



Meeting Minutes for
 Monday, August, 2019
 Greater Topeka Partnership, 719 SW Kansas Ave, 6th Floor
 6 pm - 8 pm

Commissioners in Attendance: Kristen Hines, Isabel Hernandez, Makenna Orton, Thorne Osborne, Aditi Malay, Eva Noble, Forrest Brungardt, Oscar Retana, Ashten Corber, Aden Shute, Bryce Liedtke, Irene Caracioni, Jacob Gernon, Cally Anderson

Commissioner Absent: Christian Robinson, Joseph Phillips, Karla Navarrete, Vanessa Riaz, Cleo Foster, Lillian Holmberg

Adult Advisors: Carolyn Ward

Guests: Lazone Grays, Irma Forbes, Melissa Masoner, Angel Zimmerman

| Time | Discussion | Action/Follow up |
|-------------|---|--|
| 5:45-6pm | Gather and Networking | |
| 6:00 | Call to Order Bryce start | Bryce Liedtke called the meeting to order at 6:02pm. |
| 6:00-6:03 | Approval of Documents July Minutes- Forrest Brungardt , then Kristen Hines August agenda- Bryce Liedtke, then Kristen Hines | Forrest Brungardt made a motion to approve the July Minutes. Kristen Hines seconded this motion. The motion carried. |

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| | | Bryce Liedtke made a motion to approve the July agenda. Kristen Hines seconded this motion. The motion carried. |
| 6:03-6:10 | <p>Check-ins - ALL</p> <ul style="list-style-type: none"> ● Everyone shared their experience with the beginning of the school year | |
| 6:10-6:25 | <p>Reports</p> <ol style="list-style-type: none"> 1. Chair, Bryce Liedke <ol style="list-style-type: none"> a. Share Mayor's National Youth Summit takeaways b. Bryce Liedke shares information on building effective youth councils, creating a culture of service and organizing a youth town hall c. Cleo Foster made a video and will be shared with the group <ul style="list-style-type: none"> - Google doc containing information about the national Youth Summit will be shared with the group - the other guests in the Mayor's National Youth Summit shared similar concerns/obstacles happening with their members - e.g not a lot of engagement 2. Treasurer, Jacob Gernon <ol style="list-style-type: none"> a. As of this meeting, GTP has not provided a current finance report and questions are still outstanding from the June report. | |

**GREATER TOPEKA PARTNERSHIP INC
STATEMENT OF INCOME & EXPENSE
MODIFIED CASH BASIS
FROM 1/01/19 TO 7/31/19**

FND TOPEKA YOUTH COUNCIL

| | CURR MO ACTUAL | CURR MO BUDGET | OVER (UNDER) | YTD ACTUAL | YTD BUDGET | OVER (UNDER) |
|-------------------------------------|-------------------|-------------------|-----------------|---------------|---------------|-----------------|
| Revenue | | | | | | |
| Contributions | 200 | 0 | 200 | 2,171 | 0 | 2,171 |
| Total Revenue | <u>200</u> | <u>0</u> | <u>200</u> | <u>2,171</u> | <u>0</u> | <u>2,171</u> |
| Expenses | | | | | | |
| Information Technology | 0 | 0 | 0 | 173 | 0 | 173 |
| Supplies/Printing/Postage | 204 | 0 | 204 | 204 | 0 | 204 |
| Total Expenses | <u>204</u> | <u>0</u> | <u>204</u> | <u>377</u> | <u>0</u> | <u>377</u> |
| Net Income(Loss)-Operating | <u>(4)</u> | <u>0</u> | <u>(4)</u> | <u>1,795</u> | <u>0</u> | <u>1,795</u> |
| Net Receipts Over(Under)Exps | <u>(4)</u> | <u>0</u> | <u>(4)</u> | <u>1,795</u> | <u>0</u> | <u>1,795</u> |

- b. Meeting with Monique Glaudé with the City of Topeka update and debriefing
Ashten Corber, Makenna Orton, Jacob Gernon, Carolyn Ward and Isabel Hernandez met with Monique Glaudé on Thursday, August 22. She offered her department's help the TYC
- Willing to provide at least \$650 in support for the Grub Crawl, as well as t-shirts, swag,
 - Offered to pay for the town hall if there's expenses (would need people over the age of 50 in attendance)
 - Gave an idea to have an overnight retreat with other youth leadership organizations - directed the TYC to take the lead on organizing outreach to other youth organizations
 - Invited 2-3 TYC members to go to a trip to Portland (Students should be from Topeka High and Highland Park)
 - Offered to get everyone planners
 - Willing to pay for StrengthsFinder 2.0
- c. She wants to see us grow and do great work in the city
- wants to see youth succeed and be well prepared for jobs in the future

Standing Committee Reports

3. Local Government Committee, Forrest Brungardt

- a. Aditi Malay and Irene Caracioni talked with the Mayor about the agenda for the next TCYC next meeting on September 24
- b. Questions for TCYC meeting were shared with members to be approved for use at the Sept 24 TCYC meeting
- c. Marketing and publicity for Sept 24 - flyers, social media, editorial board, earned media, GTP, City of Topeka, etc. Share in schools to possibly government classes (create a strategy to get the word out)

4. Outreach Committee, Oscar Retana

a. Grub Crawl

- hours 1-4 pm
- Date Saturday, October 26

b. Sponsors

- Equity bank \$150,
- City of Topeka \$650 or more if ticket price can become zero
- Mcdonalds \$50
- Vision Bank \$250

c. Restaurants

- Pennant and Iron Rail will donate their food
- Hazel Hill needs a follow up letter
- Moburts and HHB BBQ were contacted (waiting for responses.

d. Advertising, marketing, promotion - earned media, flyers, banners, community calendar, GTP, City of Topeka, social media. Work with Monique to get banners in community centers

e. Lindsay sent tactical event form - needs to be completed and sent back to Lindsay ASAP

5. Community Involvement, Eva Noble

- a. Create a volunteer day opportunity just for the TYC - for the TYC to show we are involved in the community and creating a bonding

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| | <p>experience</p> <p>b. After final headshot is posted members can send quotes to Eva or other social media members to share on the TYC social media pages</p> <p>Work Group Reports</p> <ol style="list-style-type: none"> 1. Fundraising, Jacob Gernon <ol style="list-style-type: none"> a. Jacob reminded everyone to make sure they have sent out at least 3 fundraising letters b. With the money raised - those funds will support the ongoing operation of the TYC, 11 monthly meetings, 1 annual meeting, technology, transportation, town halls, advertising, travel, etc. 2. Social Media, Eva Noble - see Community Involvement Report. | |
| | <p>Tech Time</p> <ol style="list-style-type: none"> 1. Trello, GroupMe - or other options for communication/task management <ol style="list-style-type: none"> a. Members gave input on GroupMe and Trello b. Bryce explains how to use Trello and what you can add to a task <ul style="list-style-type: none"> - labels allow you to assign a color - add members- adding one member is better to get things done and not have members assume the other person can get the job done. - can set a due date - can add a description about task - can add a checklist - can add comments to make updates - Select the option to “watch” the board and turn on notifications so you don’t miss activity | |
| . | <p>New Business</p> <ol style="list-style-type: none"> 1. Discuss flexible action/task groups <ol style="list-style-type: none"> a. Good or bad idea? Discussion | <p>Isabel Hernandez was elected Secretary by having members vote electronically.</p> |

- Bryce talks about members in groups interested in other committees event tasks can join and leave when tasks are done
 - Members expressed they like the original organization of the three standing committees
 - b. Option? Can ask committees to join their group and be able to keep informed on what's going on
 - c. How can we get members to participate in committee meetings?
 - Conflicts - a lot is decided but not a lot of things are being done
 - create action goals and get tasks assigned while members are excited
 - if something doesn't make sense, make sure to ASK!
 - d. Idea - creating accountability groups to check up with each other
 - e. Use resources available!
 - create a list with contact information on trello
 - members can add contacts they have to the trello
 - f. committees create tasks, deadlines during work time so when meetings end members already have things to focus on
2. August 31 event reminders and finalization
 - a. all slots for volunteering were filled
 - b. Event will allow to spread the word about the TYC and get people to register to vote
 - c. Dress attire- nothing specific, wear comfortable shoes
 3. Possible partnerships
 - a. Possible FB group with NAACP, Young Kings, Hermanitas, others? - share information with each other and collaborate if we are doing similar things or help each other out with the resources each organization has available
 4. September 24 Town Hall - see previous discussion
 5. TYC Volunteer events and bonding events (ideas)
 - a. Harvesters
 - b. Helping Hands Humane Society

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| | <ul style="list-style-type: none"> c. Habitat for Humanity d. Shawnee County community centers e. Kansas Children’s Discovery Center f. Eva will check with Harvesters what dates work for them with our group size of people and get something scheduled <p>6. Questions/Comments/Concerns about TYC</p> <p>There were no questions, comments or concerns</p> | |
| 7:42 pm* | Break 10 minute break | Called back to order at 7:45 pm |
| | <p>Public Comment</p> <p>Question by Irma Forbes - how do we decide what topics we want to talk about?</p> <ul style="list-style-type: none"> - Answer - members discuss what they are interested in and come up with a topic to focus on based on topics related to youth that we can see in our community - Kristen Hines explained our actions with mental health <p>Lazone Grays</p> <ul style="list-style-type: none"> - expressed that we should also think about non-traditional non-profits to volunteer in - wants to see youth get more involved and grow. Lazone would also like to schedule A time to meet with our Treasurer, Jacob Gernon, To discuss a possible money making and skill building enterprise to benefit youth organizations. | |
| | <p>Announcements</p> <p>No new announcements</p> | |
| 7:45 | <p>Work Time</p> <ol style="list-style-type: none"> 1. Members broke into committees to have work time | |
| | Report Out/ Assign Next Steps | |
| 8 pm | <p>Adjournment</p> <p>Bryce made a motion to adjourn. Makenna seconded the motion. The meeting was adjourned at 8:00 pm.</p> | |

Submitted by Isabel Hernandez