

RTO5 Tourism Relief Fund Application Checklist

NOTICE: Do not include this checklist with your application. It is for your reference purposes only.

- Before submitting your online application, it is important to check the following:
- Have you checked to confirm that you are an eligible organization to apply for funding?
- Do you have an answer in all questions relevant to the question asked. (eg. Don't put your Question 30 answer in Question's 29 answer space.)
- In your project description, have you:
 - Outlined your objectives clearly,
 - Clearly communicated your expected results
 - How your project supports product development and the enhancement of the visitor experience and/or destination development
 - Outlined the activities to be undertaken to achieve goals
 - Incorporated some of the regional and FedDev listed priorities
- Have you submitted or are you ready to submit all your attachments in one email (where possible to email address:
trinfo@rto5.com)
- Attachments to include;
 - Your organization's last two complete years of Audited /Notice to Reader Business Financial Statements (If you haven't been in business long enough to produce financial statements, see Guide
 - Your budget
 - Any quotes to support your budget costs
 - Told us the source of funds in your application for all non-eligible expenses
- Submit your application before May 22, 2022 by 11:59pm **NEW DEADLINE EXTENSION**