimous election of Nicole Bloomquist for a one year term as Vice Chair ● Unanimous election of Jacob Gernon for a one year term as Treasurer ● Unanimous election of Makenna Orton for a one year term as Secretary

	<ul style="list-style-type: none"> ○ Treasurer: Jacob Gernon ● The body votes on slips of paper (passed out in order listed above) <p>Thorne Osborn asked for clarification of Forge?</p> <ul style="list-style-type: none"> ○ Lindsay Lebhan, Executive Director of Forge says Forge has a very similar mission to the TYC, so that's why we're aligned with Forge under the Greater Topeka Partnership (GTP). This is an opportunity for two-way mentorship and support. 	
<p>IV. Explanation of the 3 TYC Pillars</p>	<ul style="list-style-type: none"> ● Bryce Liedtke directed the commission to review the one page proposal found in each commissioner's TYC binder and explained in the diagram the three committees <ul style="list-style-type: none"> ○ Bryce explained the committee Outreach: events, communication, training <ul style="list-style-type: none"> ■ ex)movie on the street, getting youth involved ■ Communication between schools, able to get the perspectives of people on the youth commission and county/city schools and their point of view (between boards, commissions, and schools) ■ Training- how to serve on boards, professionalism. This will be done in partnership with WU 	<ul style="list-style-type: none"> ● Fill out the google form by Friday (sent to the GroupMe) saying what committee you are interested in serving on. ● Consider if you would like to serve as a committee chair. Appointments will be announced at the April 22 meeting.

	<ul style="list-style-type: none">○ Jacob Gernon explained Local government<ul style="list-style-type: none">■ ex) TopCity Youth COuncil, future SNCO Youth COuncil, ExpoCentre Board■ Have a youth voice at the center of public policy○ Makenna Orton explained Community Involvement<ul style="list-style-type: none">■ Community service■ ex)partnering with local businesses like Topeka Metro to bring a training program to your school● Nicole Bloomquist brought up and answered the question “Why does this matter?”<ul style="list-style-type: none">○ Bloomquist explained there will be three people, each as one chair of one committee○ There is a google form from Lillian Holmberg. Please fill this out to show what you are interested. You can be in more than one. Have this filled out by Friday at midnight! Tell us what you are interested in helping with and what you are interested in being a chair of (if you want to run for a chair position at all)○ 3 committees, each with one chair who is then a member of the executive board○ Committee chairs will be announced at the April meeting○ You can help out with events in other	
--	---	--

	<p>committees, but the committee it is under will be in charge</p> <ul style="list-style-type: none"> ○ You will be working with the team of your committee ○ You will not be thrown out on your own :) 	
<p>V. Discussion re Communication</p>	<ul style="list-style-type: none"> ● Bryce Liedtke explained etiquette for members of the TYC <ul style="list-style-type: none"> ○ When you go into a meeting as a youth, you might be looked down upon because of age ○ To help with these stereotypes, professionally present yourself with good diction, clothing, word choice ○ Use formal language, especially with emails and talking to adults ○ NO CUSSING ○ Hold yourself to a high standard because you are representing our group ○ We want to be respected, and part of that is communicating in a respectful way ● Angela Lewis spoke about HR and things she has seen that are not appropriate <ul style="list-style-type: none"> ○ Don't use foul language ● Leo Espinoza explained GroupMe <ul style="list-style-type: none"> ○ Christian is the only one w/o GroupMe rn (all contact with him goes through Nikky) ○ Stay professional in the chat, don't have casual conversation ○ Please respond if we ask you to like 	<ul style="list-style-type: none"> ● Download the Trello app ● Accept an invitation from topekayouthcommission@gmail.com to join a Trello board

	<p>something</p> <ul style="list-style-type: none"> ● Leo Espinoza explained Trello <ul style="list-style-type: none"> ○ This is an app used by team based groups to delegate tasks ○ We will have a short training on it next meeting or another time ○ Who is doing what will be seen on this and assigned to you ● Leo Espinoza stated although the TYC had initially considered using the app Slack, the TYC will not be using Slack because we are not very familiar with it. GroupMe is very similar and more people are familiar with it ● Carolyn Ward explained email and calendar invites <ul style="list-style-type: none"> ○ Please check your email frequently! ○ This is where you will find formal communication and event invitation ○ If it is asking for a response, please respond! ○ If you are having problems, please let us know ○ RSVP for events! ○ Question from Thorne: do we need to reply formally? <ul style="list-style-type: none"> ■ Calendar invites, just click yes/no/maybe ■ Email invites, please avoid slang ■ When in doubt, be professional 	
VI. First Assignment	<ul style="list-style-type: none"> ● Lindsay Lebahn, Forge Executive Director, asked the Commission to consider the 	<ul style="list-style-type: none"> ● Fill out Nikky's form by Friday (it's in GroupMe) with events you think

	<p>following:</p> <ul style="list-style-type: none"> ○ We see a lot of “boomerang” people who leave Topeka for school/work but come back at some point (leave for school and come back for the summer, etc) ○ We want TYC to come up with a communication for boomerang students to give them things to do in the summer so they will know what events are happening and be excited about Topeka ○ This can look like a mock calendar, etc ○ Nikky sent to the GroupMe a list to fill out by FRIDAY! <ul style="list-style-type: none"> ■ Put down three events you know of and how you would like to see it come to you, either as calendar event, email, flyer, etc ■ Looking for what to do in the summer (college students are an example of a targeted group). also look at Christmas break events ■ Give WHAT events you know of and HOW you want to communicate that to people 	<p>“boomerang” students would be interested, at any point in the year</p>
<p>VII. Discussion re Fundraising</p>	<ul style="list-style-type: none"> ● Carolyn Ward shared the following information about fundraising: <ul style="list-style-type: none"> ○ We have formal partnerships with GTP and Washburn University for facilities, trainers, etc. 	<ul style="list-style-type: none"> ● Consider what connections you may have that could help fund the TYC

	<ul style="list-style-type: none"> ○ Leo and Carolyn are volunteers, and can't be with us forever, so we are looking for funding for a part-time staff person who would technically be a GTP employee but would only be in charge of the TYC ○ Initial goal: \$25,000 ○ This could kind of tie into outreach/community involvement ○ We will have a fundraising team lead by Jacob (as treasurer) ○ Everyone needs to contribute in some way ○ Later, money can also be used for TYC events ○ If you want to be involved in this in any way (good writers, like talking/making sales pitches to people, have connections with orgs who could fund us) Jacob will send out a notification at some point and respond to that to let him know you're interested ○ Even asking someone you know for \$50 is good 	
VIII. TCYC Meeting Preparation	<ul style="list-style-type: none"> ● Bryce Liedtke directs the commission's attention to the TCYC meeting March 26 at 6pm in City Council Chambers and asks if anyone has questions concerning it. ● Members ask, "Will we be talking?" Carolyn Ward provided the following information: <ul style="list-style-type: none"> ○ Mayor is organizing the agenda so we're not totally sure, but most likely 	

	<p>you'll be talking at some point</p> <ul style="list-style-type: none">○ The agenda will be ran by the Mayor, the agenda will be sent out late tonight/early tomorrow○ Mayor, City Manager, two GTP representatives will be there○ Topics covered: local gov 101, how to sign up for public comment, entertainment/quality of place,○ Other topics you said you'd like to know about in the survey will be covered in other meetings○ Expectation: each youth meet with your council member at least once a month (can be informal, like a phone call or a cup of coffee)○ You will meet the fourth monday of every quarter○ In the off months, the Mayor will be looking for a meeting where the TCYC can make a presentation (this will be talked about in detail later on)<ul style="list-style-type: none">■ Example presentation situation: the city wants the youth opinion on having scooters downtown. The youth has a very strong opinion on that, so the 9 TCYC members would share information with schools, the TYC, and other youth to get the youth viewpoint to come to a conclusion and then advocate for that conclusion in	
--	--	--

	<p>front of the Council (we are for this, against this, for this only if____)</p> <ul style="list-style-type: none"> ■ This will influence the City Council’s policy making decisions, especially if it is very controversial in the city council ○ They will televised, minutes taken, agenda given out publicly, posted on mayors page and on public record 	
IX. Orientation Follow-Up	<p>Bryce Liedtke answered questions submitted in the March 2 Orientation evaluation:</p> <ul style="list-style-type: none"> ● Vanessa needs to receive the post orientation email ● Where do you find info on council meetings and agendas? <ul style="list-style-type: none"> ○ In the post-orientation email, there are multiple links to organizations in topeka where the agendas can be found ● Will the TCYC members be able to work with TYC members, ask questions, get whole group perspective? <ul style="list-style-type: none"> ○ Yes. feel free to ask during public comment ● What mtgs are mandatory? <ul style="list-style-type: none"> ○ Our monthly meetings are ○ If you are on a board make sure you are going to those meetings consistently 	

<p>X. Public Comment</p>	<ul style="list-style-type: none"> ● Ashten Corber announced an involvement opportunity (application will be sent to GroupMe) called Topeka Way to Work. This will connect youth with summer jobs. Interviews are at the end of April. Feel free to apply! ● Carolyn Ward asked Angel Zimmerman to introduce herself. Angel shared the following: <ul style="list-style-type: none"> ○ Local attorney ○ Very excited for TYC ○ Can help get our name out ○ Diversity on Boards training will be at her building ○ Diversity on Boards will have another date in June too (on non-profit boards) ○ DoB- nonprofit boards usually have 10-30 volunteer boards, so this is board training ○ April after school will be Civic Board Training (mayor, governor) ● Bryce Liedtke suggested the commission find a time to participate in the United Way bus tour (3hrs long) <ul style="list-style-type: none"> ○ Opportunity to see how jobs, zip code, food placement affect people in Topeka) 	
<p>XI. Adjourn</p>	<p>Adjourned at 7:35pm</p>	<p>Bryce Liedtke made a motion to adjourn. Jacob Gernon seconded. The motion carries.</p>

Submitted by Makenna Orton